

**EXTRACURRICULAR STATUS REQUEST**

LETTER: Request for Extracurricular Status for 4-H

**CHEROKEE COUNTY EXTENSION SERVICE**

Date 7/15/2025

*Mrs. Tammy Jones  
Troup Independent School District  
PO Box 578  
Troup, TX 75789*

Dear Mrs. Jones:

On behalf of the 4-H members of the Cherokee County, I hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the Troup Independent School District. I further request that questions regarding this RESOLUTION be directed to me in a timely manner so that I/we may prepare and present an appropriate response so as not to delay action on this request.

Finally, I request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to me/us for my/our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

A handwritten signature in blue ink that reads "Kaitlyn Slover".

*Kaitlyn Slover  
Cherokee County Extension Agent  
4-H and Youth Development*

Attachment: Resolution for Extracurricular Status of 4-H Organization

Cherokee County Extension Office  
165 . 6th Street | Rusk, Texas 75785  
<http://texas4-h.tamu.edu> | Tel.903.683.5416

**EXTRACURRICULAR STATUS REQUEST**

RESOLUTION: Resolution requesting Extracurricular Status for 4-H

**RESOLUTION****EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

*Troup Independent School District*

meeting in public with a quorum present and certified,  
did adopt this resolution that recognizes the

*Cherokee*

County Texas 4-H Organization as approved for recognition and eligible  
for extracurricular status consideration under 19 Texas Administrative Code,  
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject  
to all rules and regulations set forth under the 19 Texas Administrative Code  
as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension  
will request academic eligibility for all 4-H competitive activities,  
regardless if a school absence is or is not required, and  
for non-competitive purposes when an absence is required.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Board of Trustee

\_\_\_\_\_  
Superintendent

## ADJUNCT FACULTY REQUEST

LETTER: Cover Letter requesting Adjunct Faculty Status

### CHEROKEE COUNTY EXTENSION SERVICE



Date 7/15/2025

Mrs. Tammy Jones  
Troup Independent School District  
PO Box 578  
Troup, TX 75789

Dear Mrs Jones:

On behalf of the Cherokee County Extension Staff, I hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Troup Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

*(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:*

*(A) has a minimum of a bachelor's degree; and*

*(B) is eligible for participation in the Teacher Retirement System of Texas.*

Cherokee County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period of time indicated on the agreement.

I hope Troup Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

Kaitlyn Slover  
Cherokee County Extension Agent  
4-H and Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

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165 E. 6th Street | Rusk, Texas 75785  
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## ADJUNCT FACULTY REQUEST

### Adjunct Faculty Agreement

**THE STATE OF TEXAS**  
**COUNTY OF Cherokee**

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Troup Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Troup Independent School District.

Upon consideration and vote of \_\_\_\_\_ in favor, \_\_\_\_\_ is hereby named as adjunct faculty member(s) of the Troup Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and remain in effect until the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

Kaltlyn Slover	CEA - 4-H and Youth
Aaron Low	CEA - Ag / NR
Kim Benton	CEA - Horticulture
Amy Walley	CEA - FCH

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Troup Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District 5 or the Cherokee County Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Cherokee County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Troup Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Cherokee County Extension Agent(s), is are not intended nor shall be construed as a waiver (of any claim or defense of sovereign or governmental immunity from liability now possessed by Troup Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Troup Independent School District

By: \_\_\_\_\_