

## Hollis School

"Where education meets the whole student  
And challenges us all to look beyond what we can only see."

### Advisory School Council Meeting Agenda and Notes

September 29, 2022

3:00 PM



#### Southeast Island School District

**Vision:** Students are equipped to realize their dreams and aspirations.

**Mission:** Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

#### **Annual District Goals**

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

#### **Hollis School ASC MEMBERSHIP AND MEETING AGENDAS, NOTES, DATES & TIMES:**

Here is a link to Hollis ASC Meeting notes, agendas, and supporting documents:

<https://drive.google.com/drive/folders/1Hhp4RZx04oJc61LCCitf90CZ2wCtLo7y?usp=sharing>

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings. Unless otherwise noted all meetings are in person at Hollis School or virtual via Google Meets at video call link: <https://meet.google.com/whm-fbvs-pqg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

***AGENDA: All referenced items for this meeting may be found in this shared folder:***

<https://drive.google.com/drive/folders/1zfYepo2iNJUdH-vRI6o1Rq0YJiHqwFNA?usp=sharing>

A. Call To order: at 3:00 PM.

B. In attendance:

- In Person: Lisa Cates, Amanda Baker, Isaac Starkweather, Alex Brewer, Jaclyn Aspery, Jose Vasquez, Maddy Bozeman, Axe Adkison, William Aspery, sophia starkweather, CJ Vasquez, Jason England, Peatmoss Adkison
- On Line:
- Excused:

C. People to be heard: Shane Nixon, Lisa Cates

2022-2023 officers and standing members:

Superintendent: Sherry Becker

Principal Shaine Nixon

- President: Peatmoss Adkison
- Vice President: Jason England
- Secretary: Amanda Baker
- Treasurer: Amanda Baker

- Student Representative: Sophia Starkweather
- Lead Teachers— *Julie Vasquez/Lisa Cates*

**AGENDA Items for October 27, 2022 Advisory School Council Consideration with notes under ITEMS DISCUSSED:**

**Approval of minutes from meeting: September 29, 2022:**

[W NOTES September 29, 2022 - Hollis ASC Meeting.docx](#)

- *September 29, 2022 minutes:* move and approve to accept the minutes as written.
  - Moved to: Jason England
  - Seconded: Sophia Starkweather
  - Action: Motion carried unanimously

**Approval of October 27, 2022 agenda:**

- October 27, 2022 Agenda: move and approve to accept the agenda as written.
  - Moved to: Jason England
  - Seconded: Cj Vasquez
  - Action: Motion Carried unanimously

**Resources from prior training:**

**ASC and Roberts Rules of Order Training**

Here is a link to the SISD ASC Handbook: [ASC Handbook SISD Revised 9.11.20 copy.jpg](#)

Here is a copy of a Robert's Rules of Order Cheat Sheet for Nonprofits: [Robert's Rules of Order Cheat Sheet for Nonprofits BoardEffect.pdf](#)

**\*STANDING ITEM:**

**Treasurers' reports and accounting:**

Follow Up on requested account bank change and reporting - see April 15, 2021 Minutes from [April 15, 2021 Hollis ASC.docx](#)

**DISCUSSION:**

Balance: \$6102.10

Online banking progress: Need minutes with letterhead and district seal, 2 persons

Amanda Baker, Julie Vasquez, Shaine Nixion

Account Transfer progress: Waiting on information that this has been completed

Updated district record progress:

*Expenses to consider::*

**STANDING ITEM:**

**Mission and Vision and Goals and Objectives:**

Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#)

**Staff update on:**

- "How we Do School" progress and transition plans.
- FY 2022-23 Academic focus:
  - Alaska Studies and Civics
  - 1/2 Mile Creek

- Food sustainability Grant programs
- Hollis & Alaska Story: School Time Capsule
- I Am... We Are

**DISCUSSION:** No Updates

**\*\*ACTION:**

**STANDING ITEM: Projects**

- Project Updates:
  - Emergency Plan Update
  - Student Store
  - School Business
  - Camp and after school programming
  - Garden & Greenhouse
  - ;Bicycle Project

**DISCUSSION:** Checklist with summaries and resources almost completed. Jose is in charge of the student store. Jaclyn is doing the business side for math. Garden is still thriving. Bicycle's need to be hauled, School Feildtrip?

**\*\*ACTION:**

**STANDING ITEM: Fundraising**

- Ideas:
  - Fun Run
  - Pizza Delivery

**DISCUSSION:** Checklist with summaries and resources almost completed.

**\*\*ACTION:** fundraising for student travel.

**STANDING ITEM:**

**Construction:**

**Plans during construction:**

**\*\*DISCUSSION:** no updates

**\*\*ACTION:**

**STANDING ITEM:**

**Communication, Events and Activity schedule for the 2022-2023 year:**  
Update on processes

School Facebook Page  
Annual and Weekly Calendar  
Introduction of the District Communication System

**\*\*DISCUSSION:**

**\*\*ACTION:** letter being sent to superintendent to fix communication issues

**STANDING ITEM:**

**Athletics: Updates Archery, Shooting, Wrestling:**  
**Coaches, schedules**

**\*\*DISCUSSION:** update on archery standing, karen possibility for Middle School Basketball practice.

**\*\*ACTION:**

**STANDING ITEM:**

**Campus Maintenance (Water, Heat, Power, Building, Grounds, Vehicles)**

**\*\*DISCUSSION:** phone works! wires were crossed now they are fixed. Oil heat is being used to keep doors and windows closed, lights off. Maintenance will remove the tv, new tv to be installed

**\*\*ACTION:**

**STANDING ITEM:**

**Personnel and Volunteer Programs: recruitment, hiring and retention  
Volunteer Opportunities**

**DISCUSSION:** Need to find community members to sign up and help out. Jason England has been helping in many areas.

**\*\*ACTION:**

**New Business:**

**ITEM:**

**School-wide plan and Parent Engagement plan.**

What idea, suggestions do you have?

**DISCUSSION:** Is this still an agenda item? Email agenda Items. Make food, to bring in parents and community members.

**\*\*ACTION:**

***The next meeting will be at 3:00 PM on November 30, 2022 -.***

**\*Next SISD Board of Education Work Session and Meeting [BoardBook Link](#)**

*Southeast Island School District is inviting you to a scheduled Zoom meeting.*

*Topic: Southeast Island School District Board of Education Work Session*

*Join Zoom Meeting*

*<https://us02web.zoom.us/j/83550254573?pwd=RDJWN0IOSHNYdm9NNmJmbHJCyThSQTO99>*

*Meeting ID: 863 5006 6529*

*Passcode: 604722*

***Hollis School Public Calendar Link:***

*<https://calendar.google.com/calendar/u/0?cid=Y190OGNkZWQyNGM4OWtqaWY0MXAzbHVocDg5c0Bncm91cC5jYWxlbnRhci5nb29nbGUuY29t>*

***Information—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.***

***School contacts:***

**Please share suggestions/questions/concerns by any of the following:**

1. • private message both Julie and Lisa,
2. • email both Julie [jvasquez@sisd.org](mailto:jvasquez@sisd.org) and Lisa [lcates@sisd.org](mailto:lcates@sisd.org),

3. • and/or call -please leave a voicemail as you can- the school 907-530-7108 or lisa at 907-530-7007 (home) or 208-860-7752 (cell)

**Adjournment:**

- Move to adjourn: Jason England
  - Seconded: William Aspery
  - Vote to Adjourn: Approved
  - Adjourned: 3:36