

Browning Public Schools
Board Agenda Request
Meeting To Be Held: January 30, 2019



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: January 17, 2019

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Dean of Students, Browning Middle School 2018-2019 SY

Description: Interview Committee is recommending the following for hire for the 2018-2019 SY:

✚ Melinda Juneau, BMS Dean of Students, (Exp: MA/15)

Financial Impact: Per Certified Master Contract 2018-2021

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Dean of Students		Applicant Recommended Melinda Juneau	
Department/Location Middle School		Supervisor Angela Heavy Runner	
Type of Position Certified	Starting Date 2/4/19	Term 2018-2019 AY	

Recruiting	Date Posted: 12/21/2018	Closing Date: Open Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Egan Black	12/21/2018	Yes	1/15/2019
	Kylie Black	1/2/2019	Yes	1/15/2019
	Melinda Juneau	1/10/2018	Yes	1/15/2019
	Racquel LittlePlume	1/2/2019	Yes	1/15/2019
	Matthew Swenson	12/26/2018	Yes	1/15/2019

Interview Committee	Title	Name	Title
Angela Heavy Runner	BMS Assistant Principal		
Jack Parrent Jr.	BHS Dean of Students		
Arlan Edwards	BMS Student Support Coordinator		

Recommendation: Melinda Juneau has 35 years of experience in education. Her overall knowledge and skill set meets the preferred qualifications for this position.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
State & Federal Criminal background check	On file	Yes	Ok
Tribal Background check	N/A	N/A	N/A
TB documentation	On file	Yes	Ok

Salary: \$68,599 Placement: Exp: MA/15 Contract Days: 187 days

Prepared by: John E Salois Date 1/17/2019 Approved by: _____ Date: _____