

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Meeting Minutes
January 24, 2017**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted its regular monthly Board of Trustees meeting on January 24, 2017, in the Board Room, Room 139, Collin Higher Education Center, with Chairman J. Robert Collins presiding. Trustees in attendance were Mr. Andy Hardin, Mr. Mac Hendricks, Ms. Jenny McCall, Mr. Jim Orr, Dr. Raj Menon, Mr. Adrian Rodriguez, Mr. Larry Wainwright and Ms. Nancy Wurzman. Other attendees included District President Neil Matkin, Collin College administrators, faculty, students, staff, community members, and vendor representatives.

CALL TO ORDER

Chairman Collins called the January 24, 2017, meeting of the Board of Trustees of Collin County Community College District to order at 5:30 p.m. The Board met at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins recessed the meeting to closed session at 5:31 p.m. in Room 135, Board Conference Room, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; and 551.074 Personnel Matters.

OPEN SESSION

Chairman Collins reconvened the meeting at 7:03 p.m. in Boardroom 139 and welcomed those in attendance. He called on Shirley Harmon, Executive Assistant to the District President/Secretary to the Board of Trustees, to certify posting of the notice of the meeting.

CERTIFICATION OF THE NOTICE OF THE JANUARY 24, 2017, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Ms. Harmon certified the notice of the January 24, 2017, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

PLEDGES OF ALLEGIANCE

Dr. Menon led the pledge of allegiance to the American flag and Mr. Wainwright led the pledge to the Texas flag.

APPROVAL OF THE MINUTES OF THE DECEMBER 6, 2016, REGULAR MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

On motion of Mr. Rodriguez, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its December 6, 2016, regular meeting.

PUBLIC COMMENT

No public comment was presented.

PRESENTATIONS

No presentations were made.

2017-1-1 Personnel Report for January 2017

The Personnel Report for January 24, 2017, included 14 staff appointments, five (5) promotions/changes, and seven (7) resignations/terminations.

On motion of Mr. Wainwright, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved Items 1a through 1c of the Personnel Report for January 2017 as presented.

2017-1-1a Approval of Staff Appointments

By action stated above, the Board of Trustees of Collin Community College District approved the following staff appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Amanat Ali	Computer Lab Assistant	1/9/17	Computer Lab	Replacement Rocibel Roberts
Marlo Cooper	Police Telecommunicator	1/3/17	Police Department	Replacement Tiffany Fisher
David Fite	Police Telecommunicator	12/12/16	Police Department	Replacement Melissa Kukoly
Priscilla Garcia	Program Manager, Dental Assistant	1/3/17	CE- Health Sciences	New Position
Amy Garrison	Administrative Assistant	1/9/17	Provost	Repurpose (Grant) John Nguyen
John Gerwig	Supervisor Technology	1/12/17	Computer Lab	Replacement Hawre Sulaiman
Edward Hennigan	Instructional Technologist (Temporary)	1/3/17	e-Learning Centers	New Position (Award)
Rebecca Hessing	Administrative Assistant	1/11/17	Academic Affairs	Replacement Shane Apple
Rebekah Lee	Reference Librarian	1/3/17	Library	Replacement Beth Atkins
Susan Mathews	Assistant to the Dean	12/15/16	Academic Affairs	Replacement Mimi Withington
Elizabeth Muto	Counselor	1/9/17	Counseling	Replacement Joane Davis

Nicole Singh	Police Telecommunicator	12/12/16	Police Department	Replacement Kristine Barron
Mamie Walters	Division Secretary	1/3/17	Health Sciences	Replacement Shari Morrison
Julia Westcott	Director, Health Science Academies	3/6/17	Health Sciences	Replacement Stacy Kuenn

2017-1-1b Approval of Promotions/Changes

By action stated above, the Board of Trustees of Collin Community College District approved the following promotions/changes:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Jennifer Jordan	N: Coordinator Support Services ACCESS O: Division Secretary	12/12/16	N: ACCESS O: ACCESS	Repurpose
David Malone	N: Director, Business Intelligence System (BIS) Data Warehouse O: Coordinator, Institutional Research	1/3/17	N: Policy and Planning O: Policy and Planning	New Position
Jennifer McDermott	N: Coordinator, Communication Technology O: Technology Supervisor	12/19/16	N: Public Relations O: Academic Computing	New Position
Stephen Rogers	N: Interim Assistant Director of Student Life O: Coordinator of Programs for New Students	12/05/16	N: Student Life O: Student and Enrollment Services	Replacement Anna Kessenich
Georganna (G'Anna) Saunders	N: Executive Assistant, District President's Office O: Executive Assistant	12/12/16	N: President's Office O: Executive Vice President's Office	Repurpose

2017-1-1c Approval of Resignations/Terminations

By action stated above, the Board of Trustees of Collin Community College District approved the following resignations/terminations:

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>
Norma Allen	03/03/17	9	Vice President, Human Resources	Human Resources
Sharon Burnett	01/06/17	19	Assistant to the Dean	Academic Affairs Workforce/ Developmental Education
Deborah Collins	01/17/17	>1	Supervisor, Testing Center	Testing
William Crossno	01/10/17	18	Computer Lab Assistant	Academic Technology and Network Services
Larry Maughan	01/31/17	17	Coordinator, Cooperative Job Development/ Recruit	Academic Affairs Workforce
Betsy Rajan	01/03/17	>1	Clerk 1, Testing Center	Testing
James Suttles	12/16/16	3	Collin Police Officer	Police Department

President Matkin acknowledged Norma Allen, who is retiring from the position of Vice President of Human Resources to open her own practice in human resources law and systems. Dr. Matkin thanked Ms. Allen saying she has been a tremendous resource who built many different systems for the college and has led Collin through major reorganizations. He wished her success in her new venture and said she will continue to work with the college on a part-time basis.

2017-1-2 Approval to Authorize the District President to Enter into an Agreement with Collin County Election Services and Appointing the Chief Deputy Early Voting Clerk

Discussion: To manage the college's election processes for the May 6, 2017 election, it is recommended that the college continue its past practice of contracting with Collin County Elections Services and appointing the Collin County Elections Administrator, Bruce Sherbet, as the Chief Deputy Early Voting Clerk for the May 6, 2017, Election and, if required, the Run-Off Election.

On motion of Mr. Orr, second of Dr. Menon, the Board of Trustees of Collin County Community College District unanimously authorized the District President to enter into an agreement with Collin County Elections Services for the May 6, 2017, election and appointed Bruce Sherbet, the Collin County Elections Administrator, as the Chief Deputy Early Voting Clerk for the May 6, 2017, election, and if required, the run-off election.

2017-1-3 Approval Authorizing the District President to Enter into Joint Election Agreements

Discussion: The next regularly scheduled election of Collin College Board of Trustees, Places 1, 2, 3, and 5, will be held on May 6, 2017. To help share the cost of a countywide election, it has been Collin College's practice to enter into agreements with the cities and ISDs within the county who are also conducting elections.

On motion of Mr. Wainwright, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously authorized the District President to enter into agreements with independent school districts and cities in Collin County to conduct joint elections on May 6, 2017.

2017-1-4 Approval to Order an Election

Discussion: Approval of a resolution (English and Spanish versions) is needed to order a general election on May 6, 2017, for the purpose of electing four (4) members of the Board of Trustees of Collin County Community College District in Trustee Places 1, 2, and 3 for 6-year terms ending in 2023, and Place 5 for a 2-year term ending in 2019; define voting precinct boundaries as the same as defined by the Independent School Districts; designate location of polling places; provide for early voting; set a time for canvassing of election returns; authorize publication of this resolution; and state other items necessary to the election process. Information on the Election Day and Early Voting sites is incomplete at this time; the sites will be provided to the Board of Trustees when finalized.

On motion of Mr. Orr, second of Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved a resolution (English and Spanish versions) ordering a general election on May 6, 2017, for the purpose of electing four (4) members of the Board of Trustees of Collin County Community College District in Trustee Places 1, 2, and 3 for 6-year terms ending in 2023, and Place 5 for a 2-year term ending in 2019; defining voting precinct boundaries the same as defined by the Independent School Districts; designating location of polling places with the understanding that a complete listing will be provided to the board when finalized; providing for early voting; setting a time for canvassing of election returns; authorizing publication of this resolution; and stating other items necessary to the election process.

2017-1-5 Report Out of the Finance & Audit, and the Organization, Education, and Policy Committees and First Reading of Revised Local Board Policies BCB (Local) Board Committees and CDC (Local) Audits

Chair of the Finance and Audit Committee Mac Hendricks said the committee met at 4 p.m. to review several revisions to board (local) policies. He said that after review, the Committee recommended the revisions to policies BCD (Local) and CDC (Local) as presented.

Chair of the Organization, Education, and Policy Committee Larry Wainwright said the Committee also met to discuss revisions to policies BCB and CDC. The committee recommended the revisions to the policies for first reading as presented.

BCB (Local) Board Committees: The proposed edit codifies that the Board's Finance and Audit Committee will receive periodic updates on the activities of the Internal Audit Office and review the annual audit plan and the Internal Audit Charter prior to consideration by the Board of Trustees.

CDC (Local) Audits: The proposed edit to CDC (Local) clarifies that all College operations (rather than only college accounts) are subject to internal audit.

This being a first reading of policies, no action was required or taken.

2017-1-6 Report Out of the Finance & Audit Committee and Approval of the Internal Audit Charter of the Office of Internal Audit

Discussion: The International Standards for the Professional Practice of Internal Auditing (*Standards*) requires that the purpose, authority, and responsibility of the internal audit activity must be formally defined in an internal audit charter, consistent with the Definition of Internal Auditing, the Code of Ethics, and the Standards. The internal audit charter is a formal document that defines the internal audit activity's purpose, authority, and responsibility. The internal audit charter establishes the internal audit activity's position within the organization, including the nature of the chief audit executive's functional reporting relationship with the board; authorizes access to records, personnel, and physical properties relevant to the performance of engagements; and defines the scope of internal audit activities. Final approval of the internal audit charter resides with the Board.

Chairman of the Finance and Audit Committee Mac Hendricks reported on the Committee's discussion of the Audit Charter; he said the Charter defines the internal audit. Mr. Hendricks said the Committee recommended the adoption of the Audit Charter of the Office of the Office of Internal Audit as presented.

On motion out of the Finance and Audit Committee, second of Mr. Orr, the Board of Trustees of Collin County Community College District unanimously approved the Internal Audit Charter of the Office of Internal Audit.

2017-1-7 Report Out of the Finance and Audit Committee and Approval of the Fiscal Year 2017 Audit Plan of the Office of Internal Audit

Discussion: As required by the Internal Audit Charter, a risk assessment was conducted utilizing a risk-based methodology to identify auditable areas of the College. An annual audit plan was developed based on the risk assessment.

Finance and Audit Committee Chairman Mac Hendricks said the Committee needed more time to discuss the Audit Plan. He made a motion to table consideration of the Audit Plan until the February board meeting. The motion was seconded by Ms. Wurzman and unanimously approved.

2017-1-8 Approval of an Interlocal Agreement between Collin College and the City of Allen, Texas for the Construction and Use of an Indoor Shooting Range in the Public Safety Training Center

Discussion: The Interlocal Agreement represents the culmination of many months of work and negotiation between the College and the City of Allen in developing a contract for the City's participation in the law enforcement training facilities of the Public Safety Training Center.

President Matkin said the Interlocal Agreement had been approved by the Allen City Council and brings \$4.6 million to the table for the construction and use of an indoor shooting range in the Public Safety Training Center. He said it is the result of many months of work for Acting Vice President of Administrative Services/CFO Ken Lynn and that the process has been unbelievably time consuming. It speaks highly of Allen and Collin County. He thanked Mr. Lynn for the countless hours of work devoted to the project.

On motion of Mr. Wainwright, second of Mr. Orr, the Board of Trustees of Collin County Community College District unanimously approved the Interlocal Agreement between Collin College and the City of Allen, Texas for the construction and use of an indoor shooting range in the Public Safety Training Center as presented.

2017-1-9 Approval of First Amendment to Amended and Restated Interlocal Agreement between Collin College and the City of McKinney, Texas for the Construction and Use of a Public Safety Training Center

Discussion: Pursuant to approval by the College Board of Trustees at their regularly scheduled meeting on January 27, 2015, the College entered into an agreement with the City of McKinney for the construction and operation of the Public Safety Training Facility in which the City of McKinney would participate in fire training. That contract was effective on June 17, 2015. Subsequently, on May 11, 2016, the parties signed the Amended and Restated Agreement, which authorized the City of McKinney to participate in law enforcement training in addition to fire training. The First Amendment to the Amended Agreement authorizes the City of Allen to participate as a sub-lessor to the College in law enforcement training. The First Amendment to the Amended Agreement was presented to the City of McKinney City Council on January 17, 2017, for approval.

On motion of Mr. Wainwright, second of Mr. Orr, the Board of Trustees of Collin County Community College District unanimously approved the First Amendment to the Amended and Restated Interlocal Agreement between Collin College and the City of McKinney, Texas for the Construction and Use of a Public Safety Training Center.

2017-1-10 Ratification of the District President's Negotiation and Execution of a Contract for Construction of the Public Safety Training Center with CORE Construction

Discussion: At the regularly scheduled meeting on October 25, 2016, the Board of Trustees authorized the District President to negotiate and execute a contract with the successful bidder. On October 27, 2016, the District received competitive sealed proposals from interested general contractors. The District received seven (7) bids. The bids and qualifications of the seven (7) bidders were reviewed and two (2) bidders were invited to make second-round presentations to the evaluation committee. After careful consideration of

price and qualifications, CORE Construction, the low bidder, was chosen as the general contractor for the Public Safety Training Center project.

In mid-January 2017, the District President exercised the authority to negotiate and execute the contract with CORE Construction.

On motion of Dr. Menon, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously ratified the actions of the District President in negotiating and executing a contract for construction of the Public Safety Training Center with CORE Construction at a price of \$36,777,533.00.

It was agreed that Acting Vice President Ken Lynn would furnish information regarding the selection process for the contract with CORE Construction. The information will be furnished to the Board of Trustees at its next meeting.

2017-1-11 Approval of Proposal from GME Consulting Services, Inc. to Provide Materials Testing for the Public Safety Training Center

Discussion: GME Consulting Services, Inc. has had a successful track record in the performance of geotechnical and construction materials testing for the District. For the Public Safety Training Center, GME proposes a fee of \$270,501.00 that includes a ten percent (10%) contingency for any anticipated overtime fees.

On motion of Mr. Rodriguez, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved the proposal from GME Consulting Services, Inc. to provide materials testing for the Public Safety Training Center in the amount of \$270,501.00.

2017-1-12 Approval of Proposal from Engineered Air Balance to Provide Services to Test and Balance the HVAC Systems for the Public Safety Training Center

Discussion: Engineered Air Balance has issued Proposal 1160507 per the Mechanical Plans and Specifications for the Public Safety Training Center to test and balance the HVAC and air conditioning systems in the amount of \$66,875.00.

On motion of Mr. Orr, second of Dr. Menon, the Board of Trustees of Collin County Community College District unanimously approved the proposal from Engineered Air Balance to test and balance the HVAC systems for the Public Safety Training Center as presented.

2017-1-13 Authorization for the District President to Negotiate and Execute, when Administratively Appropriate, a Mitigation Purchase Agreement for Offset Credits Necessary to Develop Land Containing Jurisdictional Waters on the Proposed Site of the Wylie Campus

Discussion: The land purchased for construction of the campus in Wylie, Texas has been found to contain jurisdictional waters (ephemeral stream) as defined by the US Army Corps of Engineers. During the course of assessment by Terracon, consulting engineers, it was determined that approximately 0.30 acres/1,650 liner feet of jurisdictional waters met the criteria requiring mitigation. In order to pursue further development, credits must

be purchased from an approved mitigation bank that meets the criteria for offset. The type, number, and cost of credits required may be impacted by the inventory of credits in the local mitigation bank at the time of purchase. Therefore, discretion in timing the purchase may have a significant financial impact.

On motion of Mr. Wainwright, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously granted the President the authorization to negotiate and execute, when administratively appropriate, a Mitigation Purchase Agreement for offset credits necessary to develop land containing jurisdictional waters on the proposed site of the Wylie campus.

Mr. Orr asked that it be read into the record that if you buy land and do not know it contains jurisdictional waters, the mitigation purchase is an unnecessary and expensive scheme.

2017-1-14 Approval of an Amendment to the FY 17 Budget for Changes in Budgeted Restricted Revenue and Expenses for Grants for the Period Beginning January 2017

Discussion: Federal, state, and local/private grant activity is dynamic as amendments to currently active grants are processed and new grants are awarded. In order to fund the objectives of the grants, grant operating budgets must be established in a timely manner. This request for a budget amendment totaling \$364,476 reflects the additions to restricted revenues and expenses as a result of amendments, new awards, and the carryover of prior year's unspent grant budgets that may be utilized in the current year budget for the period beginning January 2017.

President Matkin said that most of the funds in the adjustment came from grants in Vice President Jennifer Blalock's area of workforce and economic development. He said Vice President Dani Day is also having amazing results in gaining grant awards.

On motion of Dr. Menon, second of Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved an amendment to the FY 17 budget for changes in Budgeted Restricted Revenue and Expenses for Grants for the period beginning January 2017.

2017-1-15 Approval of the Bid Report for January 2017

The Bid Report for January included six (6) New Solicitations, three (3) Contract Renewals, and three (3) Contract Revisions.

On motion of Dr. Menon, second of Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report for January 2017 as presented.

I. NEW SOLICITATIONS

Purchase Request #1		
Purchase of Truck Driving Training Services	\$	312,800.00
Purchase Request #2		
Contract for Telephone Services		130,000.00
Purchase Request #3		
Purchase of Virtual Servers		120,000.00
Purchase Request #4		
Purchase of Smallwares and Equipment		200,000.00
Purchase Request #5		
Purchase of Acoustical Wall Panels		105,562.37
Purchase Request #6		
Purchase of Simulation Manikins and Operational Software		70,000.00
TOTAL OF NEW SOLICITATIONS		<u>938,362.37</u>

II. CONTRACT RENEWALS

Purchase Request #7		
Contract for Apple Computer Systems, Accessories and Related Services		250,000.00
Purchase Request #8		
Contract for Furniture		600,000.00
Purchase Request #9		
Contract for Office Supplies		450,000.00
TOTAL OF CONTRACT RENEWALS		<u>1,300,000.00</u>

III. CONTRACT REVISIONS

Purchase Request #10		
Contract for Dell Marketing LP		450,000.00
Purchase Request #11		
Contract for Food Products and Supplies		480,000.00
Purchase Request #12		
Contract for Oracle		270,000.00
TOTAL OF CONTRACT REVISIONS		<u>1,200,000.00</u>
GRAND TOTAL	\$	<u><u>3,438,362.37</u></u>

INFORMATION REPORTS

The following reports were provided for the board's information:

- Expenditure Reports as of 11/30/16 and 12/31/16
- Summary of Current Funds Revenues and Expenditures as of 11/30/16
- Statement of Net Position as of 12/31/16
- Summary of Current Funds Revenues and Expenditures as of 12/31/16
- Monthly Investment Report as of 11/30/16
- Quarterly Investment Report as of 11/30/16
- Investment Report as of 12/31/16

DISTRICT PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; College Reports/Metrics and Upcoming Events.

District President Matkin announced the following:

1. Dr. Matkin shared the sad news of the recent loss of three members of the Collin College family.

Kent Farr came to Collin in April 1987 as a Computer Programmer. He rose in the ranks to become the Director of Programming in the IT Department because of his incredible talent. He retired in February 2013. With his passing this month, he leaves behind many good friends at the college.

Diana Kropf-Gomez, a current associate professor, also passed away recently. Diana worked part-time as a biology instructor at Spring Creek Campus since September 1998; she also worked with the Dallas County Community College District.

LaVonna "Dea" Norton passed away in December 2016. She started in March of 1992 as a Data Entry Clerk, then moved on to positions as a Division Secretary and an Executive Assistant to longtime Provost Tom Rodgers. Dea retired from full-time work in 2005, but continued to work part-time in multiple positions until August 2008.

2. Preston Ridge Campus hosted 243 business and industry leaders at the inaugural Disney Institute training event focusing on customer service, November 29. We had originally planned for 200; the response was very positive. The following day, nearly 200 Collin employees were treated to special training to help spread Disney magic across our campuses. Special thanks to Senior Vice President for Academic, Workforce, and Enrollment Services Sherry Schumann, Vice President of Workforce and Economic Development Jennifer Blalock, Director of Workforce and Economic Development Natalie Greenwell, Marketing Coordinator Lisa Evans-Reagan, and the Center for Workforce and Economic Development staff for making this prestigious day of training a huge success. The college is hoping to offer additional Disney training sessions in the coming year to capitalize on this success.

3. Dean of Nursing Donna Hatch recently led a group of Collin College staff members in the acquisition of \$430,000 in equipment and teaching materials for the purchase price of \$22,000. Working off a recommendation by Collin College Trustee Jim Orr and with the approval of the Board of Trustees, the equipment was purchased via electronic auction from the recently defunct ITT Technical Institute. The college was not only able to buy – at a deep discount – items which were slated for later purchase but also received an unexpected bonus with some of the equipment, which contained extra materials worth thousands of dollars within their storage drawers and cabinets. The college purchased equipment and materials for the nursing program, continuing education health sciences, the Health Science Academy, art classes, and the Makerspace initiative. Special thanks to Trustee Orr and Dean Hatch, and kudos to Executive Vice President Brenda Kihl, Vice President/Provost Jon Hardesty, and Administrative Assistant Lisa Zachmann.
4. Professor of Nursing Gary Huey has been named a 2017 Dallas-Fort Worth Great 100 Nurse. The honor recognizes professional registered nurses for their contributions to the communities in which they live and practice the art and science of nursing. Professor Huey started with Collin in fall 2011. He coordinates the partnership program with our Collin County HCA hospital partners.
5. On January 14, Collin was host to over 500 community leaders, citizens, faculty, staff, and students for the annual Martin Luther King, Jr. Leadership Breakfast. Attendance at the event was one of the best Collin has seen, including over 20 elected officials. Our students did an excellent job in representing the history of Rosa Parks, Cesar Chavez, and Dr. King in a dialogue session. Professor Kathy Morgan led her students and the audience in song to the enjoyment of all in attendance. We appreciate the work of our students, faculty, and staff, and give very special thanks to Co-Chairs Evelyn McKnight and Adrian Rodriguez, and the Martin Luther King, Jr. Breakfast Planning Committee.
6. Nursing students contributed 5,138.25 service learning hours during the fall 2016 semester. These service learning hours constitute time that the college's nursing students are out in our community making a difference. Thank you to Executive Vice President Brenda Kihl, Vice President/Provost Jon Hardesty, Dean of Nursing Donna Hatch, Service Learning Coordinator Professor Jeni Long, and all the nursing faculty and students for this tremendous accomplishment.
7. The Board of Trustees, Collin Foundation Board, and Dr. Matkin are hosting the annual Stetson and Stiletto fundraiser in the Spring Creek Campus Library on Saturday, February 18.

The Board announced the following:

Trustee Rodriguez said he was not able to attend the Martin Luther King, Jr. Breakfast and thanked everyone who sent well wishes during his family emergency. He gave a shout out to Evelyn McKnight, his co-chair of the MLK Leadership Breakfast Committee, and to the staff, faculty, and students who participated and/or attended.

Trustee Hardin noted that he missed the students being present at the meeting. He joked that this is the first time since he has been on the board that Collin has held an election in which he was not up for re-election, and he will enjoy watching this year's election.

Trustee Menon reiterated that he enjoyed, along with Trustee Wurzman, the Martin Luther King, Jr. Leadership Breakfast festivities and singing for Dr. Matkin's birthday at the event. On behalf of the board, Dr. Menon wished Mrs. Rodriguez a speedy recovery.

Trustee Orr welcomed everyone to 2017 and said it is going to be a great year for Collin College. He said if anyone is interested in writing their congressional representatives regarding mitigating credits and the associated costs, he would be happy to help write the letter.

Trustee Wainwright said he is happy to be with Collin College and acknowledged Vice President Jennifer Blalock for the work she is doing and where the college is going in workforce and economic development.

Trustee Wurzman thanked Vice President Norma Allen for her service to the college and said she would be missed. She acknowledged Ms. Allen's work during the presidential search and wished her much success.

Trustee Hendricks told Ms. Allen that she would be missed and commented that he is not sure she can be replaced. He told her the board really appreciated all of her contributions and talent, and wished her Godspeed.

Trustee McCall thanked Ms. Allen for all she has done at the college and said she will be missed.

Chairman Collins echoed the board's sentiments. He welcomed Chief Public Relations Officer Tom Delamater and thanked him for coming to Collin.

ADJOURNMENT

There being no further business, Chairman Collins adjourned the January 24, 2017, meeting of the Board of Trustees of Collin County Community College District at 8:03 p.m.