

Catalog Proposal for Athletic Equipment and Supplies CSP 070222-ATH

April 10, 2007

SUMMARY:

- This item requests approval of CSP #070222-ATH, a discount off catalog pricing, for athletic equipment and supplies including training, letter jackets and PE supplies and equipment. Fifty-three proposals were received and ranked. This proposal is intended to run for a one year term with the option to extend the proposal, upon Board approval each year, for up to three additional terms of one year each.

PREVIOUS BOARD ACTION:

- The previous bid was approved for one year on March 28, 2006.

BACKGROUND INFORMATION:

- When the bid was presented last year the Board approved the bid for one year with the understanding that the bid would be re-done making the awards more specific. With that in mind, the bid was changed to a proposal. Each proposer was asked to specify the areas for which they wished to be considered. Each proposal was ranked, and a committee gave primary and secondary vendor designations for each area/sport.
- The TASB BuyBoard has just awarded new bids for this same category that will run through March 3, 2010. BuyBoard participation by the local proposers is also listed on the Award Summary. BuyBoard pricing will be used per the BuyBoard award when possible because the BuyBoard did not award full line sales to vendors. Because of this, both bids, local and BuyBoard, will be used. Several proposals were rejected from the local proposal in order to use the BuyBoard contract for those items.
- A single proposal for Cheerleading uniforms was submitted. It was accepted as a secondary vendor since most of the uniforms are purchased from BuyBoard vendors.

SIGNIFICANT ISSUES:

- The committee of Ken Purcell, Director of Athletics, Kerry West, Middle School Coordinator, Martha Crep, Athletic Department Bookkeeper, and Kathy Arrington, Purchasing Agent reviewed each proposal, each sport and ranked them accordingly. The committee assigned primary vendors to be used for most purchases and secondary vendors for items that cannot be supplied by the primary vendors. It is believed that this method will meet the Board's directive to limit the vendors used and clarify how each sport/area will use the vendors.

FISCAL IMPLICATIONS:

- Most costs will be borne by the district's operating budget. Some purchases will be made from Bond Budgets as needed for new schools.

BENEFIT OF ACTION:

- Passage will allow the Athletic Department to purchase uniforms, equipment and supplies for the district's sports program. It will also allow purchases to be made for new schools.

PROCEDURAL AND REPORTING IMPLICATIONS:

- None

PUBLIC COMMENT RECEIVED:

- None

ALTERNATIVES:

- The alternative would be to purchase these products exclusively from cooperative bids as the total spent each year for this category of property requires that we have a bid in place.

OTHER COMMENTS:

- None

SUPERINTENDENT'S RECOMMENDATION:

- It is recommended that the proposals be accepted as indicated on the Award Summary for a period of one year with the option, upon Board approval each year, to extend the proposal for up to three additional terms of one year each.

STAFF PERSONS RESPONSIBLE:

- Debbie Monschke, Executive Director of Budget and Finance
- Ken Purcell, Director of Athletics
- Kathy Arrington, Purchasing Agent

ATTACHMENT:

- Proposal Tabulation
- Proposal Ranking
- Proposal Award Summary

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Comments: _____

Signature of Divisional Assistant Superintendent: _____

Comments: _____

Signature of Superintendent: _____

Comments: _____