

**CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)
Independent School District 6094-52**

Regular Meeting

Tuesday, February 25, 2025, 4:00 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Butler, Harris (for Amberg), Mohs, Robicheau
Board Members Absent: Amberg
Staff Members Present: Bauer, Demars, Gordon, Holm, Knutson, Korolewski,
McGuire, Ozmun, Qual, Reindl, Ristau, Rock, Smith, Storm,
Washa,

1) Call to Order/Adoption of Agenda:

Motion to Call the Meeting to Order and Approve the Agenda: Robicheau

Second: Butler

AYE: All

NAY: None

The meeting was opened at 4:00 PM.

2) Consent Agenda:

Motion to Approve the Consent Agenda: Butler

Second: Harris

AYE: All

NAY: None

*A) Approval of the Minutes from the Regular and Organizational Board Meetings on
01/28/2025*

B) Approval of Claims

C) Staff Updates

(1) New Hires:

Carlson, Jacqueline - EA in STEP - Effective 02/18/2025

Clausen, Colton - Custodian - Effective 02/24/2025

Clausen, Jennifer - EA in SUN - Effective 02/10/2025

Gordon, Tanya - EA in STEP - Effective 02/24/2025
Powell, Samuel - HR Generalist - Effective 03/10/2025
Sanders, Alyssa - EA in STEP - Effective 02/10/2025
Vold, Autumn - EA in SUN - Effective 02/10/2025

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

Brooks, Cheyenne - EA in SUN - Effective 02/20/2025
Cross, Perla - EA in SUN - Effective 02/12/2025
Herrin, Alissa - Custodian - Effective 02/12/2025
Innis, Kathleen - EA in STEP - Effective 02/10/2025
Kuehl, Kaylee - EA in ALEX - Effective 02/10/2025

(4) Leaves of Absence:

Mertesdorf, Nicholas - Special Education Teacher in SUN - FMLA end extended from 02/07/2025 to 03/14/2025
Tillman, Karleigh - Special Education Teacher in SUN - Intermittent FMLA - Effective 01/27/2025 - 03/31/2025

(5) Other:

3) **Public Input:** There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's and Enrollment Reports*

CVSEC has an enrollment of 101 students. This is 19% more students than at this time last year. Staffing and budget discussions for the 25-26 school year are taking place, and the preliminary 25-26 budget will be presented at the April meeting. The 25-26 calendar will be brought to the Board for approval at the March meeting. Graduation is on May 28th. STEP will have their graduation at 10:00 AM. There are 13 STEP graduates. ALEX has four graduates, and those students have indicated they would prefer a small graduation with only families and CVSEC staff in attendance.

B) *Reading to Ensure Academic Development Report*

Holm walked the Board through the Cooperative's progress on the READ Act, explaining the difficulties students face when learning to read and when reading, reviewing updated professional development taking place, and showcasing student successes.

C) *2024-2025 Budget Revision*

Washa spoke to the Board about revisions to the 24-25 budget. Salaries decreased a small amount due to unfilled positions. Benefit costs increased because more employees are enrolling. Purchased services decreased due to custodial services being moved from

contracted service to salaried positions. Increases in lease amount and capital expenditures are due to the building expansion. MA revenue decreased because of decreased MA rates. Tuition billing is based upon the number of students sent by each district. The student count has increased 19% from last year to this year resulting in increased tuition billing revenue.

5) **Old Business:** There was no Old Business.

6) **New Business:**

A) *Approve 2024 – 2026 Non-Licensed Union Agreement - Action*

Motion to Approve 2024 – 2026 Non-Licensed Union Agreement: Robicheau

Second: Harris

AYE: All

NAY: None

B) *Board Policy 522: Title IX - First Reading*

McGuire explained changes being made to the policy. The policy will be approved at the March 2025 meeting.

7) **Other:** There was no Other Business

8) **Comments: Board/Director:** There were no comments.

9) **Next Meeting Date:** March 31, 2025 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

10) **Adjournment:**

Motion to Adjourn: Butler

Second: Harris

AYE: ALL

NAY: NONE

The meeting adjourned at 4:34 PM.

APPROVED BY: _____ DATE: 03/31/2025

Corey Butler, Board Secretary