

## Notice to MCSD Board

### Food Service RFP

Morrow County School District has submitted a request for proposal (RFP) for food service management for the 2022-23 fiscal year. The pre-proposal meeting will be held on April 4, 2022 and Proposals are due on April 25, 2022. The final scoring of the vendors and selection is planned for April 29, 2022 and final award issued on June 13, 2022. The term of the contract is 1 year with the option of four renewals. All information in regards to the RFP can be found at the school district website:

<http://www.morrow.k12.or.us>

### TIMELINE INFORMATION:

#### **Proposed Schedule:**

State Agency RFP approval	March 14, 2022
RFP Release:	March 21, 2022
Proposal Meeting & Site Visit Tour (Mandatory)	April 4, 2022
RFP Questions Due	April 5, 2022
Replay to Attendees RE: Questions	April 11, 2022
Proposals Due: 2:00 PM PDT	April 25, 2022
Proposals Scored:	April 29, 2022
Notification of Apparent Successful Proposer:	May 2, 2022
Post-Selection Review Period Ends:	May 16, 2022
Respond to Post-Selection Review comments:	May 17, 2022
Board Approval of Selected Proposer:	June 13, 2022
State Agency Approval	June 27, 2022
Contract Signed and Executed by:	June 30, 2022
Submit signed contract to the Department:	July 1, 2022

#### SELECTION COMMITTEE (8 members):

Dirk Dirksen, Superintendent  
Jody Deardorff, Business Manager  
Erin Stocker, HR Director  
David Norton, Riverside Jr Sr High School Principal  
Ryan Keefauver, Irrigon Jr Sr High School Principal  
Matt Combe, Heppner High School Principal  
Dieter Waite, Heppner Elementary School Principal  
Charlene Cooley, Food Service Program Coordinator