

**FIELD FEES COMMITTEE  
NEW FAIRFIELD BOARD OF EDUCATION  
PARKS AND RECREATION COMMISSION  
NEW FAIRFIELD, CT**

**MINUTES – November 1, 2021 Meeting**

**Members Present (6 voting members):** Dr. Patricia Cosentino, Ed Sbordone, Steve Burfeind, Sean Loughran, James Ogden.

**Member Absent:** Dominic Cipollone

**Also Present:** Dr. Richard Sanzo, Phil Ross, Mark Ottusch, Rick Regan

**Minutes submitted by:** Mark Ottusch

**Meeting Access:** Field Fees Committee (11/1 at 7 p.m.)

Web: <https://zoom.us/j/91494590650> Dial In: (929) 205-6099

Meeting ID: 914 9459 0650

Meeting was called to order at 7:00 p.m.

**II. APPROVAL OF MINUTES**

A. August 20, 2019

**Motion:** To approve the minutes of August 20, 2019, as presented

Made by: Steve Burfeind

Seconded by: Ed Sbordone

**Recording of vote:** All in favor

**III. ACTION ITEMS - none**

**IV. INFORMATION ITEMS**

A. Review of Turf Field Reserve Balance

Steve Burfeind reviewed the Field Fee Reserve Account. The current balance is \$372,016. GMax testing shows the need to replace the stadium turf due to several areas not meeting testing requirements. Steve Burfeind estimated a cost of \$350K to replace based on previous work on Marty Morgan Turf.

Phil Ross discussed that repairs that had been done on Marty Morgan Field were not a viable option for the stadium and it needs to be fully replaced. The track is also in need of resurfacing. This would be covered by the Track Tennis Reserve Account.

Phil reached out to get initial information regarding the cost for replacing the turf and track. If the asphalt is still usable, we can replace the track with a latex surface for approximately \$100K. A polyurethane surface would cost approximately \$380K and would last at least twice as long as the latex option. These projects would need to be put out to bid. Dr. Sanzo discussed the feasibility of completing this project while the high school building project is taking place. He was going to reach out to O&G for their input.

Next steps: Draft language for the RFP for the Track resurfacing and Turf replacement to bring to the committee; Schedule a meeting in December or after the New Year once there is more concrete information if we can proceed with the project. The question was asked what the lead time would be on this project.

B. Review of COVID Protocols

Dr. Cosentino discussed her meeting with the leaders of winter Youth Sports where she provided information regarding mitigation strategies and the protocols for a handling a positive Covid case with the Local DPH.

C. BOE Policy 1330

There was discussion about the potential of raising field fees which have not been done in 10 years. Currently, we project field fees coming in at \$60K per year. A policy was drafted in

August, 2019 regarding the field fee increase and it was never implemented. The committee will explore if now is the right time to implement this increase.

There was discussion regarding the Event Manager program and it being launched to external groups. Dr. Sanzo asked for a breakdown of the fee for external groups. We need to ensure that we have enough funds for future field replacement. Rick Regan asked how groups go about renting the fields and using various fields. It was discussed that there is an individual participant fee that all teams pay who rent our fields.

## **V. OTHER**

**MOTION TO ADJOURN** Made by: Sean Loughran      Seconded by: Ed Sbordone  
**Recording of vote:** All in favor      Meeting adjourned at 7:40 p.m.