

**Purchase Request #2
Regular Board Meeting October 22, 2019
Consideration of Approval to Contract for
Custodial Services for the Frisco Campus**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a contract to purchase custodial services for the Frisco Campus from UBM Enterprise, Inc. (UBM).

BACKGROUND

This contract will provide all labor, equipment, and materials needed to perform custodial services at the Frisco Campus. UBM has been providing exceptional custodial services at the Frisco Campus for almost three years.

Request for proposal (RFP) Number 4257 was issued to procure custodial services for the Frisco Campus. Eleven (11) responses were received and evaluated by a team consisting of Facility Managers who determined the proposal submitted by UBM Enterprise would provide the best value to the District. The proposal submitted by UBM Enterprise was determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

Custodial services provide a safe, functional, and clean working/learning environment for the students, faculty, staff and guests. Custodial services aim to maintain high-quality cleaning standards to prevent the spread of illnesses and safety issues.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$2,252,700 for three (3) years, which includes an estimate for adding the Information Technology Center (\$475,200) and is budgeted in the Frisco Campus Facility Plant Operations department's FY20 operating budget and subsequent years' budgets subject to Board approval. The previous three-year contract spend amount was \$1,910,735, which includes the proposed \$35,000 revision that is included later in the bid report.

MONITORING AND REPORTING TIMELINE

The term of contract will be three (3) years beginning January 1, 2020 through December 31, 2022.

RESOURCE PERSONNEL

Jason Parry

Executive Director of Facilities & Construction

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