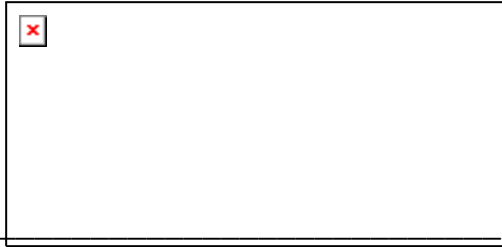


Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 6/27/18



- Recognition:**    Students                       Staff                       Parents
- Information:**    Building Report                       Old Business                       Superintendent's Report
- Action:**    Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State                       Travel In State                       Approvals
- Termination                       Legal Matters                       Other:
- This action request pertains to  Elementary (only)                       High School/District Wide

**Date:**   5/31/18

**To:**        **Board of Trustees**  
                    Browning Public Schools

**From:**    Corrina Guardipee-Hall  
**Title:**     Superintendent

**Subject:** **Hiring: Summer EE Kah Ki MAHT Site Supervisor**

**Description:** Jerry Racine was hired as a weight room/gym conditioning trainer for Summer Ee Kah Ki Maht Program at the May 31, 2018 special board meeting. However, in order for Mr. Racine to be paid \$16.00/hr supervisor wages, I am asking the board to approve his hire as a Site Supervisor. Mr. Racine will be responsible for gathering and submitting data for student statistics and reporting.

Jerry Racine, Weight room/gym conditioning trainer/Site Supervisor (\$2,880.00)

**Financial Impact:** \$2,880.00

**Funding Source (Budget/grant, etc.):** 126.64.170.1340.120

**Attachment(s):**

**Comment:** \_\_\_\_\_  
\_\_\_\_\_

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
 (406) 338-2715 • (406) 338-3200

**Date:** June 5, 2018 **Board Approval:** \_\_\_\_\_  
**Contractor:** Jerry Racine **Phone:** \_\_\_\_\_  
**Address:** P.O Box Browning MT 59417  
P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Contractor will provide services for the Summer Ee Kah Ki Maht weightlifting at the Browning High School for grades 9<sup>th</sup>-12<sup>th</sup> as a site supervisor. He will have one full day of First Aid/CPR training on June 3, 2018. The contractors time will run June 6-July 31 from 5:00pm-10:00pm for grades 8-12. Schedule and times may change and will be adjusted according to what activities are that week. Contractor will be on time to all scheduled activities. Contractor will be in charge of several students and make sure they get to their events on time and as scheduled. Will do activities with them and always be engaged and willing to do physical fitness drills. Will be responsible for all gear that they are entrusted with and will be responsible for all lost and damaged gear. They will need to turn in timesheets for themselves to Director of Student Activities along with attendance rosters on a weekly basis and will be responsible to gather and submit data. Will be under direct supervision of Director of Student Activities and will be required to follow all standards for continued employment.

**Contracted Dates:** 6/6/18-7/31/18  
 Rate per hour/per day: \$16.00 per hour X 5 hours X 36 days = \$2,880.00  
 Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A  
 Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A  
 Other costs (explain): Not to exceed total \$ amount = N/A  
**Total Project Cost = \$2,880.00**

**Contract to be paid from:**  
126.64.170.1340.120  
EE KAH KI MAHT GRANT

**Independent Contractor:**  
 Submit invoice on completion  
 Other \_\_\_\_\_  
**Employee:**  
 Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature** Tony Wagner  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN** **Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

**White – Contractor**

**Yellow – Business Office**