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May 2, 2017

Dr. Matthew Conway  
Superintendent of Schools  
Derby Public Schools  
35 Fifth Street  
Derby, CT 06418

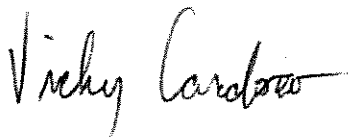
Dear Dr. Conway,

Please accept this letter as my official resignation from my position as a science teacher at Derby High School. My final day of employment will be June 15, 2017. After much contemplation, I have made the decision to accept a position with a different school district.

I have thoroughly enjoyed my time here and am honored to have had the chance to work with so many wonderful professionals. Thank you so very much for the opportunity.

I will work hard in my final days of employment to complete all of the required paperwork and duties assigned to me. I am happy to assist in making the transition as seamless as I can. Please let me know if you need any additional information and do not hesitate to reach out with questions by phone at (203)-788-5856 or email at vcardoso119@gmail.com.

Sincerely,

A handwritten signature in black ink that reads "Vicky Cardoso". The signature is written in a cursive, flowing style.

Vicky Cardoso