

**WE EXPECT EXCELLENCE****WE INNOVATE****WE EMBRACE EQUITY****WE COLLABORATE**

APPROVAL OF BOARD MEETING MINUTES

POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- June 2, 2014 – Business Meeting

BACKGROUND INFORMATION

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions are presented to the Board for approval at School Board Business Meetings.

RECOMMENDATION:

(14-434) BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

District Goal: All students will show continuous progress toward their personal learning goals, developed in collaboration with teachers and parents, and will be prepared for post-secondary education and career success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.



Business Meeting

June 2, 2014

Board Members Present

Mary VanderWeele, Chair
Jeff Hicks, Vice Chair
Anne Bryan
Linda Degman
Susan Greenberg
LeeAnn Larsen
Donny Tyner

Staff Present

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent of Teaching & Learning
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Sue Robertson	Chief Human Resource Officer
Steve Langford	Chief Information Officer
Maureen Wheeler	Public Communication Officer
Claire Hertz	Chief Financial Officer
Maureen Callahan	Chief Academic Officer
Vicki Lukich	Executive Administrator
Barbara Evans	Executive Administrator
Brenda Lewis	Executive Administrator
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Jan Martin	Administrator for Curriculum, Instruction & Assessment
Danielle Sheldrake	Administrator for Student Services
Jon Bridges	Administrator for Instructional Accountability
Dick Steinbrugge	Executive Administrator for Facilities

Visitors: 70

Media: 2

BUDGET HEARING

A Budget Hearing was held from 6:15 – 6:30 p.m. There were no comments or questions.

CALL MEETING TO ORDER – Mary VanderWeele

School Board Chair Mary VanderWeele called the Business Meeting to order at 6:35 p.m.
All High School Student Representatives led the group in the Pledge to the Flag.

RECOGNITION OF STUDENTS, STAFF AND COMMUNITY

The District recognized the following people for their outstanding achievements and contributions to the Beaverton School District and the community:

Gail Campagna was recognized for her 36 years of dedication and service to the Beaverton School District. She was awarded with the Flag of Learning and Liberty plaque.

Westview High School A Cappella Choir, Nothing But Treble was recognized for placing 2nd in the 2014 Rose City Sing Off. The group was presented a check for \$500.00 from the Rose Festival Organization.

BOARD PROCEDURES – Mary VanderWeele

Mary VanderWeele asked if there were any changes to the agenda. School Board Policy JC – Attendance Boundaries was pulled from the First Reading of School Board Policies. The Board Effectiveness Sub-Committee Report was added to agenda item School Board Sub-Committee Work.

PUBLIC PARTICIPATION

- Kim Bonner, Beaverton School District OSEA Representative, addressed the Board regarding funds in the district budget that she thought should go to salary increases and benefits for the Classified Employees.
- Jackie Salzinger spoke to two issues. 1. Proficiency Grading and Reporting. She stated that teacher training is needed for consistency from one class to another. She also said there was no need for converting grades to a 1 – 4 scale then averaging to come up with a letter grade based on percentages. Jackie also spoke to the Board about her experience as a School Board Representative. She supported the Student Advisory Committee concept and stressed the importance of the student voice.
- David Kong encouraged the Board to pass the Equity Policy.
- Gary Haycox spoke in support of classified staff. He asked the Board to look at what classified employees are getting paid.
- Desiree Mattingly, classified employee, stated that she is not receiving a fair share of the salary and benefits budget.
- Laurie Huntwork spoke in support of the Equity Policy.
- Sue Dowty thanked the Board for their hard work and dedication. She asked that they consider bringing back language arts and social studies classes at the middle level. Currently the classes are combined into one humanities class.
- Gary Miller read three poems that spoke to his passion of teaching.
- Geetha Somayajula spoke in support of developing a Beaverton Student Advisory Committee. She stressed that the committee should be student led with a way that student voices can be heard.
- Karen Perez da Silva encouraged the Board to pass the Equity Policy.
- Susan Elliott explained that the Equity Team has had a positive impact on her. She encouraged the Board to pass the Equity Policy.
- Andrew Cronk, Westview Assistant Principal, asked the Board to adopt the Equity Policy.
- Brian Sticka reported that the Oregon Hope Chinese Saturday School was still looking for a facility to house the Saturday School. He asked the Board to help them find a new home.
- Holly Lekas thanked the Board for their service. She stated that the Equity Policy is needed in the District and it should be a systemic policy that leads the entire District.
- Scot Stockwell, Ridgewood Principal, spoke in support of the Equity Policy.
- Roger Hampton stated concern for the safety of staff and students. He asked the Board to see that our buildings are secure.

BOARD COMMUNICATION

A. Individual School Board Member Comments

- Donna Tyner reported that she will be representing the Board at the Summit on June 18 in Seaside.
- LeeAnn Larsen thanked the community for voting for the Bond.
- Jeff Hicks stated that Sue Dowty, who spoke during Public Comments, has been teaching in the District for 39 years and brings energy to her students every single day. Also, that Jeff taught with Gary Miller and those years were the best, most creative years in his career.
- Susan Greenberg stated that she wanted to honor her father tonight who passed away about a year ago shortly after Susan was sworn in to the Board. She also stated that the Beaverton Education Foundation and the Music Task Force were developing a partnership for music enhancement in the District.

B. Superintendent's Comments

Supt. Rose had the following comments:

- There was great public testimony tonight, he thanked everyone who spoke to the Board.
- He thanked everyone for voting for the Bond. This represents financial health and a healthy community. He gave the community a standing ovation.
- The Division 22 Waiver request needs to be addressed at the state level. He agrees with the students and patrons that more time is necessary to learn.
- The unanticipated revenue that the District received is not sustainable. It will be used for three items, 1. Reducing class size, 2. Counseling and 3. English Language Learners.
- Jeff thanked the Board for their service, integrity and strength.
- He mentioned several leaders leaving the Beaverton School District: Jan Martin, Dr. Vicki Lukich, Ken Anderson, Bob Matuszak, Glen Rutherford, Karen Brigham, and Maureen Callahan.
- Congratulations to our graduating seniors.

REPORTS

A. School Board Sub-Committee Work

a. Funding & Advocacy

Susan Greenberg reported that four board members attended a meeting in Salem with Salem-Keiser School District and Portland Public School District board and superintendents. They are forming a sub-committee for advocacy as the big three districts in the state.

Linda Degman thanked everyone for all their hard work on getting the Bond passed.

b. Strategic Plan

Mary VanderWeele reported that the Strategic Plan Sub-Committee reviewed and approved two items.

1. The Career & Technical Education designation for students wanting to be career ready. The CTE certification is too narrow. They are recommending a broader framework of courses, the ODE Oregon Skill Set.
2. The committee is also recommending the addition of a measurement for completing a CTE program of study. This will not be one of the 6 measurements to track but it will be tracked annually.

It was agreed to bring forward an action item at the next business meeting for approval.

c. Board Effectiveness

Anne Bryan reported that the sub-committee has created a proposal for strengthening student voice on the School Board and throughout the District. They proposed the creation of the Beaverton School District Student Advisory Committee. The sub-committee is seeking feedback from Board Members for possible implementation in the fall. The Student Advisory Committee will be comprised of 15 – 25 diverse students who will apply for their positions. They must agree to meet regularly as a committee and two times a year with the full Board.

B. Superintendent Progress Report

Supt. Rose presented his final progress report to the Board. He reported progress on Student Growth, Advocacy & Funding and Strategic Plan Engagement, Communication & Implementation.

Jeff Rose asked if there were any questions or comments on his report that was submitted in the Board Packet. There were no questions or comments.

C. Financial Report

Claire Hertz reported that the Business Office was preparing for their first bond sale. Two bond rating agencies, Standard & Poors and Moody's, are scheduled to come to the District Office on June 26, 2014, to determine our bond rating. The sale is scheduled for July 22 with funding on August 7.

Our larger ending fund balance is a big factor in getting a good bond rating.

D. Music Task Force - Tom Colett, Jan Martin and Robin Kobrowski

Tom Colett thanked the Board and specifically, Susan Greenberg for their support of the Music Task Force.

They asked if there were any questions or comments regarding the Music Task Force Final Report.

- This is great work, thank you so much. Will the Board continue to be apprised of the progress on attaining the goals?
 - Yes, a Music TOSA will be hired and will be responsible for monitoring the progress. The TOSA will report to the Board on a regular basis.
- Supt. Rose asked the committee to provide ideas on how to keep the momentum moving forward.
- Carl Mead applauded both the leadership of the team and the entire committee for their great work.

BREAK – 7:57 – 8:10 p.m.

DISCUSSION ITEMS

A. Grading & Reporting Superintendent Recommendation

Jeff Rose explained that within the District's standards-based system there is one area with continued concern, that is the conversion of a student's performance in multiple learning targets into a single letter grade for the course.

Throughout this year, the District has been actively seeking and listening to teachers, students and families in a number of venues and formats.

- Staff and parent surveys
- Student forums
- Listening sessions and public testimony
- Discussion and collaboration with our Beaverton Education Association
- Teacher committees on this specific subject.

Beginning with the 2014-2015 school year, we will change the way we convert achievement in learning targets to a letter grade (in schools that currently award letter grades). The overall marks received for each learning target will be averaged. This method will be used within our electronic grade books to recommend a letter grade to the teacher.

The individual teacher maintains the right to determine how students will demonstrate their learning and how their progress will determine the letter grade. Our teachers will still have the ability to override the averaging system and use professional judgment specific to grade conversion as long as the course learning goals and process used to assess and determine student achievement is communicated to students and parents at the beginning of each course.

Questions and comments from the Board:

- Will you be communicating this information out to parents and the community?
 - Yes. Principals will be offering optional meetings with staff, parents will see notices in school newsletters, and the word is already out at the student level.
- Thank you for your work on this.
- I appreciate all the work and engagement on this recommendation. I am still concerned with grades at the high school level. Grades are very important to high school students because their grades are directly related to their options post graduation.
- Teachers need to clearly communicate how grades are and will be rendered.
- Jeff Rose thanked Matt Casteel and Robin Kobrowski for their flexibility.

B. First Reading of School Board Policies

The following policies were presented to the Board for changes:

IK – Academic Achievement

- The last sentence needs clarity. It needs to be kept at the Board level and not at the management level.
- It should read ‘must’ not ‘will’ approve the changes if they meet the requirements of this policy.
- I would like to see communication regarding behaviors.
- Parents struggle with and look for consistency.
- Consistency of standards can drive overall consistency.

JFC/JG – Student Conduct/Student Discipline

- I support the changes, it brings a shift from legislature moving away from a no-tolerance policy.

Both policies will move forward to a second reading with no additional changes.

ACTION ITEMS

A. Superintendent’s Evaluation (14-404)

Mary VanderWeele presented the Board with the Superintendent’s evaluation for the 2013-2014 school year. The recommendation is based on a three-part process; three Superintendent progress reports, performance on six administrator standards, and a 360-degree survey. She reported that the Board was please with the direction the District is moving. They are looking forward to working with Supt. Rose in the future. The evaluation will be posted online after it is accepted.

LeeAnn Larsen moved to accept the Superintendent’s evaluation.

Susan Greenberg seconded and the motion passed unanimously.

B. Adoption of 2014-2015 Budget, Make Appropriations and Impose and Categorize Taxes (14-405)

To comply with the requirements of Oregon Revised Statues the Board needs to adopt the 2014-15 Budget, make appropriations and impose and categorize taxes prior to July 2, 2014.

LeeAnn Larsen moved that the Board hereby adopts the budget for the 2014-15 fiscal year in the total amount of \$997,654,178 now on file at the District’s Office of the Chief Financial Officer, located at 16550 SW Merlo Road, Beaverton, Oregon.

LeeAnn Larsen further moved that the ad valorem property taxes are hereby imposed for tax year 2014-15 upon the assessed value of all taxable property within the District.

LeeAnn Larsen further moved that the taxes imposed are hereby categorized for purposes of Article XI section 11b as submitted.

Linda Degman seconded and the motions passed unanimously.

C. Bond Sale Resolution (14-406)

Under Oregon Revised Statutes Sections 287, 288 and 328, the District is authorized to issue general obligation bonds to finance capital construction and improvements.

LeeAnn Larsen moved that the Board approve Resolution 14-406 to authorize the issuance, sale and delivery of General Obligation Bonds – Series 2014; designating an authorized representative, bond counsel and financial advisor; delegating the approval and distribution of the preliminary and final official statements, authorizing execution of a bond purchase agreement and related matters.

Donna Tyner seconded.

Linda Degman confirmed that the sale will stay within the 2% tax rate.

The motion passed unanimously.

D. Second Reading of School Board Policies (14-407)

ADA – Equity Policy

Jeff Hicks stated that this policy is a result of a lot of peoples work. He specifically called out Karen Cunningham who called for this policy for many years.

Donna Tyner moved to adopt ADA – Equity Policy.

Jeff Hicks seconded and the motion passed unanimously.

BCFAA – Community Partnership Teams

Maureen Wheeler explained that she exchanged the words ‘should’ and ‘would’ to ‘shall’ and ‘will’ as requested. The policy also stated that the Community Partnership Team will assist the principal and District with building use requests or issues as needed.

Donna Tyner moved to accept the changes to policy BCFAA – Community Partnership Teams.

Susan Greenberg seconded and the motion passed unanimously.

E. Elect School Board Chair and Vice Chair for 2014-2015 (14-408)

Susan Greenberg nominated Mary VanderWeele as School Board Chair for 2014-2015. There were no other nominations.

Donna Tyner seconded the nomination.

The nomination passed unanimously.

Jeff Hicks nominated Anne Bryan as the School Board Vice Chair for 2014 – 2015. There were no other nominations.

Donna Tyner seconded the nomination and it passed unanimously.

F. Consent Agenda

LeeAnn Larsen moved to approve the Consent Agenda.

Donna Tyner seconded and the motion passed unanimously.

1. Brand Name Approvals for Facilities Projects (14-409)

BE IT RESOLVED that the Beaverton School District School Board approved an exemption under ORS 279C.345 and authorizes use of brand names in public improvement contract specifications for the items as submitted based upon the findings as submitted at this meeting.

2. Personnel (14-410)

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

3. Approval of Board Meeting Minutes (14-411)

BE IT RESOLVED that the minutes of the listed School Board meeting be and hereby are approved for:

- April 29, 2014 – Business Meeting
- May 9, 2014 – Special Session
- May 19, 2014 – Business Meeting

4. Approval of Budget Meeting minutes (14-412)

BE IT RESOLVED that the minutes of the May 13, 2014 Budget Meeting be and hereby are approved.

5. Grant Report (14-413)

BE IT RESOLVED that the Grant Report be and hereby are approved as submitted.

6. Public Contracts (14-414)

BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract item as submitted at this meeting.

7. Community Partnership Team Report (14-415)

BE IT RESOLVED that the Community Partnership Teams report was accepted as an information item.

8. Appointment of Budget Officer (14-416)

BE IT RESOLVED that Claire Hertz, Chief Financial Officer, is hereby designated the Budget Officer for Beaverton School District for the fiscal year 2014-2015.

9. Appointment of Clerk and Deputy Clerks (14-417)

BE IT RESOLVED that Jeff Rose, Superintendent, is hereby appointed to serve as Clerk of Beaverton School District for the fiscal year 2014-2015.

BE IT FURTHER RESOLVED that Carl Mead, Deputy Superintendent, and Ron Porterfield, Deputy Superintendent, are hereby appointed to serve as Deputy Clerks of Beaverton School District for the fiscal year 2014-2015.

10. Appointment of Custodians of School Funds (14-418)

BE IT RESOLVED that, in accordance with the provisions of ORS 328.441, the Beaverton School Board designated Jeff Rose, Superintendent; Claire Hertz, Chief Financial Officer; Andre Schellhaas, Finance Manager and Craig Irwin, Treasury Specialist, as Custodians of School Funds for the 2014-2015 fiscal year.

BE IT FURTHER RESOLVED that, in accordance with the provisions of ORS 328.445, School District obligations may be paid by check bearing the original signature of any Custodian of School Funds or the Custodian's facsimile signature. Alternatively, School District obligations may be paid by bank wire transfer.

11. Appointment of Financial Auditor (14-419)

BE IT RESOLVED that Grove Mueller & Swank, P.C., be and hereby are appointed to serve as financial auditor of Beaverton School District for the fiscal year 2014-2015.

12. Appointment of Legal Counsel (14-420)

BE IT RESOLVED that the following attorneys be and hereby are designated as legal counsel for Beaverton School District for the 2014-2015 fiscal Year:

<u>Firm</u>	<u>Attorney</u>	<u>Services</u>
Miller Nash LLP	Michael Porter Naomi Levelle-Haslitt	Charter Schools, Education, Employment & Tort Liability
Ball Janik LLP	Jack Orchard Bruce Cahn	Real Estate Contracts
Dunn Carney LLP	Ann Foster	Tort Liability Labor & Employment
Graham Hicks P.C.	Graham Hicks	Special Education

Reinisch Mackenzie

Bin Chen

Workers' Compensation

Hawkins Delafield & Wood LLP Ann Sherman

Bond Counsel

13. Designation of Depositories (14-421)

BE IT RESOLVED that Bank of America, Piper Jaffray, US Bank, Wells Fargo Bank, State of Oregon, Local Government Investment Pool and CastleOak Securities, L.P. be and hereby are designated as depositories for Beaverton School District for the fiscal year 2014-2015.

14. Division of 22 Waiver Request (14-422)

BE IT RESOLVED that the School Board approve the waiver request of OAR 581-022-1131 – minimum instructional hours per course under OAR 581-022-1920 for the 2014-2015 school year.

15. Second Reading of School Board Policies (14-423)

BE IT RESOLVED that the School Board adopted the following Board Policy changes:

DJC – Bidding Requirements

JFCF – Weapons in Schools

CLOSING COMMENTS AND NEXT STEPS

Mary VanderWeele thanked everyone for their hard work preparing for this meeting. There will be another short meeting on June 16, 2014. That will be the last meeting for the 2013-14 school year. She thanked Supt. Rose for a productive year.

Supt. Rose stated that this was an amazing year. He thanked the Board for their feedback. He stated that no leader leads alone and he thanked everyone for their help.

Supt. Rose also stated that it was great to end the year with the Equity Policy in place.

ADJOURNMENT

The meeting was adjourned at 8:55 p.m.

Submitted by Carol Marshall, School Board Recording Secretary.

Mary VanderWeele, School Board Chair