

MINUTES
Pendleton School District 16R Board of Directors
REGULAR BOARD MEETING

October 13, 2025

6:00 pm | District Office | 107 NW 10th Street, Pendleton, OR 97801

Present: Beth Harrison, Board Chair
Jill Pace
Ryan DeGrofft
Mason Murphy (virtual)
Anne Keeler, Vice Chair
Patrick Gregg
Kevin Dinning, Director of Human Resources
Michelle Jones, Director of Business Services
Ronda Thornburg, Executive Secretary
Michelle Jensen, PhD, Superintendent
Matt Yoshioka, Director of Curriculum, Instruction, and Assessment

Absent: Julie Smith, Director of Special Programs (with prior notice)
Ryan Lehnert (with prior notice)

The meeting was in person and offered virtually.

1. Opening and Call to Order *Board Chair*

Chair Harrison welcomed everyone and called the regular board meeting to order at 6:00 p.m.

1.1. Pledge of Allegiance

The group stood and recited the Pledge of Allegiance.

1.2. Meeting Audio and Video Recorded

Chair Harrison stated that this meeting is being audio and video recorded.

2. Approve Board Agenda *Board Chair*

Director Gregg motioned to approve the October 13, 2025 Regular Board Meeting agenda. Director Pace seconded. Motion carried unanimously.

3. Consent Agenda *Board Chair*

3.1. Board Meeting Minutes

September 2, 2025 Work Session

September 15, 2025 Regular Board Meeting

3.2. September 30, 2025 Financial Report

Expenditures for September are within expectations. Contract Serv/Prof monthly actual versus monthly budget reflects a timing difference between projected and actual receipt of annual invoice for student information system software. The Equip/Replacement expenditures are largely tied to repairs on HVAC systems at Washington, PELC and PHS. Insurance expenditures for the month is the deductible for the Carruth Compliance Consulting Cyber incident that occurred last December/January.

Revenue for September is within budgeted expectations.

3.3. Gift Donation

Donor	Gift	Recipient	Value
Richard Walczyk	GE Freezer	SMS Leadership Program	\$1,049
Rogers Subaru of Hermiston	Mesh Bag & Sports Balls - 3 footballs, 1 rubber ball, 1 basketball, 1 soccer ball, 1 pickleball set	Washington Elementary	\$93
CTUIR - Michelle Bratlie	8x8 DIY Wood Shed Kit	Sunridge Middle School	\$1,500

A letter of appreciation will be sent to each donor.

3.4. Human Resources Report

NEW HIRE	Classified	Mary (Mae) Coleman Jaidyn Stewart	Paraprofessional Custodian - Night	SMS PHS
RESIGNATION	Classified	Sunthalee (Leigh) Larsen <i>(Effective 10/17/2025)</i> Rose Smith <i>(Effective 10/24/2025)</i>	Paraprofessional Paraprofessional	MES PELC
RETIREMENT	Certified	Shellie Wyss <i>(Effective 10/31/2025 Contract back through 6/8/2026)</i>	Kindergarten Teacher	PELC
EXTRA DUTY	Basketball	Kara Woosley	Assistant Girls Coach	PHS

Director Pace motioned to approve the October 13, 2025, consent agenda as presented. Director Keeler seconded. Motion carried unanimously.

4. Recognition & Good News Superintendent

4.1. National School Lunch Week – October 13-17, 2025

Superintendent Jensen took this time to acknowledge and honor the kitchen staff and the partnership with Sodexo, providing nourishment for our students, this week of National School Lunch Week.

4.2. National School Bus Safety Week – October 20-24, 2025

With it being National School Bus Safety Week, Superintendent Jensen acknowledged the partnership we have with First Student and thanked the drivers for getting our students to school safely.

October is also National School Principals Month. Superintendent Jensen values and appreciates all the work that principals do, honoring that they are here for students, staff, and community as they wear so many different hats.

Two areas of Good News:

Hawthorne hosted a family night on October 7, 2025. They had a great turnout with over half of the student population and families attending to connect and celebrate the school community.

Coats for Kids: Buck Pride in Action. Pendleton High School Leadership students teamed up with the other schools in the district for the annual Coats for Kids drive. Through kindness, service, and collaboration, our district is making a difference – one coat at a time.

Chair Harrison expressed appreciation for Sodexo and the bus company, noting their functional and positive relationship.

5. **Board Communications** *Board Chair*

5.1. Pendleton Association of Teachers *PAT Representative*

Andrew Sneed, a PHS Science teacher and PAT union representative this year, introduced himself. One thing to share is that they really appreciate the staff pushing out positive student shout-outs to parents. Families are starting to look forward to the positive messages about students, and not only hearing from teachers when there is negative behavior. Teachers are feeling supported by their admin and the school board. Next year, Pendleton High School will host the Oregon Science Teachers Association National Conference, with Mr. Sneed as the new president-elect. It will be the first time in over 20 years that it will be on the east side of the state. Another positive note is ParentSquare and the ease of sending out messages. There are no concerns at this time. The union appreciates the changes and support for teachers from admin, the district office, and school board.

5.2. Oregon School Employees Association *Tammy Hillmick*

No report.

5.3. PL974/Indian Education *Kendall Rosario*

No report.

6. **Public Comment** *Board Chair*

No comments.

7. **Superintendent's Report**

Goal #1 – Pursuit of Instructional Excellence

Mrs. Jensen shared a snapshot of the statewide in-service on October 10, 2025. PHS was host to regional professional development through InterMountain ESD. 407 attendees from several districts, 120 sessions offered, 77 speakers with over 50 content-specific topics.

Goal #2 – Be responsive to the Needs of All Students

It was very timely as the crisis team at one of the schools today. The crisis flight team is a gift to the districts in the region when needed.

8. **Reports & Discussion**

8.1. CTE Overview *Curt Thompson*

Mr. Thompson gave an overview of the CTE program offerings at Pendleton High School, which include:

Hospitality and Tourism taught by Kaden Yoshioka-Clark

Agriculture, Food, and Natural Resource Systems taught by Marty Campbell

Digital and Media Arts taught by Abbey Prevot

Engineering Technology taught by Zachary Gaulke

Oregon Teacher Pathway Program taught by Nicole Stewart

8.2. Athletics/Activities Update *Mike Somnis, Doug Gunter*

Mr. Somnis spoke of the athletics, activities, and clubs offered at PHS. FCCLA is a club, and it falls under the umbrella of hospitality and tourism in CTE. As a note, any student who is enrolled in any Ag class is automatically enrolled in the FFA program. A required piece of all the Career and Technical Education programs of study is to have a student leadership organization attached to it. The TSA (Technology Student Association) group combines both the digital/media arts and engineering programs, with about 40 students. There are a lot of options for students not involved with sports. Students can start a club if they have a teacher to sponsor it.

Mr. Gunter was not able to attend the board meeting tonight and provided an overview of 7th & 8th grade volleyball, cross country, and activities during the first six weeks of school.

8.3. Enrollment Report *Matt Yoshioka*

Mr. Yoshioka presented the October 1, 2025 enrollment by grade/school.

8.4. Division 22 Assurances *Matt Yoshioka*

As required by the State of Oregon, Mr. Yoshioka, Director of Curriculum, Instruction, and Assessment, presented the Division 22 Standards Assurance for the 2024-25 School Year to the Board of Directors. He explained what the Division 22 Standards are, rule categories, requirements for each of the rules, what the assurances are, the why, and what happens if the district is out of compliance. The Division 22 Waivers for 2024-25 are 581-022-2115(3) Assessment of Essential Skills, and OAR 581-022-2120 Essential Skill Assessments for English Language Learners. Rule Revisions are OAR 581-022-2030 District Curriculum, what information districts must provide parents about diploma availability and requirements, and OAR 581-022-2045 Substance Use Prevention and Intervention Plan.

The PSD Cabinet reviewed each of the over 50 standards/assurances and determined that for the 2024-25 school year, the Pendleton School District was in compliance in every area.

Looking ahead, compliance for the 2025-26 school year has some new/revised rules & requirements. These include an educational equity advisory committee, administration of state assessments, and educational leadership – administrator standards, and what steps the district will take to meet the new requirements.

The 2024-25 School Year Report on Compliance with Public School Standards will be posted on the district site and submitted to the Oregon Department of Education by November 1, 2025.

Mr. Yoshioka shared a Division 22 Standards/Evidence Internal Tracking Tool for Pendleton School District 2024-25 School Year Compliance. The tool includes the rule number and title, summary, evidence that supports meeting the requirements of the rule, notes, and compliance status.

Mr. Yoshioka was available for questions.

9. Board Business – Action Items

9.1. Superintendent Michelle Jensen

9.1.1. Policy – Second Reading and Adoption

OSBA recommends/requires the following policies and ARs be adopted by local school boards.

- DBEA – Budget Committee
- IGBAB/JO-AR – Education Records/Records of Students with Disabilities Management
- JHCA – Immunizations, School Sports Participation, Concussion and Other Brain Injuries
- JO/IGBAB-AR - Education Records/Records of Students with Disabilities Management
- JOA – Directory Information

Director Gregg motioned to approve the above-listed policies and ARs as presented. Director Pace seconded. Motion carried unanimously.

10. Board Member Comments *Board Chair*

No comments.

11. Adjournment *Board Chair*

With no further business brought forward for the good of the order, the meeting adjourned at 6:49 p.m.

Beth Harrison, Board Chair

Michelle Jensen, PhD, Superintendent

Ronda Thornburg, Executive Secretary

Date

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