

# Minutes of Regular Meeting

## The Board of Education Mahtomedi Public Schools

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A Regular Meeting of the Board of Education of Mahtomedi Public Schools was held Thursday, September 10, 2015, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Meeting called to order at 7:04 p.m. by Chair Judy Schwartz.

### 2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Mary Jo Deters; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Superintendent Mark Larson, ex officio; and Acadia Hegedus, school board student representative.

### 3. APPROVAL OF THE AGENDA

McGraw moved, Donovan seconded, approval of the agenda. Carried

### 4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Judy Schwartz noted the \$14,900 in donations and expressed the school district's formal thank you. Deters moved, Chevalier seconded, approval of the actions recommended on the consent agenda. Carried.

### 5. PRESENTATIONS/RECOGNITION

#### A. Student/Staff/Community Recognition

- Superintendent Mark Larson introduced John Taylor the 2015-2016 Teacher of the Year.
- Superintendent Mark Larson presented an update on Mahtomedi High School Student Activities. Student participation is at an all-time high. Online registration has streamlined the process.

6. PUBLIC COMMENT

None

7. REPORT FROM STUDENT REPRESENTATIVE

A. Acadia Hegedus, Student Representative

School Board Student Representative Acadia Hegedus was introduced and reported on the following events at Mahtomedi High School: Fall sports are off to a winning start and the Student Leadership Committee is organizing a moment of silence in honor on September 11<sup>th</sup>.

8. APPROVAL OF MINUTES

A. August 13, 2015 - Regular Meeting

Donovan moved, McGraw seconded, approval of the minutes from the August 13, 2015, school board meeting. Carried.

B. August 27, 2015 - Study Session

Donovan moved, McGraw seconded, approval of the minutes from the August 27, 2015, school board study session meeting. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Judy Schwartz reviewed the calendar of events.

B. New Staff

Nicole Flesner, Human Resource Supervisor, reported on new staff at each of the schools. Principals and Administrators are using HUMANeX Online Screener & a Structured Interview feature for improved hiring practices.

C. Legislative Update

Superintendent Mark Larson reported on the recent legislative school funding increase and added responsibilities for school districts:

- All school districts must offer the ACT
- School Board vacancies of more than a year require a special election
- Long term facilities maintenance plan for 10 years must be submitted to

MDE.

- World's Best Work force evaluations and report to be submitted to MDE

#### D. First Reading of Policies

The Minnesota School Boards Association (MSBA) provided a policy customization service to our district that entailed reviewing all of the current policies and making recommendations to bring the policy manual up-to-date. The policies are now being reviewed by administration and the School Board Policy Committee. Each month sections of the policy manual will be brought to the school board for a first reading, second reading, and then approval.

For the following policies in section 600 (Education Programs), Superintendent Mark Larson reviewed new policies recommended by MSBA, changes to current policies, and policies that need no change: Policy 601 - School District Curriculum and Instruction Goals, Policy 602 - Organization of School Calendar and School Day, Policy 603 – Curriculum Development, Policy 604 – Instructional Curriculum, Policy 605 – Alternative Programs, Policy 606 – Textbooks and Instructional Materials, Policy 606.1 – Textbooks and Instructional Materials Procedures, Policy 606 – Appendix A, Policy 606 – Appendix B, Policy 606 – Appendix C, Policy 607 - Organization of Grade Levels, Policy 608 – Instructional Services – Special Education, Policy 609 – Religion, Policy 610 – Field Trips, Policy 611 – Homeschooling, Policy 612 – Development of Parental Involvement Policies for Title I Programs, Policy 613 – Graduation Requirements, Policy 615 – Testing Accommodations, Modifications and Exemptions for IEP's, Section 504 Plans and LEP Students, Policy 620 – Credit for Online Learning, Policy 624 – Online Learning Options, Policy 698 – Controversial Issues.

### 10. ACTION ITEMS

#### A. Approval of Strategic Plan: Mission, Vision and Beliefs

Superintendent Mark Larson recommended approval of the new Mission, Vision and Beliefs statements. Donovan moved, Deters seconded, approval of Strategic Plan: Mission, Vision and Beliefs. Carried.

#### B. Approval of Policies

Payne moved, Donovan seconded, approval of the following policies: Policy 501 - School Weapons Policy, Policy 502 - Search of Student Lockers, Desks, Personal Possessions, and Student's Person, Policy 503 - Student Attendance, Policy 504 - Student Dress and Appearance, Policy 505 - Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees, Policy 507 - Corporal Punishment, Policy 508 - Extended School Year for Certain Students with Individualized Education Programs, Policy 511 - Student Fundraising, Policy 512 -

School-Sponsored Student Publications and Activities, Policy 513 - Student Promotion, Retention, and Program Design, Policy 513.1 - Procedures for Pupil Retention and Acceleration, Policy 516 - Student Medications, Policy 517 - Student Recruiting, Policy 518 - DNR-DNI Orders, Policy 519 - Interviews of Students by Outside Agencies, Policy 520 - Student Surveys, Policy 521 - Student Disability Nondiscrimination, Policy 523 - Policies Incorporated by Reference, Policy 525 - Violence Prevention [Applicable to Students and Staff], Policy 526 - Hazing Prohibition, Policy 527 - Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches, Policy 529 - Staff Notification of Violent Behavior by Students, Policy 530 - Immunization Requirements, Policy 531 - The Pledge of Allegiance, Policy 532 - Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds, Policy 533 – Wellness, Policy 598 - Early Admission to Kindergarten, Policy 599 - Pupil Fee Guidelines. Carried.

C. Approval to Repeal Policies

Donovan moved, Deters seconded, approval to repeal the following policies: Policy 612 – Differentiation, Policy 614 – School District Testing Plan and Procedure, Policy 616 - School District System Accountability, Policy 618 – Assessment of Student Achievement, Policy 619 – Staff Development for Standards, Policy 623 – Mandatory Summer School Instruction, Policy 696 Philosophy of Education, Policy 697 – Pupil Staff Ratio, Policy 699 – Assurance of Mastery. Carried.

D. World's Best Workforce

Director of Teaching and Learning Lynne Viker reported on the updated Mahtomedi School District Strategic Plan - World's Best Work Force for the 2015-2016 school year. The complete plan can be found on the school district website. It will be submitted to MDE by October 1 for approval. This year's district goal is: Closing the Achievement Gap. Payne moved, Chevalier seconded, approval of the World's Best Work Force. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier reported that the first meeting of the year will be a legislative review on September 11, 2015.

B. Integration District: Educational Equity Alliance (EEA)

School Board Director Mary Jo Deters reported that EEA is hiring a new coordinator.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reported the first meeting will be on statewide advocacy in N. St. Paul on September 15, 2015.

D. Northeast Metro 916 Board

School Board Chair Judy Schwartz reported that the 916 talking points are included in the packet.

E. Other Items/Reports

None

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: staff opening of school event with a wonderful donation by former school board chair, Jim Hanson of \$10,000 per year for teacher professional development, a great start to the school year seeing students actively involved in visits to all buildings and classrooms.

13. ADJOURNMENT

Donovan moved, Deters seconded, adjournment. Meeting adjourned at 8:30 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills

1. Check Register 02 - Check No. 388739 to 388967 and 8006402 to 8006450
2. Check Register 05 - Check No 5000310 to 5000317

B. Approval of Wire Transfer Transactions

C. Approval of Donations/Grants Totaling \$14,900

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From the Cossack Foundation to Mahtomedi High School for gym floors and bleachers - \$45,922
2. From the Cossack Foundation to Mahtomedi High School for the Captains Wall - \$5,000
3. From the Cossack Foundation to Mahtomedi High School Volleyball Program - \$5,000
4. From the Wildwood Lions Club Foundation to Chautaugua Fine Art

Center - \$2,000

5. From the Wildwood Lions Club Foundation to Mahtomedi High School Gymnastics Team's new floor - \$2,000
6. From Team Ortho Foundation to Mahtomedi High School Gymnastics Team - \$400
7. From MAEF to the 2015-2016 Teacher of the Year – John Taylor - \$500

D. Personnel

1. Approval of Contracts and Work Agreements

- a. Sarah Brick - Paraprofessional - OH Anderson Elementary (2015 - 2016)
- b. Tracie Fiola - Paraprofessional - OH Anderson Elementary (2015 - 2016)
- c. Kelsey Joson - Phy Ed / Health Teacher - Mahtomedi Middle School (2015 - 2016)
- d. Kelly McKusick - Paraprofessional - Mahtomedi Middle School - (2015 - 2016)

2. Approval of Resignations/Retirements/Terminations

- a. Steven Braun - Custodian - Wildwood Elementary (9/1/2015)
- b. Laura Kaschmitter - Paraprofessional - OH Anderson Elementary (8/11/2015)
- c. Sandra McKay - Paraprofessional - OH Anderson Elementary (8/21/2015)
- d. Matthew Menier - Director of Student Activities - Mahtomedi High School ( 9/14/2015)
- e. Jessica Ruth - Adult & Senior Program Coordinator - Community Education (8/31/2015)

LUCY PAYNE, CLERK