



Oak Park Elementary School District 97

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TO: Dr. Albert G. Roberts, Superintendent of Schools

**FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations
Norman Lane, Director of Buildings & Grounds**

RE: Landscaping Bid – Fiscal Years 2014-2016

DATE: February 26, 2013

At its January 12, 2010 meeting, the Board of Education approved a three-year landscaping contract with McAdam's Landscaping. Commencing with the close of this school year (July 1, 2012 through June 30, 2013), a new contract needs to be place to insure uninterrupted landscaping services to the District. Therefore, the Director of Buildings & Grounds prepared the appropriate bid specification, and a legal notice appeared in the January 31, 2013 Oak Leaves announcing a bid opening on Wednesday, February 13, 2013 (copy of legal notice attached). Also attached is a list of the 24 vendors invited to bid.

On Wednesday, February 13, 2013, five bids were received (attached is bid summary) and once again, McAdam's Landscaping was the lowest bidder, offering two consecutive years' of the same pricing (\$35,400) and a 2% increase (\$36,100) for the third year.

Mr. Lane is recommending and, I fully support his recommendation of, awarding this 3-year contract with McAdam's Landscaping. It is anticipated that this would return to the Board for approval at its March 19, 2013 meeting.

tmo

attachments (3)