

# NORTHLAND FOUNDATION

February 17, 2011

Tim Velner, Science Curriculum Specialist  
Lauren Johnson, Student  
Duluth Public Schools, ISD 709  
215 N 1st Avenue East  
Duluth, MN 55802

Project #4867

Dear Tim and Lauren:

I am pleased to inform you that the Northland Foundation's *KIDS PLUS Youth in Philanthropy Board* has reviewed your proposal for the **Duluth East Robotics - Lego League Launch project** and agreed to support a grant for **\$1,000.00** for the period (2/1/11 to 5/31/11) to **Duluth Public Schools, ISD 709**. If the timeline for your project is different than what is listed above, please notify us and your reporting date will be adjusted. Your grant was made with funding support from Minnesota Power. Please take a few minutes to send a special "thank-you" to Peggy Hanson, Community Relations Coordinator, Minnesota Power, 30 West Superior Street, Duluth, MN 55802.

Enclosed are two copies of the Agreement of Grantee for your review. If you agree with the conditions presented, please have one copy signed by the authorized official and return it to our office by **February 28, 2011**.

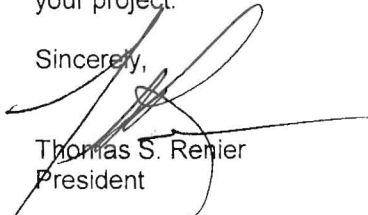
The Northland Foundation will implement a full payment schedule for this grant. If all of the grant conditions are met, this payment will be distributed in the sum of **\$1,000.00 in March 2011**.

The Northland Foundation will be making public news releases through the regional media regarding all of the *KIDS PLUS Youth In Philanthropy Board* grant awards. Please utilize your community media resources to announce receipt of these funds to your project. The Northland Foundation and Minnesota Power would appreciate being acknowledged as a source of support in all news releases initiated by you. Please provide us with copies of any press coverage and photographs received by your project, as well as any media releases and program materials you produce. These will be added to your file and may be utilized by the Northland Foundation in our public information efforts.

As you will note, one of the conditions of the Agreement of Grantee is the submission of a final report on the progress, outcomes, and financial activity of your project. To assist you in this process, I am enclosing one Final Report form. We will expect this report from you by **May 31, 2011**. Please provide us sufficient narrative to describe the progress and impact of your project. For your convenience, the reporting forms are available on-line at [www.northlandfdn.org/Grants/ReportingForms](http://www.northlandfdn.org/Grants/ReportingForms). The completed report can be submitted electronically to [carole@northlandfdn.org](mailto:carole@northlandfdn.org).

On behalf of the Northland Foundation, I would like to extend sincere congratulations to you and your organization. Please call Carole Saylor, if you have any questions. I look forward to learning about the progress and success of your project.

Sincerely,



Thomas S. Renier  
President

Enclosures

cc: Carole Saylor  
Carol Chipman



*Building a Strong Foundation for the Future of Our Region*

610 Sellwood Building ▪ 202 West Superior St., Duluth, MN 55802 ▪ p. 218.723.4040 ▪ 800.433.4045 ▪ f. 218.723.4048 ▪ [www.northlandfdn.org](http://www.northlandfdn.org)

Laura Johnson  
Student  
at Central

## AGREEMENT OF GRANTEE

As a condition of a total grant of **\$1,000.00** from the Northland Foundation's *KIDS PLUS Youth in Philanthropy Board* to **Duluth Public Schools, ISD 709** to support the **Duluth East Robotics - Lego League Launch project**, the undersigned agrees:

1. To use the funds only for the designated purpose as described in the grant notification letter dated February 17, 2011 and to notify the Northland Foundation of and obtain its consent to any substantial deviations from said grant application.
2. To maintain its books and records to show, and separately account for, the funds received under this grant, and to maintain records of expenditures adequate to identify the purposes for which grant funds have been expended.
3. To permit the Northland Foundation, at its request, to have complete access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.
4. To repay to the Northland Foundation any portion of the grant which is not used for the purposes specified herein or in the grant application.
5. To not use the funds for any purpose prohibited by law, and to immediately notify the Northland Foundation of any lawsuit or any proceedings before any federal, state, or local administrative agency, which may be initiated against it.
6. Upon completion of the period for which funds were granted, to submit a detailed final report of the activities carried out under the grant, a final expenditures report, and an evaluation of what has been accomplished by the project.
7. That the total amount of this grant, or any payment thereof, may be discontinued, modified or withheld at any time when, in the judgment of the Northland Foundation, such action is necessary to comply with requirements of the law.

\_\_\_\_\_  
Name of Organization or Fiscal Agent

\_\_\_\_\_  
Authorized by Organization  
(Administrator, Officer, Board Chair, Superintendent)

\_\_\_\_\_  
Date

Project #4867