

FY24 Granby Public Schools Budget Timeline		Operating Budget Deadline
10-year Small Cap forms to Administrators	Anna	October 7, 2022
Site Operating Budget data package to Administrators	Anna	October 7, 2022
Enrollment Data for Base Budget	Linda	October 3, 2022
Principal and Assistant Superintendent review new programs/courses/texts	Building Principal/ Jennifer	October 7, 2022
Submit information for Base Budget <ul style="list-style-type: none"> ➤ Salaries – Existing Personnel ➤ Transportation ➤ Health Benefits ➤ Utilities ➤ Building Maintenance Contracts ➤ Retirees - Ongoing ➤ Technology ➤ Tuition & Choice Projections for Q&D (Use October PSIS Data) ➤ Special Education (Use October SOA for basis) 	Liz Anna Mel Anna Shannon Liz Jon Anna Angela	October 14, 2022 October 14, 2022 October 14, 2022 October 31, 2022 October 31, 2022 October 31, 2022 October 31, 2022 October 31, 2022 October 31, 2022 November 8, 2022
Submit Small Capital, New Program (+1) and Large Capital Requests	Administrators	October 14, 2022
New Curriculum Programs/Texts to Curriculum Subcommittee	Jennifer	November 2, 2022
Health Meeting with Town and Benefits Provider	Anna/Jordan/BOE	Mid-November
Site Budgets to Jordan & Business Manager	Administrators	October 31, 2022
Begin budget review with individual administrators	All	November 1, 2022
Complete budget review with individual administrators	All	November 18, 2022
Review 1 st draft FY24 Operating and Small Cap Plan	Jordan/Anna	November 21, 2022
Review Plus One Budget @ AdCouncil: Requests vs. Resources	Jordan/Anna	November 28, 2022
Review 1 st draft of Plus One w/administrators re: priorities	All	December 12, 2022
Present FY24 Plus One including Small Cap to BOE	Jordan/Anna	December 21, 2022
Budget Book Pages Due	Angela/Jenn/Jon	February 6, 2023
Board Approval of FY23 Plus One		January 4, 2023
Plus One to the Town of Granby (Three-Board Meeting)	Jordan	January 17, 2023
Complete Budget Book	Jordan/Anna /Linda	February 17, 2023
Final Budget Book Produced and Reviewed at AdCouncil	Jordan/Anna/Linda	February 27, 2023
BOF Finalizes Guidelines		February 27, 2023
Present Operating Budget to BOE	Jordan/Anna	March 1, 2023
Budget Workshops (as-needed--please save dates)		March 8 & 22, 2023
Budget Approval at BOE Meeting		March 15, 2023
BOF Meeting		March 27, 2023
Budget Book to Town	Jordan/Anna/Linda	March 28, 2023
Town of Granby Budget Public Hearing	All	April 10, 2023
Referendum		April 24, 2023

Administrators should plan to attend the December 21, 2022 BOE Meeting (Plus One Budget presentation) and the March 1st BOE Meeting (FY24 Administrative Budget presentation).