

SCHOOL BOARD MINUTES

Monday, Jan. 8, 2024, 7:30 p.m.

Delano High School - Tiger Den

Delano Public Schools

Independent School District #879, Delano, Minnesota

1. Call to Order at 7:30 p.m.

A. Record of members present or absent

Members present: A. Johnson, C. Black, R. Depa, S. Baker, R. Schaust and S. Roeser.

Members absent: J. Gierke

2. Election of Officers

The board chair conducted the election of officers. The new chair took charge of the meeting after the election.

A. Chairperson

C. Black nominated R. Depa for Chairperson. There were no other nominations, and R. Depa was declared the chairperson.

B. Vice Chairperson

A. Johnson nominated S. Roeser for Vice Chairperson. There were no other nominations, and S. Roeser was declared the vice chairperson.

C. Clerk

R. Depa nominated A. Johnson for Clerk. There were no other nominations, and A. Johnson was declared the clerk.

D. Treasurer

C. Black nominated J. Gierke for Treasurer. There were no other nominations, and J. Gierke was declared the treasurer.

3. Approval of Agenda

Upon motion by S. Roeser, seconded by A. Johnson, the Board of Education approved the agenda. Motion passed 6-0.

4. Resolution to Delegate Clerk, Treasurer Duties

Upon motion by S. Baker, seconded by R. Schaust, the Board of Education approved the resolution to delegate clerk and treasurer duties. Motion passed 6-0.

5. Annual Designations

A. **Official Newspaper:** Consider quotes from the *Delano Herald Journal* and *Sun Media*

Upon motion by S. Roeser, seconded by S. Baker, the Board of Education approved the *Delano Herald Journal* as the official newspaper of Delano Public Schools. Motion passed 6-0.

B. **School Board Compensation:** Any of the following items, B-I, may be voted on separately at the request of a board member.

Current rates

Regular Meetings - \$60/meeting

Committee Meetings/Work Sessions/Special Meetings - \$25 minimum

Workshops/Special Meetings - \$12.50/hour after two hours, not to exceed \$100

Chairperson - \$300/year

Clerk - \$250/year

C. School Attorneys:

Official Attorneys – Squires, Waldspurger and Mace P.A.
Authorized Personnel to Contact Attorneys – School Board Chair, Superintendent, Human Rights Officer and Business Manager.

D. Memberships:

MSBA (MN School Board Association)
MAWSECO (Meeker and Wright Special Ed. Coop)
SEE (Schools for Equity in Education)
Wright Technical Center (Career and Technical Coop)
CMERDC (Central MN Educ. Research and Dev. Council)
Resource Training and Solutions
Sherburne-Wright Educational Technology Cooperative

E. Federal Grants:

Title I, II, IV, ESSER III, and ARP.

F. Delegate Authority to Make Electronic Fund Transfers:

Superintendent
Business Manager
Accountant
HR Coordinator
Payroll Specialist

G. Signatures for Elementary Activity Fund:

Business Manager
Elementary School Administrative Assistants

H. Prepayment of Bills:

Avoid penalties and finance charges
Reimbursement of employees
Obtain discounts
Pre-approved contracts

I. Official Depositories:

CorTrust Bank
Minnesota Lakes Bank
Wells Fargo
MN School District Liquid Asset Fund
PMA Securities, Inc./MN Trust
U.S. Bank Corporate Trust Services

J. School Board Regular Meeting Times and Dates for 2022:

Upon motion by R. Schaust, seconded by S Baker the Board approved the School Board Regular Meeting Times and Dates for 2024:

Fourth Monday of each month at Delano City Hall beginning at 5:45 p.m., with the following exceptions for the meetings held in March, May and Dec. 2024.

School board meetings will be held at 5:45 p.m. on March 18, 2024, May 20, 2024, and Dec. 16, 2024, in the Delano High School Tiger Den. Motion passed 6-0.

K. Renew Board Operating Protocol:

Upon motion by A Johnson, seconded by R. Schaust, the Board of Education approved items B-I. Motion passed 6-0.

6. Appoint Members to Board Committees and Representative Positions:

Committee	2023 members	2024 members
Building and Grounds/POC Committee	Black*, Gierke, Schaust	Black*, Baker, Schaust
Transportation Negotiations	Depa*, Gierke, Schaust	Depa*, Baker, Schaust
Classified Employee Negotiations	Depa*, Roeser, Gierke	Depa*, Roeser, Gierke
Teacher Negotiations	Black*, Schaust, Roeser	Black*, Schaust, Roeser
Administrative Negotiations	Black*, Depa, Roeser	Black*, Depa, Roeser
Finance/Insurance Committee	Depa*, Schaust, Gierke	Depa*, Schaust, Gierke
Delano City/School	Black*, Roeser, Baker	Black*, Roeser, Baker
Legislative		Depa*, Johnson, Baker
Representatives		
MAWSECO (Meeker/Wright Special Ed. Coop)	Johnson*, Depa	Johnson*, Depa
Wright Technical Center	Gierke*, Johnson	Gierke*, Johnson
MN High School League & Activities Council	Black*, Schaust	Black*, Schaust
Safe Schools	Depa*, Baker	Depa*, Baker
Schools for Equity in Education (SEE)	Depa*, Roeser	Depa*, Roeser
	*denotes chairperson	*denotes chairperson

Upon motion by C. Black, seconded by R. Schaust, the Board of Education appointed members to the list of Board Committees and Representative Positions. Motion passed 6-0.

7. Approve Resolution designating the Identified Official with Authority to authorize user access to MDE secure websites for Delano Public Schools ISD 879

Upon motion by R. Schaust, seconded by C. Black, the board approved Matthew W. Schoen as the designed official. Motion passed 6-0.

11. Adjournment

The meeting was adjourned at 7:44 p.m.

CLERK

Bobbie Dahlke

RECORDER