Buildings and Grounds Department

Memo

To: Susan Flanagan, Ed. S., Interim Superintendent

From: Clarence Thomas

Date: June 6, 2012

Re: Monthly Status

Cc: Board of Education

Darrell Moon David Ballard

Summer Work Schedule:

The capital improvement projects scheduled for the summer are to start on the following dates:

(Masonry)

Tuck pointing at Lexington and Emerson

Lexington School - 6/12/2012

Emerson School - 6/25/ 2012

(Roofing)

Emerson roof work will begin on 6/25/2012