

Texas Principal Evaluation & Support System



The principal evaluation rubric was developed by a Steering Committee of educators from the state of Texas that included school-level and district-level leaders, university leadership development program directors, staff of the Texas Comprehensive Center at SEDL, and representatives from the Texas Education Agency in collaboration with McREL International field consultants and researchers.

Appraisal Forms
2015-2016



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Texas Principal Evaluation & Support System

Principal Professional Development Plan

Name:	Date:
TEA ID#:	District E-mail:
School:	School Year:
Position:	Assignment:
Appraiser:	Appraiser Title(s):

There are three sections of the Principal Professional Development Plan. The first section, Beginning-of-year Goal Setting, may be completed by the principal following the self-assessment process. The goal, as well as activities, outcomes, and timeline, will be reviewed by the principal and his/her appraiser at the Pre-evaluation Conference. Each principal must establish at least one (1) goal. The second section, Mid-year Progress toward Goal Attainment, should be completed during the Mid-year Progress Meeting. The third section, End-of-year Goal Attainment, should be completed during the Final Evaluation and Goal Setting Meeting. The principal will use information from the Professional Development Plan and the Summary Rating Form to determine goals for the next school year.

Mid-year: Progress Form for the Mid-year Progress Meeting

Instructions: During the Mid-year Progress Meeting, the principal and appraiser should meet to discuss progress toward goal attainment. Using the Principal Evaluation Rubric, the appraiser should indicate whether the principal is progressing or not progressing toward attainment and include a narrative of evidence of progress and/or revise the plan if necessary. The appraiser should use this form to include any relevant feedback and comments that will assist the principal and promote growth. If the principal needs to include comments, use the box below to indicate that comments are included and attached.

Goal:	<input type="checkbox"/> Progressing <input type="checkbox"/> Not Progressing
Evidence of Progress:	
Revised Plan (if necessary):	

T-PESS

Principal Professional Development Plan – Mid-Year: Progress toward Goal Attainment

Appraiser Comments:	
Principal comment attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	
If comments are attached: Appraiser Signature:	Date:
Principal Signature:	Date:
Appraiser Signature:	Date:

The principal signature on this form represents neither acceptance nor approval of the report. It does, however, indicate that the principal has reviewed the report with the appraiser and may reply in writing. The signature of the appraiser verifies that the report has been reviewed and that the proper process has been followed according to the state and local policy for the evaluation process.