

Date: June 27, 2013
To: School Board
From: Dr. Malone
RE: Meeting Notes, July 1, 2013

2A. Superintendent's Report

- i. The MSBA Summer Seminar is Monday, August 5th at the Marriott Minneapolis, Northwest, Brooklyn Park. Please inform Angel or me if you would like to attend.
- ii. I will also be attending the MDE annual superintendence conference at the same location on Tuesday August 6th and Wednesday August 7th. I plan to commute.
- iii. I will provide information on the following 2013 legislative changes at the meeting:
 - a. Pupil Unit Changes
 - i. K-6: 1.0
 - ii. 7-12: 1.2
 - iii. Hold harmless clause
 - b. MCPU eliminated in favor of declining enrollment revenue
 - c. All-Day Kindergarten weighted at 1.0 (funded)
 - d. Gen Ed Formula Increase
 - i. FY 14 – 1.5% (increase of \$78 to \$5,304)
 - ii. FY 15 – 1.5% (increase of \$80 for inflation and \$424 to \$5,806. This includes offset for pupil weighting changes, pension adjustment change and other formula changes.)
 - e. Operating Referendum Revenue changed from RMCPU to APU.
 - f. Changed Operating Referendum Revenue Equalization to 3 tiered formula
 - i. Tier 1 – 1st \$300 equalized at \$880,000
 - ii. Tier 2 – next \$460 equalized at \$510,000
 - iii. Tier 3 – Balance up to 25% of Formula Allowance equalized at \$290,000
 - g. Integration revenue partially restored.
 - h. Requires curriculum and instruction reporting entitled “World’s Best Workforce.” It is unclear if this replaces or is in addition to the Annual Report On Curriculum And Instruction.
 - i. Replaces the GRAD writing, reading, and math tests for 9th, 10th, and 11th grade students with the ACT or similar college entrance assessment. This is fully phased in for the class of 2017.
 - j. Compulsory attendance age increased to 17.

- iv. A Policy Governance professional development presentation for the school board is scheduled for the August 5th meeting.

3. Consent Agenda

D. I recommend approving the personnel items as presented (enclosed).

E. Policy 706 Acceptance Of Gifts permits the school board to accept donations or gifts under the terms of the policy. **I recommend accepting the gifts as described on the enclosure.**

F. I recommend approving the Dues and Fees Schedule (enclosed).

- i. The Federal Healthy, Hunger-Free Kids Act, PL 111-296 was enacted in 2010. The legislation authorizes funding and sets policy for The USDA National School Lunch Program. Additional federal funding helps to offset the cost of additional nutritional requirements. However, a minimum local share is also required. Public schools are required to calculate the weighted average meal price annually, and increase by \$0.10 per meal until reaching the federal requirement, which is currently \$2.59 per meal.
- ii. The Activities Fees reflect the changes approved by the school board on March 19th in conjunction with the FY 14 general fund budget adjustment.

G. The Student Handbook Changes are enclosed. **I recommend approving the changes as presented.**

H. MS 123B.57 requires that school districts submit a health and safety program revenue application, which includes a budget to MDE each year to receive funding. The required form is enclosed. **I recommend approving the Health and Safety Program Revenue Application.**

4. I have received no input on the following policies and recommend they be adopted:

- A. Policy 304 Superintendent Contract, Duties & Evaluation: The policy revisions align the Becker policy with the MSBA recommended policy and eliminate obsolete language pertaining to performance pay. (The evaluation instrument used by the school board the past three years was jointly developed by MASA and MSBA. It is enclosed for your information.)
- B. Policy 606 Textbooks and Instructional Materials: The policy revision deletes language which implies that the school board selects textbooks.
- C. Policy 515 Protection and Privacy of Pupil Records: Legislative and legal updates.

5. Policy 606 Textbooks and Instructional Materials Reconsideration Procedure: The revisions clarify the procedure and correct grammatical errors. I have received no on this policy since the first reading last month. **I recommend the board adopt the policy or conduct a “second reading” if there are additional changes.**
6. **I recommend a first reading for the following policies:**
 - A. Policy 213 School Board Committees: Provides procedures and structure for school board committees.
 - B. Policy 615 Testing Accommodations, Modifications, and Exemptions for IEP’s, Section 504 Plans, and LEP Students: Updates MDE rules and website addresses
 - C. Policy 605 Waste Reduction & Recycling: Updates definitions and procedures to be consistent with revised and new Minnesota statutes.
7. Joe Prom and I will provide information relative to the school district’s financial forecast and operating referendum scenarios. The school board should indicate by action if the district will conduct an operating referendum election on November 5, 2013.

The Budget Projection through FY 17 (enclosed) indicates that without additional operating referendum revenue, the district could operate through FY 15 with a balanced general fund and probably through FY 16. A successful operating referendum election in the fall of 2015 would fund FY 17. The financial projections assume a 2% total package settlement for all employee groups.

8. Strategic Planning: The school board categorized the 2013 stakeholder input into the eight exit outcome areas last month. The school board should review the placement of ideas in the various exit outcome areas. (Enclosed).
9. **I recommend closing the meeting under MS 13D.05 subd. 3a to evaluate the job performance of the superintendent.**