

**Regular Board Mtg**

**Superintendent's Office**

**President Foor Presiding**

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, January 23, 2017 at 6:30 p.m. in the Board Room at the Unit Office, 14 E Main St., Pana, Illinois.

**MEETING CALLED TO ORDER/ROLL CALL**

Vice President Beyers called the meeting to order at 6:30 p.m. The following board members were present: Beyers, Deere, Dorn, Kirkbride, McLeod, Schafer. Foor was absent

ROLL CALL

**MOTION TO AMEND AGENDA**

A motion was made by Kirkbride and seconded by Deere to amend the agenda to add Special Board Meeting minutes from Saturday, January 21, 2017 and to add First Midstate working cash authorization as item 6 under the Administrator's Report.

Amend Agenda  
Motion Consent

All aye, motion carried.

**CONSENT AGENDA**

A motion was made by McLeod and seconded by Schafer to approve the consent agenda items 2, 3, and 4 (including the Minutes for the Special Board meeting on 1/21/17) with payables totaling \$435,212.94 and payroll totaling \$1,039,170.28 for a total of \$1,474,383.22.

Consent Agenda  
ROLL CALL Motion  
Consent

ROLL CALL: Deere, Dorn, Kirkbride, McLeod, Schafer, Beyers. All aye, motion carried.

**COMMITTEE REPORTS**

**Facilities**

Meeting was consolidated into Board Retreat on 1/21/17. Next meeting Wednesday, March 8, 2017 at 5:30 p.m.

**Finance**

Meeting was consolidated into Board Retreat on 1/21/17. Next meeting TBD

**Curriculum Committee**

Did not meet. Next meeting TBD

**Policy Committee**

Did not meet. Next meeting Wednesday, February 1, 2017 at 4:00 p.m.

**Pana Educational Foundation**

Dr. Lett and Anne Dorn gave a brief overview of the meeting held on January 18th. PEF is working with Pana News to provide the PEF annual newsletter as an insert in the paper in the next week and a half. A Spring fundraiser is being planned for April. Next meeting Wednesday, February 15, 2017 at 7:00 a.m.

**Technology**

Did not meet. Next meeting Wednesday, February, 8, 2017 at 5:30 p.m.

**Strategic Planning Committee**

Meeting was consolidated into Board Retreat on 1/21/17. Next meeting: TBD

## ADMINISTRATIVE REPORTS

### Principals -

The High School Administrators were absent due to tonight's girls home game with Taylorville. Dr. Lett highlighted the high school students collecting nearly 1,000 non-perishable food items for the Pana Food Baskets in December on the Administrator's behalf. Juletta Ellis highlighted Mrs. Ade's and Mrs. Schutt's Gardening classes wrote an IL Dept. of Natural Resources Grant. The students researched which plants flourish in our area and got experience in grant writing. They received a \$500 grant to create a butterfly habitat. Deb Zueck highlighted her law enforcement safety drill on February 9th. Ms. Zueck was happy to announce that on Friday Lincoln School received a gift from our local Wal-Mart. They received a tablet for student use from Wal-Mart's "Tablet for Teachers" program. Cheri Wysong reported that her students are back on a healthy track after having 90% attendance in December. Washington School will have their 100 day celebration on January 31st and will also celebrate January's character trait, which is perseverance.

### Building and Transportation- Mrs. Lori Ade

Lori Ade provided a brief overview of her report. She noted that the sign damage will have to be an insurance claim as the two estimates she received are approximately \$10,000. She also noted that she put bids out today for the bus purchases discussed on Saturday. She expects to have a formal recommendation at the February meeting.

### GRP

Dr. Lett and Lori Ade briefly reviewed the GRP Presentation from the December Board Meeting. They updated the Board about the line item "Oil and Chip W. 8th Street - HS/JR High". Alternative bids for that project will be sought and it was deducted from the 12/12/16 GRP estimate. Priority A & B less \$22,143 totals \$634,428.

GRP Summer  
Projects

A motion was made by Kirkbride and seconded by Dorn to approve \$634,428 estimate for scope of work GRP will be starting over the summer.

Roll Call: Dorn, Kirkbride, McLeod, Schafer, Beyers, Deere. All Aye, motion carried.

Roll Call  
Motion Consent

## SUPERINTENDENT

### District Property/Casualty/Liability Insurance Renewal

Dr. Lett summarized the insurance information provided by Bushue HR and explained the reasons for the significant insurance increase.

A motion was made by Deere and seconded by McLeod to accept District Property/Casualty/Liability Insurance Renewals with Wright Specialty Insurance (WSI) through Ramza Insurance Group and Worker's Compensation coverage with BrickStreet Mutual through Wells Fargo at an over-all premium increase of \$30,950 (18.8% increase over expiring coverage).

Roll Call: Kirkbride, McLeod, Schafer, Beyers, Deere, Dorn. All Aye, motion carried.

District Insurance  
Renewal  
Roll Call  
Motion Consent

### Release of Executive Session Minutes

A motion was made by Schafer and seconded by Kirkbride to approve the public release of the executive session minutes from August 15th, September 19th, October 17th, and December 12th and subsequent destruction of any open or executive session tapes older than 18 months. All minutes/tapes from October 4th, 19th, 20th, 25th, 26th, & 27th and November 21st shall remain closed.

Roll Call: Kirkbride, McLeod, Schafer, Beyers, Deere, Dorn. All Aye, motion carried.

Release of Executive  
Session Minutes  
Roll Call  
Motion Consent

**Economic Interest Statement**

A motion was made by McLeod and seconded by Deere to approve and certify the list of District affiliated personnel required to file an economic interest statement with the Christian County Clerk.  
Roll Call: McLeod, Schafer, Beyers, Deere, Dorn, Kirkbride. All Aye, motion carried.

Economic Interest Stmt.  
Roll Call  
Motion Consent

**2017 Mileage Rate**

A motion was made by Schafer and seconded by Deere to approve the 2017IRS mileage reimbursement rate.  
Roll Call: Schafer, Beyers, Deere, Dorn, Kirkbride, McLeod. All Aye, motion carried.

2017 Mileage Rate  
Roll Call  
Motion Consent

**First Midstate Working Cash Authorization**

Dr. Lett clarified information discussed at Saturday's Board Retreat after speaking with David Pistorius today.

A motion was made by Deere and seconded by Kirkbride to work with First Midstate to organize the process to issue working cash bonds for the District.  
Roll Call: Beyers, Deere, Dorn, Kirkbride, McLeod, Schafer. All Aye, motion carried.

First Midstate Working Cash Authorization  
Roll Call  
Motion Consent

**Personnel Recommendations**

A motion was made by Schafer and seconded by McLeod to accept the Superintendent's personnel recommendations as reviewed and presented.  
Roll Call: Deere, Dorn, Kirkbride, McLeod, Schafer, Beyers. All Aye, motion carried.

Personnel Recommendations  
Roll Call  
Motion Consent

**Communications**

- A. SSNS
- B. Alliance Legislative Report

**Adjournment**

A motion was made by Schafer and seconded by Kirkbride to adjourn the regular meeting of January 23, 2017 at 7:13 p.m. All aye, motion carried.

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Secretary

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President