



Annual Compliance Overview

[Minnesota Statutes 2024, section 124D.78](#) requires Minnesota districts, charter schools, cooperatives, and Tribally controlled schools with 10 or more American Indian students to have an American Indian Parent Advisory Committee (AIPAC). Specifically, the Statutes cite that school boards and American Indian schools must provide for the maximum involvement of parents and children enrolled in education programs, programs for elementary and secondary grades, special education programs, and support services.

Districts, charter schools, cooperatives, and Tribally controlled schools with 10 or more American Indian students are required to submit annual compliance documents to the Office of American Indian Education (OAIE) by March 1 of each year. Also known as the vote of concurrence or nonconcurrence, annual compliance is a valuable opportunity for AIPAC members to meet and discuss whether or not they concur with the educational offerings that have been extended by the district to American Indian students.

The Vote and Resolution

Parent Committees receive data from the district on whether or not the district has met the needs of American Indian students using the goals from the program plan submitted and approved by MDE. The AIPAC votes on how the district is achieving and accountable to the goals. The AIPAC should work with administration to fill out the Program Plan Review. This vote is formally reflected on the annual compliance documents. Members of the AIPAC present the vote and resolution to the school board.

If the vote is one of nonconcurrence, the AIPAC must provide written recommendations for improvement to the school board at the time of the presentation. The school board then has 60 days in which to respond in writing to the AIPAC recommendations. A copy of this written response must be provided to OAIE.

Completing and Submitting the Documents

The Following Items are Required When Submitting Annual Compliance

- Annual Compliance/Vote of Concurrence or Nonconcurrence document
- AIPAC Resolution document
- AIPAC Roster and District Employee Sign-In Sheet
- American Indian Education Aid Program Plan Review
- AIPAC minutes indicating they have received data on how students are faring

When Completing the Fillable PDF Forms, Remember To:

- Include the district, charter school, cooperative, Tribally controlled school name and identifying number.
- Place a checkmark or X next to the applicable vote.
- Include all dates as indicated.
- Add all signatures as required, digital signatures are accepted.
- Use the drop-down menu in the roster to select the appropriate committee member options.

The District, Charter School, Cooperative, Tribally Controlled School Does Not Have an AIPAC

All educational entities with more than 10 American Indian students that do not have an AIPAC, are still required to complete this paperwork. Tribally Controlled schools may use their School Board as their AIPAC.

Place a checkmark or X next to "Does Not Have an AIPAC."

Obtain the signature of the superintendent or charter school/Tribally controlled school director and the school board chair. The resolution page is not required.

Submission Deadline

Email all required items by **March 1** to the [Office of American Indian Education](mailto:mde.aiea@state.mn.us) (mde.aiea@state.mn.us).

Annual Compliance (Vote of Concurrence or Nonconcurrence)

District, Charter School, Cooperative, or Tribally Controlled School Name

School Year

American Indian Parent Advisory Committee (AIPAC) Vote

The AIPAC Issued a Vote of Concurrence

Date of Concurrent Vote

Date the AIPAC Presented to the School Board

The AIPAC Issued a Vote of Nonconcurrence

A vote of nonconcurrence requires the AIPAC to provide specific written recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of American Indian Education (OAIE).

Date of Nonconcurrent Vote

Date the AIPAC Presented to the School Board

Date the Written Response from the School Board is Due

The District, Charter School, Cooperative, or Tribally Controlled School Does Not Have an AIPAC

The district or school does not yet have an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes 2024, section 124D.78. By signing below, district, charter school, cooperative, or Tribally controlled school leadership commits to working with the Office of American Indian Education on committee formation.

Required Signatures

School Board Chairperson

Date

Superintendent or Charter School/Tribally Controlled School Director

Date

AIPAC Chairperson

Date

American Indian Education Aid Program Plan Review

This document serves as the foundation for how your district or school is fulfilling the measurable goals of the program plan, reviewed and approved by the Office of American Indian Education (OAIE) at the Minnesota Department of Education. This document is necessary to submit to be eligible for American Indian Education Aid next year.

Under [Minnesota Statutes 2024, section 124D.81, subdivision 3](#), districts and schools should be identifying American Indian students and tracking their data and progress towards positive educational experiences.

Directions

This document should be completed with the American Indian Parent Advisory Committee (AIPAC) and district staff that work primarily with American Indian students. Both the AIPAC and district staff will meaningfully and authentically collaborate to complete this document which will be uploaded with your compliance documentation. The resolution must be accompanied by Parent Advisory Committee meeting minutes that show they have been appraised by the district or school on the goals of the Indian Education Program Plan and the measurement of progress toward those goals as required by [Minnesota Statutes 2024, 124D.78, subdivision 2](#).

Using the approved American Indian Education Aid application that was submitted in the Fall, communicate how the district or school has progressed towards all the goals outlined within each narrative for areas 1-6. Data should be shared with the AIPAC in order to concur with the district plan. Additionally, the [Self-Assessment Rubric](#) is another useful tool for AIPACs to understand programming and to vote on concurrence.

Measurable Goals

These program details must align to [Minnesota Statutes 2024, section 124D.81, subdivision 2](#).

Focus Area 1: Support postsecondary preparation for pupils

Focus Area 2: Support the academic achievement of American Indian students

Focus Area 3: Make curriculum relevant to the needs, interests, and cultural heritage of American Indian pupils

Focus Area 4: Provide positive reinforcement of the self-image of American Indian pupils

Focus Area 5: Develop intercultural awareness among pupils, parents, and staff

Focus Area 6: Supplement, not supplant, state and federal educational and co-curricular programs

Focus Area	Measurable Goal(s) From Approved Plan	Progress Towards Goal(s) Using District Data	Is Progress Sufficient for Concurrence?
Support postsecondary preparation for pupils	See attached sheet	See attached sheet	See attached sheet
Support the academic achievement of American Indian students	See attached sheet	See attached sheet	See attached sheet
Make curriculum relevant to the needs, interests, and cultural heritage of American Indian pupils	See attached sheet	See attached sheet	See attached sheet
Provide positive reinforcement of the self-image of American Indian pupils	See attached sheet	See attached sheet	See attached sheet
Develop intercultural awareness among pupils, parents, and staff	See attached sheet	See attached sheet	See attached sheet
Supplement, not supplant, state and federal educational and co-curricular programs	See attached sheet	See attached sheet	See attached sheet

Focus Area	Measurable Goal(s) From Approved Plan	Progress Towards Goal(s) Using District Data	Is Progress Sufficient for Concurrence?
1 Support postsecondary preparation for pupils	<p>Still working with MDE on final approval:</p> <p>Albert Lea Area Schools will decrease the number of American Indian students in grades 7-12 who fail at least one class from 26% in the 23-24 school year to 23% in the 24-25 school year.</p>	<p>An American Indian Success Coach has been hired. The Success Coach is working to support American Indian students to meet requirements to pass coursework, build communication with families to support student needs, and meet the district goals to reduce achievement gaps and prepare for postsecondary opportunities.</p>	<p>yes JS</p>
2 Support the academic achievement of American Indian students	<p>Still working with MDE on final approval:</p> <p>Albert Lea Area Schools will decrease the gap in Reading and Math proficiency rates on MCA-III assessments for American Indian students by 3 percentage points by May 2025.</p> <p>In 2023, 54% of American Indian students at Albert Lea Area Schools attended more than 90 percent of their enrolled days. In 2024, Albert Lea Area Schools will increase consistent attendance for American Indian Students to 59%.</p>	<p>An American Indian Success Coach has been hired.</p> <p>The Success Coach is working to build rapport with our American Indian Students.</p> <p>The Success Coach is taking the action steps to support American Indian students and their families. The Success Coach will work to improve consistent attendance by making phone calls home to American Indian families.</p>	<p>yes JS</p>
3 Make curriculum relevant to the needs, interests, and cultural heritage of American Indian pupils	<p>Still working with MDE on final approval:</p> <p>By the end of the 2024-2025 school year, book bags containing Native-authored and Native-subject materials will be provided to 100% of American Indian students enrolled in Albert Lea Area Schools, with a plan for ordering materials starting in February 2025 and distribution of materials ongoing throughout the remainder of the year to ensure timely delivery to students.</p>	<p>Awaiting final MDE approval of the application, but plans and budget are in place to purchase Native-authored and Native-subject materials. Timeline and plans in place to create Book Bags for our American Indian Students.</p>	<p>yes JS</p>
4 Provide positive reinforcement of the self-image of American Indian pupils	<p>Still working with MDE on final approval:</p> <p>By the end of the 2024-2025 school year, 60% of all American Indian students will complete the mySAEBRS assessment through FastBridge, with baseline data gathered from the Spring 2025 mySAEBRS assessment. The results will be used to inform future goals for improving student well-being and academic performance.</p>	<p>Awaiting final MDE approval of the application, but plans are in place for the Success Coach to support our American Indian students in this area. Plans are in place to complete mySAEBRS assessment through FastBridge.</p> <p>Also, plans are in place to gift Seniors with Star Quilts and take our American Indian students on field trips with the intention of providing positive reinforcement of their self-image</p>	<p>yes JS</p>
5 Develop intercultural awareness among pupils, parents, and staff	<p>Still working with MDE on final approval:</p> <p>By the end of the Minnesota Indigenous Education Association Conference, attendees will gain a minimum of three actionable strategies to enhance Indigenous cultural inclusivity in their school or district, as demonstrated by a written plan to implement these strategies within six months after the conference. Strategies and implementation plans will be discussed at an AIPAC Meeting.</p>	<p>Reservations have been made for the the annual Minnesota Indian Education Association Conference March 19-21, 2025 at Mystic Lake Center at Prior Lake, Minnesota.</p>	<p>yes JS</p>
6 Supplement, not supplant, state and federal educational and co-curricular programs	<p>Use of American Indian Education Aid is providing new opportunities to our American Indian students that wouldn't be available without the additional aid.</p>	<p>New opportunities only available to American Indians Students. Supplementing; not supplanting.</p>	<p>yes JS</p>

District Requirements Under Minnesota Statutes

Coordinator

Any district or participating school that conducts American Indian education programs with 100 or more state-identified American Indian students are to have a coordinator dedicated to State Indian Education programming.

[Minnesota Statutes 2023, section 124D.76, Dedicated American Indian Education Coordinator](#)

- Yes, we have 100 or more state-identified American Indian students
 - We have a dedicated American Indian Education coordinator
 - We do not have a dedicated American Indian Education coordinator
 - No, we do not have 100 or more state-identified American Indian students


Culture and Language Classes


Any district or participating school that conducts American Indian education programs with five percent *or* 100 or more state-identified American Indian students must provide American Indian culture and language classes.

[Minnesota Statutes 2024, section 124D.71, subdivision 7](#)

- Yes, we provide American Indian culture and language classes for all state-identified American Indian students in the district or school
- No, we do not provide American Indian culture and language classes for all state-identified American Indian students in the district or school


Signatures

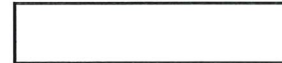




AIPAC Chairperson

Date





Director of American Indian Education

Date

For more information, please visit the [Office of American Indian Education's website](#).

Please submit this documentation to the [Office of American Indian Education](#) (mde.aiea@state.mn.us).



The American Indian Parent Advisory Committee (AIPAC) Roster

About Membership

Per [Minnesota Statutes 2024, section 124D.78, subdivisions 3](#), The American Indian Parent Advisory Committee must be composed of parents or guardians of American Indian children eligible to be enrolled in American Indian education programs; American Indian secondary students; American Indian family members of students eligible to be enrolled in American Indian education programs; American Indian language and culture education teachers and paraprofessionals; American Indian teachers; American Indian district employees; American Indian counselors; adult American Indian people enrolled in educational programs; and American Indian community members. The majority of each committee must be the parents or guardians of the American Indian children enrolled or eligible to be enrolled in the programs.

About the Roster and Sign-In Sheet

The AIPAC roster is for committee members only. This form is electronic and fillable. You must include the committee member's name, email, and phone number in the first column. Subsequent columns contain a drop-down menu option. Select the best option for each particular committee member.

If an employee identifies as American Indian, they are eligible to serve as a voting committee member and may be included on the roster, rather than the district, charter school, cooperative, and Tribally controlled school sign-in sheet.

Submission

The first submission is with your American Indian Education Aid program plan, the second submission is with your annual compliance documents.

Submit completed rosters to the [Office of American Indian Education](mailto:mde.aiea@state.mn.us) (mde.aiea@state.mn.us).

American Indian Parent Advisory Committee Member Roster

Committee Member Name, Email, and Phone	American Indian	Committee Member Role	Primary Area of Representation
Janet Serrano kostohty53@gmail.com 507-320-2916	Yes <input type="checkbox"/>	Chair	Parent/Guardian of an American Indian S <input type="checkbox"/>
Kayla Bahr kbahr1184@gmail.com 612-356-6353	No <input type="checkbox"/>	Chair/Co-chair	Parent/Guardian of an American Indian S <input type="checkbox"/>
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...

Committee Member Name, Email, and Phone	American Indian	Committee Member Role	Primary Area of Representation
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...

Committee Member Name, Email, and Phone	American Indian	Committee Member Role	Primary Area of Representation
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...
	Select one...	Select one...	Select one...

District, Charter, or Tribally Controlled School Employee Sign-in Sheet

Employee Name, Email, and Phone	Employee Title
Stephanie Musser stephanie.musser@alschools.org 507-379-4811	Grants and Assessment Coordinator
Jami Donaldson jami.donaldson@alschools.org 507-379-5203	MTSS Coordinator
Tonya Franks tonya.franks@alschools.org 507-379-4800	Executive Director of Academics and Accountability