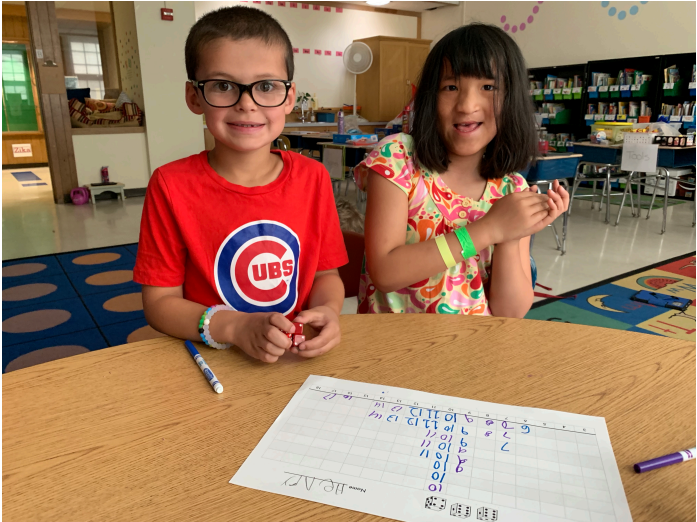


# River Forest School District 90

## Summer School 2019 Report to the Board of Education



Prepared by:  
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Summer School Principal

## Summer School Information

Classes were held at Willard School for elementary students entering grades K-4. Classes were held at Roosevelt School for middle school students entering grades 5-8.

Summer School ran from June 17th through July 12th with no school on Thursday, July 4th. Staff orientation was held on June 14th. Roosevelt Readiness was also run during summer school, but ran for one week sessions for one hour each day. Two sessions were held on the weeks of June 17th, June 24th and July 8th. During the week of July 1st, we did not run any Roosevelt Readiness sessions. We also offered the classes for summer school at Roosevelt as weekly flex courses with the exception of lab courses. Students had the option to sign up for as many weeks as they wanted.

Summer school hours for the elementary school students were 9:00-11:55 a.m. Monday through Friday. Summer school hours for the middle school students were 8:45-11:40 a.m. Monday through Friday. Each class session was 55 minutes in length, with a 5 minute passing period.

Support classes in reading, writing and math were presented in a lab setting at both the elementary and middle school level. Reading and Math Lab classes for all grades were offered all three periods. All Writing Lab classes were offered for one period each.

## Summer School Timeline

January: Begin administrative planning

- o Propose summer school to Board of Ed
- o Board of Ed sets summer school fees-resident and non-resident
- o Recruit special ed teacher to manage special ed component of summer school
- o Recruit school nurse for summer school
- o Create and distribute proposal flyer to teachers

February: Teacher Recruitment

- o Call for courses sent out to staff (survey)
- o Sort Courses by elementary, middle school, and separate support groups
- o Sort times
- o Recruit teachers for needed classes
- o Edit/write course offerings proposed by teachers
- o Design class course schedule
- o Post summer aide position and accept applications

March: Summer School information on Web

- o Set up registration process with tech team and district secretary
- o Set registration dates
- o Announce process to community: On District Web Page/Principal Newsletters
- o Arrange crossing guards
- o Edit/finalize/type brochure
- o Modify registration form

April: Registration for Summer School

- o Begin registration process: input registrations into computer and report numbers to

summer school principal and curriculum director

- o Close aide applications. Begin interviewing potential summer school aides.
- o Continue with registration, report numbers to summer school principal and Director of Student Services
- o Direct teachers to order materials for summer classes
- o Tech need survey sent to summer teachers

May: Review classes with low enrollment/Finalize teacher and aide assignments and contracts

- o Continue with registration, report numbers to summer school principal
- o Determine classes as to those filled and/or closed due to low enrollment
- o Redistribute students to available classes if some close oUpdate teachers regarding class size
- o Meet with teachers of support classes
- o Send teacher contracts
- o Process orders for summer classes
- o Send letters of assignment to aides

June: Continue to enroll students

- o Set up daily attendance sheets for staff
- o Set up time sheet process for staff pay
- o Make signs for two buildings and each classroom
- o Prepare teacher orientation materials
- o Orientation Day
- o Send email to parents with summer school information oFirst Day of Summer School
- o Set up summer school website to share pictures
- o Set up summer school luncheon

July: Complete summer school information

- o Prepare parent surveys online
- o Prepare teacher/aide surveys online
- o Prepare aide evaluation sheets for summer school teachers to complete
- o Collect and collate information from surveys and evaluations
- o Communicate with parents as needed

August/September: Complete Summer School Report

- o Review and analyze data in Parent Surveys
- o Prepare Report to Board of Education

## Population Profile 2019

Summer School Students: 345 total students who filled 871 seats.

**K-4:** 137 Students (331 Seats)

**5-8:** 208 Students (540 Seats)

**Waivers:** 30 of the 871 seats had a fee waiver (11 Elementary and 19 Middle School)

Students were enrolled in 57 class sections (35 Elementary and 22 Middle School). There were a total of 9 class sections of special education classes. There were 25 different elementary classes among the 35 sections and 15 different middle school classes among the 26 sections. There were 3 different special education classes offered out of the 9 sections.

	2019	2018	2017	2016	2015	2014	2013
<b>Total Student Enrollment</b>	345	362	291	321	319	380	474
<b>Class Sections</b>	57	74	78	67	67	77	90
<b>K-4 Students</b>	137	161	126	216	214	235	277
<b>5-8 Students</b>	208	201	165	105	105	145	197

Of the 345 students enrolled in summer school, 338 students were River Forest District 90 students. 7 students did not attend D90 schools. 1 student was registered with a non-River Forest address.

### Classes Offered

#### ***Willard Elementary***

Grade	9:00 Class Offerings	10:00 Class Offerings	11:00 Class Offerings
<b>Kindergarten</b>	Kindergarten Korner	Reading Adventures	Game On! Real Life Math for Kindergarten
<b>1st Grade</b>	Jump into First Grade Coding Connections Polymers and Potions Reading Support Lab Math Support Lab	Jump into First Grade Games Galore Polymers and Potions Modern Artists Reading Adventures Reading Support Lab Math Support Lab Writing Support Lab	Game On! Kid Creations Music Playground Reading Support Lab Math Support Lab

Grade	9:00 Class Offerings	10:00 Class Offerings	11:00 Class Offerings
<b>2nd Grade</b>	Coding Connections iPhotography Polymers and Potions Math Support Lab Reading Support Lab	Games Galore Polymers and Potions Modern Artists Reading Support Lab Math Support Lab Writing Support Lab	Game On! Kid Creations Music Playground Reading Support Lab Math Support Lab
<b>3rd Grade</b>	Kid Creations iPhotography Polymers and Potions Math Support Lab Reading Support Lab Writing Support Lab	Coding Connections Kids Actor Guild Polymers and Potions Star Wars Math Support Lab Reading Support Lab	I'm an Actor Clay Around the World Creative Writing Reading Support Lab Math Support Lab
<b>4th Grade</b>	Kid Creations iPhotography Polymers and Potions Math Support Lab Reading Support Lab Writing Support Lab	Coding Connections Kids Actor Guild Polymers and Potions Star Wars Math Support Lab Reading Support Lab	I'm an Actor Clay Around the World Creative Writing Reading Support Lab Math Support Lab
<b>Total Classes Each Session</b>	12 (Including ESY)	14 (Including ESY)	12 (Including ESY)

*Totals For Elementary School Classes 2019:* 14 Support Class Sections (6 Different Classes)  
21 Enrichment Class Sections (19 Different Classes)  
6 ESY Class Sections (2 Different Classes)  
**41 Total Class Sections (27 Different Classes)**

*Historic Elementary School Class Totals:* 2018- 44  
2017- 47  
2016- 47 (Including 5 Camps)  
2015- 47  
2014- 47  
2013- 56  
2012- 59

**Roosevelt Middle School**

Grade	8:45 Class Offerings	9:45 Class Offerings	10:45 Class Offerings
<b>5th Grade</b>	Bulldog Math Rules! Digital Photography- 1 Week Jewelry Making Rockin' Readers STEM-tacular Summer You be the Judge	Boys Bulldog Basketball Bulldog Math Rules! Digital Photography Painting Rockin' Readers Rockin' Writers Roosevelt Readiness- 3 Weeks STEM-tacular Summer	Bulldog Math Rules! Four Square Girls Bulldog Basketball Movie Magic 2.0 National Park and Hiking Rockin' Readers Roosevelt Readiness- 3 Weeks
<b>6th Grade</b>	Bulldog Math Rules! Digital Photography Jewelry Making Rockin' Readers STEM-tacular Summer You be the Judge	Boys Bulldog Basketball Bulldog Math Rules! Digital Photography Painting Rockin' Readers Rockin' Writers STEM-tacular Summer	Bulldog Math Rules! Four Square Girls Bulldog Basketball Movie Magic 2.0 National Park and Hiking Rockin' Readers
<b>7th Grade</b>	Bulldog Math Rules! Digital Photography Jewelry Making Rockin' Readers Rockin' Writers 7-8 STEM-tacular Summer You be the Judge	Boys Bulldog Basketball Bulldog Math Rules! Digital Photography Painting Rockin' Readers STEM-tacular Summer	Bulldog Math Rules! Four Square Girls Bulldog Basketball Movie Magic 2.0 National Park and Hiking Rockin' Readers
<b>8th Grade</b>	Bulldog Math Rules! Digital Photography Jewelry Making Rockin' Readers Rockin' Writers 7-8 STEM-tacular Summer You be the Judge	Boys Bulldog Basketball Bulldog Math Rules! Digital Photography Painting Rockin' Readers STEM-tacular Summer	Bulldog Math Rules! Four Square Girls Bulldog Basketball Movie Magic 2.0 National Park and Hiking Rockin' Readers
<b>Total Classes Each Session</b>	8 (Including ESY)	9 (Including ESY)	8 (Including ESY)

**Totals For Middle School Classes 2019:** 8 Support Class Sections (4 Different Classes)  
 12 Enrichment Class Sections (10 Different Classes)  
 6 Roosevelt Readiness Sections (1 Class)  
 3 ESY Class Sections (1 Class)  
**29 Total Class Sections (16 Different Classes)**

**Historic Middle School Class Totals:** 2018- 30  
 2017- 31  
 2016- 28 (Including 3 Camps)  
 2015- 21  
 2014- 31  
 2013- 34  
 2012- 29

## Classes Canceled

### *Willard Elementary*

Class Name	Grade Level	Number of Sections Canceled	Reason
Hands on Gardening	1-4	1	Low Enrollment
Reading Adventures	K-1	1	Low Enrollment
Kindergarten Korner	K	1	Low Enrollment
Unexplained Phenomena	3-4	1	Low Enrollment
Star Wars	1-2	1	Low Enrollment
All Around the World	2-3	1	Low Enrollment
Games Galore	3-4	1	Low Enrollment
STEAM	3-4	1	Low Enrollment
Summer Green Team	3-4	1	Low Enrollment

### *Roosevelt Middle School*

Class Name	Grade Level	Number of Sections Canceled	Reason
Digital Photography	5-8	7	Low Enrollment

*Totals:* 16 Sections (9 Elementary and 7 Middle School)

## Enrollment Numbers for Lab Classes

### *Willard Elementary*

Class Name	2019	2018	2017	2016	2015	2014	2013
Reading Lab 1-2	26 Students	30 Students	30 Students	34 Students	31 Students	28 Students	22 Students
Reading Lab 3-4	19 Students	16 Students	15 Students	18 Students	21 Students	26 Students	31 Students
Math Lab 1-2	16 Students	25 Students	29 Students	28 Students	31 Students	21 Students	20 Students
Math Lab 3-4	21 Students	23 Students	15 Students	18 Students	21 Students	23 Students	26 Students
Writing Lab 1-2	14 Students	15 Students	21 Students	6 Students	5 Students	5 Students	13 Students
Writing Lab 3-4	15 Students	12 Students	9 Students	16 Students	7 Students	12 Students	24 Students

***Roosevelt Middle School***

Class Name	2019	2018	2017	2016	2015	2014	2013
<b>Reading Lab 5-8 (Rockin' Readers)</b>	20 Students	24 Students	20 Students	26 Students	33 Students	41 Students	28 Students
<b>Math Lab 5-8 (Bulldog Math Rules!)</b>	20 Students	27 Students	27 Students	21 Students	27 Students	31 Students	23 Students
<b>Writing Lab 5-6 (Rockin' Writers)</b>	14 Students	13 Students	11 Students	18 Students	19 Students	25 Students	36 Students
<b>Writing Lab 7-8 (Rockin' Writers)</b>	6 Students	8 Students	6 Students	6 Students			

**Staff Numbers**

***Willard Elementary***

Teachers: 20

Aides: 14

***Roosevelt Middle School***

Teachers: 12

Aides: 5

***Willard/Roosevelt***

Occupational Therapist: 1

Physical Therapist: 1

Speech Pathologist: 2

***Administrative/Office Staff***

Director of Curriculum and Instruction: Alison Hawley

Summer School Principal: Caitlin Collins

Special Education Coordinator: Dana Gunderson

Nurse: Abby Schaudt (Contract Employee)

Office Secretaries- Julie Roberts (Willard) and Lisa Krusinski (Roosevelt)

**Special Education**

***Total Number of Students in Extended School Year: 43***

Early Childhood Students: 6

Primary Skills Students: 9

Elementary ESY: 15



Intermediate Skills: 5  
 Intermediate ESY: 8  
 Speech Students: 38  
 Physical Therapy Students: 11  
 Occupational Therapy Students: 25

**Special Education Teachers**

Early Childhood Teachers: 1  
 Primary Skills Teachers: 2  
 Primary Extended School Year: 3  
 Intermediate Skills Teachers: 2 (2 teachers split the four weeks)  
 Intermediate Extended School Year: 1

**Special Education Aides**

Early Childhood Aides: 2  
 Primary Skills Aides: 4  
 Intermediate Skills Aides: 3  
 Extended School Year Aides: 6 (2 at Roosevelt and 4 at Willard)  
 Enrichment Elementary Class Aides: 4

**Summer School 2019 Surveys**

**Parent Survey Results**

Overall Summer School Experience Rating

1 (Fair)	2	3	4	5 (Excellent)
0	0	0	4	7

Variety of Summer School Courses Offered

School	Limited	Satisfactory	Excellent
Willard	0	1	3
Roosevelt	2	2	6

Parent Comments

- I would like to see physical/sports and other STEM enrichment (different from what was offered this year!) and Art classes at the middle school.
- I would like to see more STEM options, video game making, unexplained phenomena, and drama at the middle school level.
- My kids loved summer school this year. We were so happy they wanted to go every morning and had things to share when they got home. Thank you!
- I would like to see the mysteries class (Loch Ness monster, pyramids, etc) at the elementary level.

## Staff Survey Results

### Overall Summer School Experience Rating

	Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied
Teachers	12	2	0	0
Aides	3	3	0	0

*20 Surveys were returned: 14 from teachers and 6 from aides*

### Things Staff Particularly Enjoyed

- The classes are relaxed and engaging
- It is always a pleasure to work w/Caitlin
- Summer school starting right after school year ends; It offers many classes for fun so students going to some lab classes can also attend one or two for fun as well
- Variety of classes offered, number of aide support provided to sped students
- Curriculum planning by Nancy Mueller
- Good class sizes. Great teachers. Organized activities
- Choice for students. Rotating classes every hour
- Having a small group setting where students could get constant feedback and support made it much easier to instruct
- Small classes allow for intense teacher to student ratio and lots of learning time
- Communication, attendance, supply delivery, sub and aides support
- Freedom to be creative. I also really like the format of choosing by week in the middle school
- Keeping the children engaged and connected through the summer. Thank you for giving us reading levels for children for reading lab kids
- The kind and supportive atmosphere with my coworkers

### Staff Suggestions

- Offering weekly sessions for elementary students as well. And would it be easier for the district if all students were at one school instead of two?
- If possible, all rooms on the first floor to avoid heat issues. Somehow more evenly weight number of students in classes
- I think we should offer reading and math classes for students that are not receiving an intervention, but could still use some support over the summer
- It was hard having students who only came once or twice a week. They didn't learn the routines or learn much at all and that was challenging. I know that summer schedules are challenging, but it seemed like there were more students this year than in years' past who missed a lot of days. Also, teachers who are teaching academic classes need access to books. It would be REALLY helpful if they had access to books in the library and/or in the gray cabinets. It is impossible for teachers to move their library to a new building and it is nice to leave classroom libraries for the school year. Is that something that could be doable next year?
- Technology really needs to be ready for students on the first day of summer school. Some classes heavily rely on this technology as the basis of the class curriculum. I am understanding that there is significant work related to transferring iPads over for summer school, however it becomes really difficult for the teachers to adjust. This year it was half of the first week without technology
- Offer weekly class sign up instead of 4 weeks for the all non lab classes
- What we have found is that first graders grow so much throughout the school year and February seems to be a little early to recommend for summer school

- It would be nice if we could have use of the iPADS earlier. I know that is challenging, but I think we could get classroom teachers to help by perhaps separating their students' iPads - the ones who are in summer school - so that they're put in the right spot. I'm not sure what else we could do to help, but I know that they are essential for some classes
- No but if the course you are teaching is technology then its very important to let the students know who take their iPads home from the middle school to bring them on the first day. Also, is there a better system for getting the tech classes iPads on the first day. Hands off tech is hard for a tech class
- Doing art projects or researching topics that do not usually fit into the regular curriculum
- I strongly believe the teachers need more training on how to further help children with special needs or IEP's

### **Recommendations for Summer School 2020**

- Continue to encourage new innovative class options (technology, arts, academic classes)
- Continue to use GPS data and recommendations for enrollment in math and reading lab classes
- Improve use of GPS data and rubrics for enrollment in writing lab classes
- Improve information on student levels shared with summer school teachers
- Continue to offer flex courses at Roosevelt
- Consider two week offerings at the elementary level
- Continue to have parents sign photo permission when they register for our Facebook and Twitter pages
- Continue to have two aides at each school work for ten minutes before and ten minutes after to ensure student safety at arrival and dismissal
- Consider when registration/changes/refund deadline is set for and publish that date. It would be helpful because of everything it impacts to have this deadline be a couple of days before the summer school orientation date
- Continue to work on getting technology for students and staff as quickly as possible at the beginning of summer school
- Consider looking at the principal and special education coordinator positions to review and consider adjusting job responsibilities
- Consider allowing classes to go on field trips to further enhance the courses