



KILLEEN INDEPENDENT SCHOOL DISTRICT

P.O. BOX 967 • 200 NORTH W.S. YOUNG DRIVE • KILLEEN, TEXAS 76540-0967
(254) 336-0074

Dr. King Davis
Superintendent

TASK REQUEST

Agreement made on November 18, 2025

Owner:

Killeen Independent School District
200 N WS Young Drive
Killeen, Texas 76543 and

Architect:

Engineered Exteriors
13740 Research Blvd., Suite C2
Austin, Texas 78750

Project:

Killeen ISD Ellison HS Auditorium Roof Repairs

****For purposes of this Task Request, the term “Architect” shall mean “Engineer” with all required licenses in the State of Texas.***

Solely with regard to the Project defined herein, this Task Request modifies the existing Standard Form of Agreement Between Owner and Architect for Architectural Services on a Task Request Basis, AIA Document B101-2017, as modified by Owner, dated November 3, 2025 (the “Agreement”). Except as modified in this Task Request, all terms and provisions of the Agreement shall remain in effect. As stated, the modifications noted in this Task Request shall only be applicable to the specific Project described herein.

SCOPE OF SERVICES AND SCHEDULE

§1.1 Section 1.1, including subsections 1.1.1 and 1.1.2, is hereby amended to include the following:

The project consists of professional roof consulting services associated with the subject project. Services will include but are not limited to those described in Exhibit 1, which is attached for reference purposes only. To the extent that any elements of Exhibit 1 conflicts with the Agreement and this Task Request, the Agreement and Task Request Control.

§1.1.4 Section 1.1.4 is hereby amended as follows:

The Project schedule shall be as follows unless modified by agreement of the Owner:

11/19/2025	Begin Investigations/Design
01/07/2026	Issue Draft Set of Bidding Documents
01/16/2026	Issue 100% of Bid Documents

§1.1.10 Section 1.1.10 is amended to state Architect's Representative is:

Jennifer Doyle, P.E., RRC, REWC, LEED AP
Principal
Tel: (512) 571-3530
Email: jen@engexteriors.com

§11.1 Section 11.1 is hereby amended as follows:

For the scope of work described in this Task Request, Architect shall be paid on a lump sum basis of \$91,400.00, as more specifically detailed in Exhibit 1. No additional fees shall be incurred or owed without the express written agreement of Owner.

The services provided under this Task Request shall commence upon approval of the Board of Trustees.

OWNER:
KILLEEN INDEPENDENT SCHOOL
DISTRICT

ARCHITECT:
ENGINEERED EXTERIORS, LLC

Kallen Vaden
Chief Financial Officer

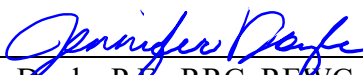

Jennifer Doyle, P.E., RRC, REWC, LEED AP
Principal Engineer

Exhibit 1



ENGINEERED EXTERIORS, LLC
ARCHITECTURAL ENGINEERING & CONSULTING
TBPE Firm Registration No. F-12811

13740 Research Blvd., Suite C2
Austin, Texas 78750
Office (512) 571-3530
www.engexteriors.com

November 7, 2026

Mr. Adam Rich, Executive Director
Killeen Independent School District
Facilities Services
110 N WS Young Dr
Killeen, TX 76543-4025

Re: Proposal for Roofing Design and Construction Administration Services
Killeen Independent School District
Ellison High School
909 E Elms Rd, Killeen, TX 76542

Dear Mr. Rich,

Engineered Exteriors, LLC (EE) is pleased to submit this proposal to Killeen Independent School District (KISD) to provide professional roof consulting services for the subject project. This proposal is based on information provided by KISD, and our experience with similar projects.

PROJECT DESCRIPTION

EE understands that KISD is requesting design and construction services at Ellison High School for the repair/replacement of the existing metal roof and wall panels at the standalone Auditorium building.



*Google Maps image of Auditorium, built in 1984.
EE scope includes repair/replacement of all metal roof and wall panels.*

ROOFING SCOPE OF SERVICES:

EE proposes the following scope of services for the subject project:

Scope:

- Replace existing hail damaged metal roof and wall panels.
- EE's approach will be to perform these repairs while avoiding a trigger requiring compliance with the current IECC requirements for insulation. This may involve an overlay application of the new metal panels in lieu of removal, if more cost effective for KISD.
- The new metal roof and wall panel assemblies will include a layer of high temperature rated underlayment to provide redundant resistance to water infiltration.
- Flashings at the perimeter of the new metal panels will be integrated with the existing flashings at adjacent roofs.

Construction Documents.

- EE will perform one (1) site visit to confirm existing conditions and will retain the services of a roofing contractor as required to confirm concealed conditions for design purposes.
- EE will generate drawings and specifications for the metal roof and wall replacement.
 - Drawings and specifications will be sealed by an Engineer registered in the State of Texas.
 - EE will provide a Project Manual and bid forms for the full scope of work, based on the Competitive Sealed Proposal (CSP) procurement process typically used by KISD for this type of project.
 - EE will submit a draft set of Bidding Documents for KISD review. EE will discuss with KISD review comments by phone and/or virtual meeting and incorporate changes as required, prior to issuance of the final set of sealed documents to KISD for bidding.

Bidding.

- EE will conduct one (1) pre-proposal meeting with prospective bidders and KISD personnel.
- EE will respond to bidder questions and as necessary issue clarifications and/or addenda in response to these questions.
- EE will review acceptable bids for the project and will meet with KISD to evaluate bids and provide recommendations for award to KISD for consideration.

Construction.

- EE will conduct one (1) preconstruction meeting with the selected contractor and KISD. We will provide an agenda and minutes of items discussed in this meeting, for KISD review and use.
- EE will review contractor submittals, Requests for Information (RFI's), pay applications, and will provide review comments and/or approval to KISD and the contractor.
- EE will perform up to eight (8) site visits and/or meetings during construction. For each site visit, EE will provide photographic reports of our observations with any deficiencies noted, within 48 hours of each visit to KISD and the Contractor.

Closeout.

- EE will perform one (1) substantial and final completion walk and provide a punchlist documenting items for completion by the Contractor after each walk.
- EE will review and provide closeout submittals, including electronic record documents and an update to the Roof Assessment for the campus to KISD.
- EE will perform one (1) twelve (12) month and one (1) four (4) year warranty walk with the contractor and manufacturer, to review warranty items in need of repair prior to expiration of the installer's warranty term of five (5) years.

PROPOSED FEES AND EXPENSES

EE proposes to provide the above services on a **lump sum basis**:

Design

Review, Site Visit.....	\$ 4,500
Contractor Assistance (Test Cuts).....	\$ 3,000
Design Documents	<u>\$ 30,500</u>
Subtotal Design Fees	\$ 38,000

Bidding/Construction

Roofing/Waterproofing	
Bidding.....	\$ 7,300
Construction.....	\$ 41,300
Closeout	\$ 4,800
Subtotal Bidding/Construction Fees.....	\$ 53,400

TOTAL LUMP SUM FEES AND EXPENSES\$ 91,400

CLOSING

We sincerely appreciate your consideration for this project. Please indicate your acceptance of this proposal by issuing a contract for EE review, with this proposal referenced as an attachment.

Sincerely,

ENGINEERED EXTERIORS, LLC



Jennifer Doyle, P.E. (TX), RRC, REWC, LEED AP
Principal Engineer, Founder