

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, April 9, 2012, at 7:00 p.m. at Coultrap, 1113 Peyton, Geneva, Illinois.

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: President Mark Grosso, Vice President Kelly Nowak, Mike McCormick, Tim Moran, Policy Committee Chair Mary Stith, Finance Committee Chair Bill Wilson. Late: None.
Absent: Matt Henry.

District administrators present: Tom Rogers, Principal Geneva Community High School; Darcy Thompson, Principal Fabyan Elementary School; Andy Barrett, Director of Curriculum; Craig Collins, Assistant Superintendent Personnel Services; Dawn George, Assistant Superintendent Student Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Curriculum & Instruction; and Dr. Kent Mutchler, Superintendent.

Others present: Diane Chapman, Suzan Polivka, Christina Lindall, Lori Dowd, Sandy Ellis, Patrick J. Murphy, Diane Coughlin, Chris Bourdage, Rick Nagel (PATCH), Bob McQuillan, Sandy & James Bartusek, Daniel & Christopher Warren, Mike & Sherri Wyllie, Jackie Forbes, Lana Waters, Judy Wehrmeister (GEA).

2. APPROVAL OF MINUTES

- 2.1 Regular Session March 12, 2012
- 2.2 Executive Session March 12, 2012
- 2.3 Retreat Session March 17, 2012

Motion by Wilson, second by McCormick, to approve the above-listed minutes, as presented. On roll call, Ayes, six (6), McCormick, Moran, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, one (1), Henry. Motion carried unanimously.

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS, BOARD REORGANIZATION

- 3.1 Tradition of Excellence Award: Student Recognition, Geneva High School
National Merit Scholarship Program, IHSA Three-point Shoot Out

The high school principal thanked the Board for the opportunity to present these students in recognition of their achievements.

Students recognized included:

2012 National Merit Scholarship Program

Ryan Wyllie, Commended

James Bartusek, Finalist

Courtney Kein, Finalist

Mia Schrilla, Finalist

Christopher Warren, Finalist

To achieve National Merit commended status, students placed among the top five percent (above 95th percentile) of more than one million students who entered the 2012 competition by taking the

2010 Preliminary SAT/National Merit Scholarship Qualifying Test. To become a National Merit finalist, students were identified through an additional application and recommendation process. From the original 34,000 Commended students, 16,000 were identified as Semifinalists, and only 8,200 semifinalist candidates qualified for Finalist selection.

IHSA Three-Point Shoot Out
Mike Trimble, State Qualifier

Students were presented the Tradition of Excellence Award by the Board and congratulated on their achievements.

3.2 School Improvement Plan Update: Fabyan Elementary School

The principal reviewed Fabyan's school improvement plans which focus on reading, math, writing, and social/emotional awareness. Goals include integrating and evaluating content presented in diverse formats, teaching strategies and skills, using mathematical knowledge to identify important elements in problem solving, developing good writing skills by fostering an appreciation and purpose for writing, and using social awareness and interpersonal skills to establish and maintain positive relationships. Some of the activities and initiatives implemented to support the goals include 90-minute literacy blocks, data gathering, Reading and Science A-Z, Raz Kids, reading tutors, teaching math skills and strategies, item analysis with extended response, math centers, differentiation of math classes, Math Block, Fastmath Lab, in-house student book publishing, third-grade newspaper, PTO Poetry Day, weekly school newsletter, school-wide behavior expectations, Second Step social skills curriculum, Fabyan Falcon Tags, posters/visualizations to reinforce expectations, lunch bunch sessions, and behavior contracts.

3.3 2012 Bright Red Apple Award, School Search

The Superintendent reported that for the eighth year in a row, the District was awarded the Bright Red Apple Award for education excellence by SchoolSearch™, an educational research and consulting firm that publishes rankings of school systems. Geneva C.U.S.D. 304 was one of only 79 Illinois school districts to receive the award. The award criteria are based on academic performance, pupil/teacher ratio, expenditure per pupil, educational level of teachers, and average teacher salary. Geneva was rated strong in all five categories. All 868 Illinois school districts are considered for the award and the award criteria are based on objective factors on which all districts are judged (2011 IL Report Card).

4. SUPERINTENDENT'S REPORT

5. PUBLIC COMMENTS

The President reminded audience members that comments or discussion of individual students or personnel matters were not permitted.

Comments included: The minutes of the Board's 3/17/2012 retreat meeting state the Board will continue to use the Kasarda "B projections;" the projections used for the 2007 referendum are higher than the highest "C" projections in the 2006 Kasarda report. Why were the voters in the 2007 referendum given wrong enrollment projection figures and when can I expect an answer? (Soon.)

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATIONS

6.1 Annual Resolution for Dismissal: 2011-2012 Full-time Certificated Teachers 1st, 2nd & 3rd Year

The Assistant Superintendent Personnel Services explained that this is an annual process and, per state statute, those teachers whose position may not be required in the coming school year due to budgetary reasons, student enrollment uncertainty, or teachers returning from a leave of absence, must be notified forty-five (45) calendar days prior to the conclusion of the school year. The administration recommended the dismissal of twenty-two first, second and third-year probationary teachers. Dismissing these staff members provides the district with greater flexibility in creating a staffing plan responsive to changes in student enrollment and/or student course selection patterns. When staffing requirements for the 2012-2013 school year are fully identified, the District may be able

to either re-employ dismissed staff members or employ new staff members who can better meet the District's staffing needs.

Certificated, Full-time (1.0 FTE) 1st, 2nd, & 3rd Year Probationary Personnel recommended for dismissal include: Laura Anderson, GMSN, Language Arts; Toni Blaszyński, HES, Grade 4; Molly Bryant, Language Arts, GMSS; Kristan Buckman, GMSS, Science; Heather Engelhart, HES, Grade 5; Laura Hahn, GMSN, Language Arts; Scott Henning, GHS, Driver Education; Michelle Janci, HES, Grade 1; Katelyn Karakas, GMSN, Math; Shari Klatt, GHS, Guidance Counselor; Julie Klemm, WES, Grade 1; Sherrie Klint, MCS, Reading Specialist; Daniel Knewitz, GMSS, Psychologist; Cindy Kroncke, GMSN, Guidance Counselor; Molly Lindsey, GMSS, Language Arts, Paige Mistak GMSS, Librarian; Colleen Moran, GHS, Special Education, Anna Reyes, HSS, Bilingual Elementary, Aaron Rosengarn, GMSN, Assistive Technology Instructional Facilitator; Jason Santo, GHS, TV Production; Michelle Vargas-Herbst, GHS, Psychologist; Erin Wallace, FES, Grade 5.

Motion by Stith, second by Wilson, to adopt the resolution for the dismissal of all first, second and third year full-time certificated, probationary teachers, as presented. On roll call, Ayes, (6), Moran, Nowak, Stith, Wilson, McCormick, Grosso. Nays, none (0). Absent, one (1), Henry. Motion carried unanimously.

6.2 GHS Out-of-Country Trip Proposal: Spain, Summer 2013

The Superintendent explained that the GHS World Language teacher has requested permission to organize a summer 2013 trip to Spain for GHS students. The purpose of the trip is to provide an educational and cultural experience for the students that will reinforce and enhance their language abilities and cultural appreciation. He added that the high school principal was present to respond to any questions from the Board.

Board discussion, comments, questions: Clarification that as with other trips of this kind, if enough students don't sign up to participate, the trip will not occur. (Correct.)

Motion by Nowak, second by Stith, to give the GHS World Language teacher permission to organize the 2013 summer trip to Spain, as presented. On roll call, Ayes, six (6), Nowak, Stith, Wilson, McCormick, Moran, Grosso. Nays, none (0). Absent, one (1), Henry. Motion carried unanimously.

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

7.1 Board Policy Updates:

- 7.1.1 Policy 6110, Federal Funds, REVISED, 1st Reading
- 7.1.2 Policy 6231, Budget Implementation, REVISED, 1st Reading
- 7.1.3 Policy 6610, Student Activity Fund, REVISED, 1st Reading
- 7.1.4 Policy 6620, Petty Cash, REVISED, 1st Reading
- 7.1.5 Policy 6680, Recognition, REVISED, 1st Reading

The Policy Committee Chair reported these had been reviewed by the administration and the Policy Committee. Revisions dealt with language changes. Board members were asked to contact a Policy Committee member with feedback prior to the policies being brought back for a second reading and adoption.

8. INFORMATION

- 8.1 FOIA Requests/Responses
- 8.2 Geneva Middle School Summer Programming 2012
- 8.3 Suspension Report

The middle school administration was thanked for adding the STEM (science, technology, engineering and mathematics) courses to the middle-level summer offerings and asked to provide feedback if the program is a go.

9. CONSENT AGENDA

- 9.1 Monthly Financial Reports and Interfund Transfers
- 9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE,

New Hires

Resignations Certified

Donovan, Katie, MCS, Grade 3, 1.0 FTE, Effective 6/4/12

Long-term Substitutes Certified

Thompson, Kory, GHS, PE, 1.0 FTE, 4/26/12 - 6/4/12

New Hires Support

Nerad, Rachel, GMSS, Special Education Assistant 7 hrs/day, Temp position, 9 Month, Start Date 4/2/12

Resignations Support

Tusken, John, GMSS, Special Education Assistant, 9 Month, Effective 3/23/12

Koffler, Jeff, HSS, 2nd Shift Custodian, 12 Month, Effective 4/20/12

9.3 2012-2013 Fox Valley Career Center Joint Agreement Annual Renewal

9.4 Acceptance of Gifts, Grants & Bequests, \$52,174.58, from PTO Groups, Music Boosters, Sports Boosters, and Theater Boosters

9.5 Technology Purchase: Five-year Capital Outlay Plan, Server Replacement / 3-Year Support/Maintenance, \$160,237.00, IL State Contract Pricing, Heartland Business Systems

9.6 Intergovernmental Agreement City of Geneva/Geneva CUSD 304: Traffic/Parking/Safety Zones/Fire Lanes

Board discussion, comments, questions: The Assistant Superintendent Business Services was thanked for providing information to a Board member on homeless requirements, and noted that we want to help all of Geneva's students, but this is another example of an unfunded mandate.

Motion by Wilson, second by Moran, to approve Consent Agenda Items 9.1 through 9.6, as presented. On roll call, Ayes, six (6), Stith, Wilson, McCormick, Moran, Nowak, Grosso. Nays, none (0). Absent, one (1), Henry. Motion carried unanimously.

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

Comments included: My question earlier was not a FOIA and want to have it answered and posted in the FAQ section on the District's web site prior to the next board meeting.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Facilities Task Force, Communication Task Force, Joint PTO, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, Academic Foundation, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, REMS Grant

Board members reported on the events and activities in which they had participated including the high school's Heart Screening and spring musical, and the middle school faculty recital. Members thanked the many volunteers who helped with the heart screening, the Wetter family for partially funding the heart screening, the Theater Boosters for promoting our students' productions, the middle school faculty members for the great recital and for their work with Geneva's middle school students, and the High Elements students for working with and mentoring our fifth-grade students.

12. NOTICES / ANNOUNCEMENTS

None.

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; PENDING LITIGATION [5 ILCS 120/2(c)(11)]; AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]

At 7:54 p.m., motion by Stith, second by McCormick, to go into executive session to consider matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pending litigation and collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, six (6), Wilson, McCormick, Moran, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Henry. Motion carried unanimously.

At 8:02 p.m., following a break for the room to clear, the Board moved into executive session.

At 8:56 p.m., motion by Stith, second by Wilson, and with unanimous consent, the Board returned to open session.

14. ACTION POSSIBLE FOLLOWING EXECUTIVE SESSION

No action was taken.

15. ADJOURNMENT

At 8:57 p.m., motion by Wilson, second by McCormick, and with unanimous consent, the meeting was adjourned.

APPROVED _____ PRESIDENT

SECRETARY _____ RECORDING SECRETARY