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Educate and prepare students with the **KNOWLEDGE, SKILLS, and PERSONAL QUALITIES** to be productive citizens.



## GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS POLICY COMMITTEE MINUTES

The Board of Education Policy Committee met at 6:15 p.m. on Monday, December 15, 2025, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

### 1. CALL TO ORDER

The meeting was called to order at 6:15 p.m. by Committee Chair Bellino.

Committee members present: Molly Ansari, Stephanie Bellino, Willard C. Hooks Jr.

District staff present: Shonette Sims, Assistant Superintendent Learning and Teaching; Dr. Andy Barrett, Superintendent.

### 2. PUBLIC COMMENT (Policy 2:230)

None.

### 3. APPROVAL OF MINUTES (Policy 2:220)

1. November 10, 2025

Motion by Ansari, second by Bellino, to approve the minutes as presented. Ayes, two (2), Ansari, Bellino. Nays, none (0). Absent, none (0). Abstained, one (1), Hooks. Motion carried unanimously.

### 4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION

1. Policy 2:120, Board Member Development – Updated

This policy had language updates. The last sentence in item three was removed.

2. Policy 2:150, Committees – Updated

This policy had language updates due to some law updates. It now includes civil offenses.

3. Policy 2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited – Updated

This policy had legal updates.

4. Policy 4:10, Fiscal and Business Management – Updated

This policy was updated in response to a law that was amended and it is saying that no later than December 1st each year school board's must make their statement of affairs available to the public by both posting it on the district's website and publishing it in a newspaper of general circulation.

5. Policy 4:30, Revenue and Investments – Updated

This policy was updated in response to the Public Funds Investment Act and an amendment that was made with that act. There were some language that was added, but nothing was different from what we already practice.

6. Policy 4:80, Accounting and Audits – Updated

This policy was updated to add an optional sentence that we can add. The inclusion of this new sentence supports the auditors compliance with its filing requirement under the new law." The optional sentence is, "The Superintendent shall also ensure that districts auditing firm files the district's audit with ISBE annually on or before October 15<sup>th</sup>." Additional language about the AFR is, "and submit one copy of the AFR to the Regional Superintendent of Schools annually on or before October 15<sup>th</sup>. The Superintendent shall also ensure that the

district's firm files the district's AFR with ISBE annually on or before October 15<sup>th</sup>." I would advocate at this time not to include the optional sentences. You will see tonight we are going to have our AFR presented, and as you see it is not October 15<sup>th</sup>. It is the auditing firms because there are not enough of them and they are all behind. I would be concerned about putting something in policy we cannot be positive will be able to deliver. Is there an alternate date? (No, we just would not include the optional sentence.) Would we would be in alignment with PRESS policy? (What the policy says without that additional language is we will annually prepare and submit the AFR on a timely basis using the forms adopted by ISBE and will review and discuss it with the board before it is submitted. So, is November 15th still relevant? (No, it was October 15<sup>th</sup>.) If you think this works with our timeline, could we maybe save this one and I could get some more information to bring back at the next meeting?

(Yes.)

7. Policy 4:140, Waiver of Student Fees – Updated  
This policy had legal updates.
8. Policy 4:190, Targeted School Violence Prevention Program – Updated  
This policy had legal updates.
9. Policy 5:10, Equal Employment Opportunity and Minority Recruitment – Updated  
This policy was updated in response to the Victims Economic Security and Safety Act. "Or use of District-issued equipment to record such types of violence" was added to the first paragraph.
10. Policy 5:90, Abused and Neglected Child Reporting – Updated  
This policy was updated in response to State law. The word "pornography" was removed in the second paragraph and replaced with "sexual abuse material".
11. Policy 5:100, Staff Development Program – Updated  
This policy was updated in response to a new law by updating the legal references.
12. Policy 5:190, Teacher Qualifications – Updated  
This policy had legal updates.
13. Policy 5:200, Terms and Conditions of Employment and Dismissal – Updated  
This policy updated in response to Nursing Mothers in the Workplace Act. The language was changed to address compensation for reasonable time needed to express breast milk.
14. Policy 5:220, Substitute Teachers – Updated  
This policy has legal updates that require district to provide all substitute personnel with training on school evacuation drills and law enforcement lockdown procedures. We have talked about this and feel this is already being done. Information is provided to all subs when they are onboarded through Human Resources. We also open it up to them to voluntarily participate in any drills at any of the schools. Are the maps included as part of the policy? (Yes, and they are displayed in every classroom showing all exits.) Does it also include the notion about a bachelor's degree? (There was language regarding the criteria required to be a sub.)
15. Policy 5:280, Duties and Qualifications – Updated  
This policy was updated for continuous improvement and talks about service members and updates the definition of that. It feels like the industry has slowly been trying to make the transition between using the word certified or certificated to using licensed.
16. Policy 5:300, Schedules and Employment Year – Updated  
This policy was also updated in response to the Nursing Mothers in the Workplace Act.
17. Policy 6:20, School Year Calendar and Day – Updated  
This policy was updated in response to a new law regarding our commemorative holidays. It seems to give a bit more flexibility if we were going to observe certain holidays, which are holidays we celebrate. We have made days like Veteran's Day more of a learning experience instead of giving students the day off from school.
18. Policy 6:60, Curriculum Content – Updated  
This policy had the most updates. It has several language updates, as well as legal reference updates. Most of the curriculum updates were in Social Studies and Health. The Learning and Teaching department will work with departments and teams of teachers to determine what is already covered and appropriate places to insert new requirements. The committee will bring this policy back to the next meeting for further discussion.
19. Policy 6:130, Program for Acceleration and Enrichment – Updated

- 20. Policy 6:160, English Learners – Updated
- 21. Policy 6:210, Instructional Materials – Updated
- 22. Policy 6:220, Student Use of Personal Electronic Devices – Updated
- 23. Policy 6:260, Complaints About Curriculum, Instructional Materials, and Program – Updated
- 24. Policy 6:280, Grading and Promotion – Review & Monitoring
- 25. Policy 6:300, Graduation Requirements – Updated
- 26. Policy 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students – Updated
- 27. Policy 6:315, High School Credit for Students in Grade 7 or 8 – Updated
- 28. Policy 6:320, High School Credit for Proficiency – Updated
- 29. Policy 7:10, Equal Educational Opportunities – Updated
- 30. Policy 7:70, Attendance and Truancy – Updated
- 31. Policy 7:150, Agency and Law Enforcement Requests – Rewritten
- 32. Policy 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment – Updated
- 33. Policy 7:190, Student Behavior - Updated
- 34. Policy 7:290, Suicide and Depression Awareness and Prevention – Updated
- 35. Policy 7:310, Restrictions on Publications; K-8 Schools – Updated
- 36. Policy 7:315, Restrictions on Publications; High Schools – Updated
- 37. Policy 7:340, Student Records – Updated
- 38. Policy 8:30, Visitors to and Conduct on School Property – Updated

Items 6 and 18 will come back to the committee for further discussion. Items 19-38 will come back to the committee at their next meeting as there was not enough time to review all policies

Motion by Ansari, second by Hooks, to approve moving items 1-5 and 7-17 forward to the full board for a first reading as presented. Ayes, three (3), Ansari, Bellino, Hooks. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**5. INFORMATION**

**6. OUTSTANDING POLICY CLEANUP & REVIEW \***

**7. ADJOURNMENT**

At 6:56 p.m., on a motion by Ansari, a second by Hooks, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
Date \_\_\_\_\_

CHAIRPERSON \_\_\_\_\_  
Stephanie Bellino

SECRETARY \_\_\_\_\_  
Bonnie J. Johnson