

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: September 13, 2016



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**      September 8, 2016

**To:**      **John Rouse**  
                    Superintendent of Schools

**From:**      Jason Andreas  
**Title:**      HR Director

**Subject: Hiring Napi Elementary Assistant Principal Position for the 2016-2017**

**Description:** Napi Principal, Sicily Bird, recommends the following hire for the 2016-2017 school year:

Jessica Racine, Assistant Principal, Napi Elementary, \$68,831.00 (pro-rated)

**Financial Impact:** \$68,831.00 pro-rated

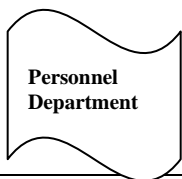
**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Assistant Principal</b>		Applicant Recommended <b>Jessica Racine</b>	
Department/Location <b>Napi Elementary</b>		Supervisor <b>Sicily Bird</b>	
Type of Position <b>Administrative</b>	Starting Date <b>TBD</b>	Term <b>2016-2017 Contracted Year</b>	

<b>Recruiting</b>	Date Posted: <b>8/26/2016</b>	Closing Date: <b>Open Until Filled</b>
Comments:		

No.	Applicants (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Heavy Runner, Angela		Yes	9/8/16	5
	Juneau, Dennis		Yes	9/8/16	3
	Krenske, Geral Jr.		Yes	9/8/16	6
	Racine, Jessica		Yes	9/8/16	1
	Strong, Joanne		Yes	9/8/16	4
	Tatsey, Michael		yes	9/8/16	2

Interview Committee		Title	Name	Title
John Rouse	Superintendent			
Natasha Siliezar	BMS Asst. Principal			
Jill Mattingly	SPED Director			
Sicily Bird	Napi Principal			

**Recommendation:** Ms. Racine demonstrated her extensive knowledge of the instructional goals of the district. She has worked directly as a team leader. She is a School Leadership Team Leader and a member of the district's SBE committee. She is well versed in the practice of Napi's Instructional Framework and Teachscape, the district's evaluation tool. Ms. Racine has been a teacher for 9 years and shared her enthusiasm to progress towards being a larger part of educating students. Her responses demonstrate the places a high value of positive relationships with the students, families, and colleagues.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Already a district employee	Yes	Ok
Criminal background check	Already a district employee	Yes	Ok
TB documentation		yes	Ok

Salary: \$68,831 (prorated from \$79,992.00)	Placement: _	Contract Days: 185
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Prepared by:     Sherie Blue     Date 09/08/2016 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_