

July 28, 2025

To: Dr. Josh Swanson
From: Business Office
Re: Accept Bids for Primary Food Supplier

The District's current Prime Vendor (US Foods) notified management that they will no longer participate in the USDA Foods Program for direct delivery of commodities. Management has decided to cancel the contract with US Foods and go out for bid for a new Prime Vendor who can meet the specific needs of the Eden Prairie Food and Nutrition Services programs. The District estimated the annual value of the primary food supplier contract will exceed the \$175,00 bid threshold. Because of this, the District is required to solicit for and accept bids.

On July 3, 2025, the District published the first solicitation for Primary Food Supplier Bids. On the same date, the District also solicited directly to four (4) vendors. The bid opening was set to and did occur on July 17, 2025. The District received one (1) bid provided by Upper Lakes Food. This contract is for one (1) year with options to renew each year after, for three (3) additional years.

Despite receiving only one (1) bid, the pricing submitted by Upper Lakes Food was reviewed and determined to be competitive and reasonable. Therefore, we recommend awarding the contract to Upper Lakes Food.