

TENTATIVE MINUTES OF A WORK MEETING
OF THE BOARD OF EDUCATION
BOX ELDER SCHOOL DISTRICT DECEMBER 11, 2024

Work Session to Meet with Legislators, Box Elder School District, held Wednesday evening December 11, 2024 at 5:00 p.m. at the Independent Life Skills Center.

Those in attendance at the meeting included Board President Wade Hyde, Board Vice President Connie Archibald, Julie Taylor, Nancy Kennedy, Danielle Wright, Bryan Smith, Karen Cronin and Tiffani Summers. Also, present were Superintendent Steve Carlsen, Assistant Superintendents Keith Mecham and Heidi Jo West, Senator Sandall, Representative Tom Peterson, and Accountant Sherri Harper.

TENTATIVE MINUTES OF A WORK MEETING
OF THE BOARD OF EDUCATION
BOX ELDER SCHOOL DISTRICT
DECEMBER 11, 2024

Tentative minutes of the Regular Session of the Board of Education, Box Elder School District, held Wednesday evening December 11, 2024 at 6:30 p.m. at the Independent Life Skills Center, Box Elder School District.

Those in attendance at the meeting included Board President Wade Hyde, Board Vice President Connie Archibald, Julie Taylor, Bryan Smith, Nancy Kennedy, Danielle Wright, Karen Cronin, and Student Board Member Easton Johnson. Also present were Superintendent Steve Carlsen, Assistant Superintendents Heidi Jo West and Keith Mecham, Accountant Sherri Harper, and Jerad Reay from IT; members of the press, employees and patrons.

Left to Right: Easton Johnson, Nancy Kennedy, Danielle Wright, Julie Taylor, Wade Hyde, Connie Archibald, Bryan Smith, Karen Cronin and Tiffani Summers.

President Wade called to order the meeting and welcomed those in attendance and conducted the business of the meeting.

Reverence offered by Keith Mecham, Assistant Superintendent of Secondary Teaching & Learning.

Flag Salute/Pledge of Allegiance by Nancy Kennedy, Board Member.

Recognitions

Julie Taylor, Board Member –

- Trampis Waite, Clay Chournos, and BRHS Football Team – Received an award for Utah Interscholastic 4A Athletic Administration Association Academic State Champion for 4A Football 2024-25. Recognized the team with the highest GPA

across the whole state. They took all their GPA's, averaged them together and they are the highest in the state for all 4A Schools.

The girls' soccer and tennis team came in 3rd for the 4A schools in the state. BRHS has a culture of academic excellence going on at that school. The same could be said for BEHS as well.

- Tresa Hunsaker - District Office Child Nutrition Training coordinator. She is diligent in her services toward her breakfast and lunch programs. Her trainings and interviews are always joyful. She is an excellent employee of the School District and is a truly loved person. She is a humorous, caring, accepting lady. Thank you for all you do in our District.
- Robert Franckowiak - Physics Teacher at Sunrise High School. Outstanding example of work. He is a prime example of a caring, sweet person, and always has a smile on his face. He is always kind toward the students and the facility. He never fails to make one laugh.

Approval of Agenda:

Connie Archibald made the motion to adjust the agenda, second by Tiffani Summers. Moving Closed Session to Discuss Personnel (New Business Administrator) and Closed Session for Sale or Lease of Real Property to after public comment. Move Audit Report prior to action items.

The motion passed unanimously.

Nancy Kennedy – Yes
Karen Cronin – Yes
Julie Taylor - Yes
Wade Hyde – Yes
Connie Archibald – Yes
Bryan Smith – Yes
Danielle Wright – Yes
Tiffani Summers - Yes

Public Comment:

No public comments

Audit Report: Matt Geddes, Squire Co.

The Audit Committee met previous to the meeting. No findings to report. The District complied in all respects to the compliance guide. They complied with all material respects in the compliance guide. Over all it was a clean and positive report for the District.

Closed Session for Sale or Lease of Real Property

Steve Carlsen, Superintendent

Connie Archibald made the motion to move to close session, second by Danielle Wright. The motion passed unanimously with a roll call vote.

Nancy Kennedy – Yes
Karen Cronin – Yes
Julie Taylor - Yes
Wade Hyde – Yes
Connie Archibald – Yes
Bryan Smith – Yes
Danielle Wright – Yes
Tiffani Summers - Yes

Bryan Smith made the motion to move back into regular Board Meeting, second by Julie Taylor. The motion passed unanimously.

Nancy Kennedy – Yes
Karen Cronin – Yes
Julie Taylor - Yes
Wade Hyde – Yes
Connie Archibald – Yes
Bryan Smith – Yes
Danielle Wright – Yes
Tiffani Summers - Yes

Action Items:

Approval of New Business Administrator – Tabled until Friday, December 13, 2024, at 2:00 p.m.

Danielle Wright made the motion to table the motion to approve the New Business Administrator until Friday, December 13, 2024 at 2:00 p.m., second by Bryan Smith. The motion passed unanimously.

Nancy Kennedy – Yes
Karen Cronin – Yes
Julie Taylor - Yes
Wade Hyde – Yes
Connie Archibald – Yes
Bryan Smith – Yes
Danielle Wright – Yes
Tiffani Summers - Yes

Approval of New Courses

Keith Mecham, Assistant Superintendent of Secondary Teaching & Learning.

It is recommended that the BESD Board of Education approve the following new courses at BESD high schools for the 2025-2026 school year.

- AP Courses:
 - AP Computer Science Principles (1-2 trimesters)
 - AP Computer Science A (2-3 trimesters)
- Concurrent Enrollment
 - WSU Interior Design 1050 (1 trimester)
 - WSU Architecture 1350 (1 trimester)
 - WSU Commercial Design & Code 2360 (1 trimester)
- CTE Courses: (Each of these courses completes a CTE pathway)
 - Game Development Fundamentals 2 (1 trimester)
 - Small & Companion Animal Science (1 trimester)
- General Education Electives

Tiffani Summers made the motion to approve the 7 New Courses, second by Nancy Kennedy. The motion passed unanimously.

Nancy Kennedy – Yes

Karen Cronin – Yes

Julie Taylor - Yes

Wade Hyde – Yes

Connie Archibald – Yes

Bryan Smith – Yes

Danielle Wright – Yes

Tiffani Summers - Yes

Approval of Amendment to School Fees for Approved Clubs

It is recommended that the BESD Board of Education approve the amendment of the 2024-2025 BESD General Student Fees resulting in the approval of the BEHS Competitive Anglers Club and the BRHS Anglers Club. The new club's participation fees will be a maximum of \$50 per year.

Danielle Wright made the motion to approve the Amendment to School Fees by adding a \$50 maximum amount for each participant in the newly created Competitive Angler and Angler Clubs, second by Bryan Smith. The motion passed unanimously.

Nancy Kennedy – Yes

Karen Cronin – Yes

Julie Taylor - Yes

Wade Hyde – Yes

Connie Archibald – Yes

Bryan Smith – Yes

Danielle Wright – Yes
Tiffani Summers - Yes

Approval of 2025-26 District Calendar

Keith Mecham, Assistant Superintendent of Secondary Teach & Learning

Discussion was held about if parents need an input to when fall break will be scheduled.

The Board feels they should survey teachers and all employees. Come back to vote in January

Karen Cronin made the motion to table the 2025-26 District Calendar and do a survey among the teachers and employees, second by Connie Archibald. The motion passed unanimously.

Nancy Kennedy – Yes
Karen Cronin – Yes
Julie Taylor - Yes
Wade Hyde – Yes
Connie Archibald – Yes
Bryan Smith – Yes
Danielle Wright – Yes
Tiffani Summers - Yes

Teacher Merit Awards

Steve Carlsen, Superintendent

Legislators passed a bill for 38 million dollars for a pilot program and set up the pilot program. This was discussed at last month's Board Meeting. We work in a District where we work as a team. Teachers do not want to single out one teacher. Cache has not voted. Logan voted no. Hopefully the Legislation will reward teams. Only about 60% of our teachers would be eligible because it is based on the Rise test. Superintendent would not like to join this pilot program.

Nancy Kennedy made the motion to approve Not joining the Teacher Merit Awards pilot, second by Danielle Wright. The motion passed unanimously.

Nancy Kennedy – Yes
Karen Cronin – Yes
Julie Taylor - Yes
Wade Hyde – Yes
Connie Archibald – Yes
Bryan Smith – Yes
Danielle Wright – Yes
Tiffani Summers - Yes

Surplus Property at 850 N Next to Discovery Elementary

Braxton Bennett would like to turn over a small portion of land to the city to make a cul-de-sac to build houses. He has talked to Corey Thompson and Superintendent Carlsen and has been talking to Brigham City officials. Superintendent does not think that it is in the best interest of Box Elder School District to turn this land over to Brigham City. If we need to build on to Discovery Elementary, we will need to keep this land.

Bryan Smith made the motion to disapprove the turnover of land at 850 N Next to Discovery Elementary, second by Connie Archibald. The motion passed unanimously.

Nancy Kennedy – Yes

Karen Cronin – Yes

Julie Taylor - Yes

Wade Hyde – Yes

Connie Archibald – Yes

Bryan Smith – Yes

Danielle Wright – Yes

Tiffani Summers - Yes

Information Items:

Monthly Financial Report: Sherri Harper, Accountant

The budget looks good. We are at the percentages we need to be at. One change was made on the buses. Expenses were charged to general fund and should have been charged to capital funds.

Board Committee Reports:

Tiffani Summers Jubilee of Trees – It was a great success. BEHS Madrigals were phenomenal. They sang all three nights.

Nancy Kennedy - Bridgeland will not increase fees for the next year. They have a lot of great classes. I hope that students will take advantage of this.

Student Board Member Report: Easton Johnson, BEHS said that they are in their fundraiser for make a wish. They have raised \$6,000 and the goal is \$15,000. They are hoping they can help someone in their own school to make their wish come true.

BRHS is raising money for a young man to send to Hawaii that lost half of his heart when he was born and many more surgeries in store for him and a transplant is in the works. Just finished up a basketball tournament.

Policy Review

First Reading:

Policy 1035 Board Member Commitments and Ethics
Policy 2182 School Safety
Policy 3035 Employee Criminal Background Checks and Arrest Disclosure Requirements
Policy 3308 Administrative: Contractual Agreement
Policy 4061 Curriculum: American Heritage
Policy 4105 Sex Education
Policy 4200 Term of Instruction: School Year & School Day
Policy 5000 Equal Educational Opportunity
Policy 5027 Foreign Exchange Students
Policy 5298 Student Courts
Policy 5310 Fundraising and Donations
Policy 5312 Non-School and Private Fundraising and Donations
Policy 6000 Public Records Access and Management
Policy 6015 School Community Councils

Karin Cronin made the motion to approve Policies on First Reading as amended, seconded by Bryan Smith. The motion passed unanimously.

Nancy Kennedy – Yes
Karen Cronin – Yes
Julie Taylor - Yes
Wade Hyde – Yes
Connie Archibald – Yes
Bryan Smith – Yes
Danielle Wright – Yes
Tiffani Summers - Yes

Second Reading:

Policy 2226 Transportation: Space Available Busing
Policy 3020 Employment: Requirements and Restrictions
Policy 3023 Educator Induction, Mentoring, and Professional Learning
Policy 3092 Nursing Mothers in the Workplace
Policy 3096 Reporting Substantial Threats Against a School
Policy 3208 ESP: Fringe Benefits and Leave of Absence
Policy 4016 Evaluation and Selection of Instructional Material
Policy 4017 Evaluation and Selection of Library Material
Policy 4018 Evaluation and Selection of Supplemental Material
Policy 4019 Evaluation of Other Learning Material
Policy 4033 Early Learning Plan
Policy 4037 Reading Assessment for K-3
Policy 4038 Mathematics Assessment for K-3
Policy 5272 Transgender Students

Policy 5273 Use of Sex-Designated Facilities
Policy 5380 Notification Received from Juvenile Court

Nancy Kennedy made the motion to approve Policies on Second Reading, seconded by Karin Cronin. The motion passed unanimously.

Nancy Kennedy – Yes
Karen Cronin – Yes
Julie Taylor - Yes
Wade Hyde – Yes
Connie Archibald – Yes
Bryan Smith – Yes
Danielle Wright – Yes
Tiffani Summers - Yes

Board Discussion Items:

Utah High School Activities Association Board of Trustees January Elections:

Steve Carlsen, Superintendent.

Representation for 5A at BEHS for this year. They will nominate and vote for someone to be on the Board of Trustees.

Dignity Index:

Steve Carlsen, Superintendent

Tami Pyfer, taught at USU in SpEd, then became a State School Board member, then worked with Governor Herbert. She joined this nonprofit organization. She presented at the November 1st Professional Development Day. The link to this presentation is on YouTube and has been sent to the Board but because of our contract, we cannot send it out to the public. Superintendent feels strongly about this because it talks about how we talk to one another. Hopefully you can watch it and promote it in our community and schools.

Presentation:

Steve Carlsen, Superintendent

Nancy Kennedy did not run in the election and her current term will end this month.

Presentation from the Superintendent – Nancy served for 20 years on the Board. Thank you for your service! Connie Archibald has also served for 20 years on the Board. Connie's term will end this month as well. Thank you for your service!

Consent Items:

Approval of minutes of the work and regular meetings held on November 11, 2024.

Approval of Claims

00050485, 00050793, 00051229, 00051353, 00051555, 00051558, 00051582,
00051839, 00051862, 00051874, 00051890, 00051932, 00051976, 00051997-
00052282, 0211224, 05111124, 07112624, 08112624, 09112024, 09112224, 09112624

Personnel Actions

See attachment to agenda.

Karen Cronin made the motion to approve consent items, seconded by Bryan Smith. The motion passed unanimously.

Nancy Kennedy – Yes
Karen Cronin – Yes
Julie Taylor - Yes
Wade Hyde – Yes
Connie Archibald – Yes
Bryan Smith – Yes
Danielle Wright – Yes
Tiffani Summers - Yes

Suggestions for Future Board Meetings:

Elect president and vice president for next year
Talk about the Bond Survey

Upcoming Events

USBA Conference – January 9-11, 2025.

Adjournment:

Adjourned at 8:30 p.m. The next meeting of the Board of Education will be held on Wednesday, January 8, 2025, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.

Karen Cronin made motion to adjourn, seconded by Tiffani summers. The motion passed unanimously.

Nancy Kennedy – Yes
Karen Cronin – Yes
Julie Taylor - Yes

Wade Hyde – Yes
Connie Archibald – Yes
Bryan Smith – Yes
Danielle Wright – Yes
Tiffani Summers – Yes

APPROVED: _____

ATTESTED: _____
School Business Administrator

President, Board of Education