## **Bylaws of the Board**

## **Standing Committees**

Standing committee members shall be appointed by the Chairperson of the Board of Education at a Board of Education meeting at such time as the Board decides to create or recreate the committee. The Chairperson shall be an ex officio member of each standing committee. Standing committees shall have at least three members and no more than four so as not to constitute a quorum when meeting.

Should it be necessary, the Chairperson or Acting Chairperson of the committee is authorized to appoint any Board member in attendance at that meeting provided the committee does not exceed four members.

The duties of the committee shall be outlined at the time of appointment, and the committee shall report to the Board of Education, as needed.

Minutes shall be kept in accordance with Board policy and the Freedom of Information Act.

The calling of the committee will be determined by the Chairperson of the committee in consultation with the committee members. The conduct of the committee will be determined by its members.

Generally, committee meetings shall be scheduled on a monthly basis, with the exception of Field Fees that will be scheduled as needed. However, the committee Chairperson, in consultation with the Superintendent can cancel the meeting should there be no pressing business.

## **SUBCOMMITTEES**

- Curriculum
- Communications/Community Outreach
- **Business Operations/Resource Management**
- Field Fees

(cf. 9130 - Committees)

Legal Reference: **Connecticut General Statutes** 

1-200 through 1-241 Freedom of Information Act.

1-200 Definitions.

1-225 Meetings of government agencies to be public.

NEW FAIRFIELD PUBLIC SCHOOLS Bylaw adopted by the Board: January 6, 2000 New Fairfield, Connecticut

Bylaw revised: May 3, 2007 Bylaw revised: March 15, 2012 Bylaw revised:

January 7, 2016