

Minutes of Regular Meeting

July 12, 2022

The Board of Education

Unity School District

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, July 12, 2022 beginning at 6:00 PM in the Unity School District Board Room.

1. **6:00 p.m.** Call to Order/Notice of Meeting/Roll Call
Members Present: Debbie Ince-Peterson, James Beistle, Ryan Peterson, Victoria Studtmann, Sheryl Holmgren
Admin. Team Present: Supt. Brandon Robinson
Members Absent: Pat Kastens, Jeromy Cox
2. Approval of the Agenda
Motion to Approve the Agenda by Ryan Peterson.
Second by Victoria Studtmann.
Motion carries by unanimous voice vote.
3. Consideration to Suspend Regular Session and Convene Closed Session for the Purpose of WI § 19.85 (1)(c) in considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
Motion to approve the agenda by Sheryl Holmgren.
Second by Ryan Peterson.
 - a. Roll Call
Roll Call: Debbie Ince-Peterson (yes), Sheryl Holmgren(yes), Ryan Peterson (yes), Victoria Studtmann(yes), Pat Kastens(no), James Beistle (yes), Jeromy Cox (no)
 - b. Approval of Closed Minutes June 14, 2022 – Regular Board of Education Meeting
 - c. Personnel § 19.85 (1)(c)
 - d. Adjourn Closed Session
 - e. Convene Regular Session
4. Possible Action on Recommendation(s) from Closed Session
None.
5. Citizens' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to brobinson@unity.k12.wi.us by NOON on Tuesday, July 12, 2022. Such comments will be provided to the Board of Education for consideration and review.)
No comments received.
6. Board of Education Member Update
7. **Information**
 - a. Submitted Reports
 - b. District Administrator's Report – *Mr. Brandon Robinson*
8. **Consent Agenda**
 - a. Approval of Board of Education Meeting Minutes, June 14, 2022 – Regular Board Meeting
 - b. Approval of Board of Education Meeting Minutes, June 28, 2022 – Policy and Programming Meeting
 - c. Approval of Board of Education Meeting Minutes, June 29, 2022 – Budget and Finance Meeting
 - d. Approval of Elementary/Middle School/High School Activity Accounts

- e. Approval of Vouchers
- f. Financial Report – *Ms. Kara Holden*
- g. Personnel

1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:

- a. Alyssa Johnson, Hire – Special Education Teacher
- b. Sophie Peterson, Hire – Special Education Teacher
- c. Errin Schleusner, Hire – Middle School ELA Teacher
- d. Hannah Unruh, Hire – Pre-Kindergarten Teacher
- e. Consideration and Approval of the 2022-2023 Fall Extra Duty Contracts
Motion to approve Consent Agenda Items 8.a-8.g, with the addition of approving new hire, Stephanie Lechman (Elementary Teacher), by James Beistle.
Second by Ryan Peterson.
Motion carries by unanimous voice vote. (Ryan Peterson Abstained.)

9. Action Agenda

- a. Consideration and Approval of the Unity Reopening Plan 2022– *Mr. Brandon Robinson*
Motion to approve the Unity Reopening Plan 2022 by James Beistle.
Second by Victoria Studtmann.
Motion carries by unanimous voice vote.
- b. Consideration and Approval of Grade Level Sections – *Dr. William DeWitt*
Motion to approve Grade Level Sections with flexibility for Administration to make changes as needed by Victoria Studtmann.
Second by Sheryl Holmgren.
Motion carries by unanimous voice vote.
- c. Consideration and Approval of the Early Learning Calendar 2022-2023 – *Dr. William DeWitt*
Motion to approve the Early Learning Calendar 2022-2023 by Victoria Studtmann.
Second by Ryan Peterson.
Motion carries by unanimous voice vote.
- d. Consideration and Approval of Proposed District Curriculum Purchases, as Defined by the District Long-Range Plan - *Mr. Brandon Robinson*
Motion to approve the Proposed District Curriculum Purchases, as Defined by the District Long-Range Plan by Ryan Peterson.
Second by Sheryl Holmgren.
Motion carries by unanimous voice vote.
- e. Consideration and Approval of the 2022-2023 District Employee Handbook Revisions – *Mr. Brandon Robinson*
Motion to approve the 2022-2023 District Employee Handbook Revisions by James Beistle.
Second by Ryan Peterson.
Motion carries by unanimous voice vote.
- f. Consideration and Approval of the 2022-2023 Student & Parent Handbooks – *Administration*
Motion by Ryan Peterson to approve the 2022-2023 Student & Parent Handbooks with the ability for Administration to make changes as needed.
Second by Sheryl Holmgren.
Motion carries by unanimous voice vote.

g. Consideration and Approval of the 2022-2023 Lunch Program and Prices – *Mr. Brandon Robinson/ Ms. Kara Holden*

Motion to approve the 2022-2023 Lunch Prices as presented by Ryan Peterson.

Second by James Beistle.

Motion carries by unanimous voice vote.

Motion by Victoria Studtmann to Approve the Universal Free Breakfast Program, with directive to continue to pursue eligibility for Universal Free Lunch Program.

Second by James Beistle.

Motion carries by unanimous voice vote.

h. Consideration and Approval of Food Service Account Balance Payoff – *Ms. Kara Holden*

Motion to Approve Food Service Account Balance Payoff by Victoria Studtmann.

Second by Ryan Peterson.

Motion carries by unanimous voice vote.

i. Approval by the Board of the annual declaration and parent notice of the District's student academic standards that will be in effect for the 2022-2023 school year, pursuant to section 120.12(13) and section 118.30(1g)(a)1 of the state statutes. – *Mr. Brandon Robinson*

Motion to approve the annual declaration and parent notice of the District's student academic standards for the 2022-2023 school year by James Beistle.

Second by Sheryl Holmgren.

Motion carries by unanimous voice vote.

j. Consideration and Approval of the following Board Policies and Administrative Rules: - *Mr. Brandon Robinson*

- 370 – Extracurricular Activities (including Athletics)
- 453.1 – Emergency Nursing Services
- Administrative Rule 453.1 – Emergency Care Procedures
- Administrative Rule 453.14 – Sudden Cardiac Arrest in Youth Athletic Activities
- 453.43 – Administering Medications to Students
- Administrative Rule 723.1 – Emergency Drills Involving Students

Motion to approve Board Policies and Administrative Rules 370, 453.1, 453.14, 453.43, and 723.1 by James Beistle.

Second by Ryan Peterson.

Motion carries by unanimous voice vote.

10. Adjourn

Motion to adjourn by James Besitle.

Second by Ryan Peterson.

Motion carries by unanimous voice vote by 7:54 p.m.

Respectfully Submitted,

Pat Kastens, School Board Clerk