

ENERGY  
CONSERVATION  
MANAGEMENT  
STATEMENT

The Board embraces energy conservation and believes it to be our responsibility to ensure that every reasonable effort is made to conserve energy and natural resources while exercising sound financial management.

We recognize the importance of adopting an energy conservation policy to govern this program. We also affirm the implementation of this policy will be the joint responsibility of the board, administration, faculty, staff, students, support personnel, and Energy Education. Success is based on cooperation amid all groups.

~~The Board recognizes its responsibility to encourage the conservation of energy and natural resources. This commitment will be beneficial to our students and taxpayers in prudent financial management and the saving of energy.~~

ENERGY  
CONSERVATION

The fulfillment of this policy is the joint responsibility of the Board members, administrators, teachers, students, and support personnel. Cooperation shall be required at all levels for the implementation of this policy.

The District shall maintain accurate records of energy consumption and cost of energy on a monthly basis. An energy audit shall be conducted annually at each campus and recommendations shall be made for updating the energy management conservation program. Information shall be furnished to the media on goals and progress of the energy conservation program.

GUIDELINES

To ensure the overall success of our behavior-based energy conservation program , the specific areas of emphasis shall include:

1. A designated campus Administrator will be accountable for energy conservation on his/her campus with Energy Education Specialist teams conducting energy audits and providing timely feedback.
2. Every student and employee shall be expected to make a positive contribution to maximize ~~contribute to~~ energy conservation and produce real energy savings efficiency in the District. Every person shall be expected to be an “energy saver” as well as an “energy consumer.”
3. Energy Education will implement its energy conservation program primarily through an energy

- management team led by the Energy Education Specialist(s).
4. The energy conservation program will be in accordance with “Energy Conservation and Building Management Guidelines” adopted by administration. This program will define the specifics regarding the comprehensive energy program. The guideline will be published on the District web site.
  5. Accurate records of energy consumption and cost will be maintained by the Energy Education Specialist for each campus to provide verifiable performance results on the goals and progress of the energy conservation program.
  6. To promote a safe, healthy learning environment and to complement the energy conservation program, each campus shall review and adhere to the preventive maintenance and monitoring plan administered by the District Operations for its facilities and systems, including HVAC, building envelope, and moisture management.
- ~~1. All unnecessary lighting in unoccupied areas shall be turned off. All lights shall be turned off when students and teachers leave school. Custodians shall turn on lights only in the areas in which they are working.~~
  - ~~2. Air conditioning shall be used in the summertime only in schools having summer school and in office areas.~~
  - ~~3. The principal/head custodian at each school shall be responsible for a complete and total shutdown of the facility when closed each evening.~~

BOARD OF TRUSTEES

The Board is responsible for overseeing the operations and fiscal accountability of each institution under its governance.

The Board embraces energy conservation and desires the District to become a nationwide institutional leader in energy conservation as part of our social responsibility to respect our natural resources.

The Board has engaged Energy Education to use its expertise to develop and implement a comprehensive, behavior-based energy conservation program across the District.

The Board will direct the Superintendent and his/her staff to develop and implement short and long range strategies to maximize energy conservation.

INFORMATION  
CENTER ON PLANT  
FACILITIES

There shall be developed and maintained in the District a school plant information center. This center shall contain data and information about the school plant and all properties of the District for constant reference in the management of the school plant. The center should provide such data and information as the following:

1. Inventory records.
2. Blueprints and specifications.
3. Plants and layouts.
4. Photographs and maps.
5. Work and shop drawings.
6. Utilization records.
7. School plant design/standards information.
8. Other data/information.

All essential information relative to plant facilities shall be micro-filmed and secured in an area separate from the primary facility information center.

FACILITIES  
MANAGEMENT

The operation and management of athletic facilities, auditoriums, and swimming pools shall be in accordance with written operational plans.