

NEAH-KAH-NIE SCHOOL DISTRICT NO. 56

Regular Board Meeting 6:00 PM

January 8, 2024

New DO Board Room, and Virtual

504 N. Third Ave.

Rockaway Beach, OR 97136

Present

**PRESENT**

**Board Members**

Sandy Tyrer, Chairman  
Michele Aeder, Vice Chair  
Kari Fleisher  
Rena Scalabrin  
Mike Wantland  
Marisa Bayouth-Real  
Joe Carr

**District Office Staff**

Dr. Tyler Reed, Superintendent  
Mark Sybouts, Business Manager  
Kathie Sellars, Administrative Assistant

**Student Representative**

Graham Stacey

**EXECUTIVE SESSION** ORS 192.660(2)(i) Evaluation of the Superintendent - 6:00 p.m.

Executive Session

Ms. Tyrer called executive session to order at 6:00 p.m. pursuant to ORS 192.660(2)(i), evaluation of the superintendent. Ms. Tyrer adjourned executive session at 6:18 p.m.

**CALL TO ORDER**

Call to Order

Ms. Tyrer called to order the regular meeting of the Board of Directors of the Neah-Kah-Nie School District at 6:30 p.m. Ms. Tyrer welcomed staff and patrons, she reminded them to sign in. All present stood for the flag salute.

**APPROVE AGENDA**

Approve Agenda

**M-Fleisher/2<sup>nd</sup> Marisa Bayouth-Real to approve the board agenda as presented. Motion carried unanimously**

Motion to Approve

**VOLUNTEER OF THE MONTH**

Volunteer of the Month

Ms. Mills recognized Sid Lopez and Ashley Ferber as the January Volunteers of the month nominated by Nehalem Elementary. Ms. Mills read her nomination letter.

**SCHOOL BOARD APPRECIATION**

School Board  
Appreciation

Dr. Reed stated that January is School Board Appreciation month. He shared that members received gifts, a card from one of the buildings, a cupcake and a certificate from OSBA. The board members also donated a book, which they personally inscribed to an assigned building.

**CONSENT AGENDA**

Consent Agenda

Approve Minutes from the December 11, 2023, Regular Board Meeting  
Intergovernmental Cooperative Purchasing Agreement with Vancouver School District  
GEARUP Out-of-State Field Trip Request

**PERSONNEL**

Hiring – Coach  
Steve Overstreet as Neah-Kah-Nie Middle School 8th Grade Girls Basketball Coach

**NON LICENSED PERSONNEL INFORMATION - Informational Only**

Hiring  
Thomas Nugent as Neah-Kah-Nie Middle School Head Custodian

**M-Aeder/2<sup>nd</sup> Scalabrin to approve the consent agenda as presented. Motion carried unanimously.**

Motion to Approve

## COMMUNICATIONS

### Oral Communication

#### Public Input

Public Input

None at this time.

#### Student Input

Student Input

Nehalem Elementary School, Kristi Mills

Ms. Mills along with Ty Scalabrin and Adaya Brown helped to provide the Nehalem Elementary School update. They also shared information about Foundations, which was part of our Literacy adoption last spring. Ty and Adaya explained that Foundations is a multisensory and systematic phonics, spelling, and handwriting program that benefits all students. Ms. Mills reviewed how Foundations is taught at the various grade levels. After her slide presentation, Ms. Carbary, 3/4 teacher at Nehalem, along with three students demonstrated a Foundations lesson.

#### Staff Input, Angie Douma

Staff Input

Ms. Douma presented the licensed staff update. The report is attached to these minutes.

#### Written Communications

Written  
Communications

Ms. Tyrer reviewed the following written communications.

December 2023 Enrollment Report

The Howler

The Nehalem Nugget

Thank You Letter from Ashley Carr to Coast Kids

Thank You Letter from Ashley Carr to Ruth

Thank You Letter from Jen Hopkins to Tammy Taylor and Company

## REPORTS

Reports  
Early Literacy Grant  
(ELG)

The Early Literacy Grant, Dr. Reed

Dr. Reed shared the results from the District's Literacy audit and explained the Early Literacy Grant (ELG) for 2023-25. He shared that the ELG came out of the last legislative session, right near the end (HB 3198). We applied for the non- competitive grant in late December, however we need to have it approved by the board and allow for public comment. HB3198 is part of the Early Literacy Success Initiative. We are applying for approximately \$55,000 each year. The grant is a \$90 million dollar grant for the 2023-25 biennium that will be spread over all the schools that apply. The allowable uses are:

- Professional development and coaching
- Extended learning programs that use research-aligned literacy strategies and that are made available to students in early elementary grades by a licensed teacher or by qualified tutors; including:
  - Home-based summer reading activities
  - Intensive summer school programs
- High-dosage tutoring
- Researched-aligned literacy strategies
- Literacy specialists, coaches or interventionists

The initial allocation for 23-24 is \$53,242.60 and \$55,415.76 for 2024-25. We reviewed the literacy curriculums and assessments tools. Dr. Reed shared the budget for the next two years.

2023-24 Budget		
Allowable Use Category	Proposed Investment	Amount – Total - \$53,242.60
Professional Development	LETRS Training Stipend	\$27,400
Purchasing Materials	Foundations Materials	\$10,000
Professional Development	Sub Cost for Literacy Coaching	\$3,920.80
Professional Development	Literacy Planning Pay	\$6,146.00
Purchasing Materials	UNFLI Materials	\$1,000.00

ELG Continued

Purchasing Materials	Fun Hub	\$855.00
Professional Development	Subs for Intervention Meetings	\$3920.00
2024-25 Budget		
Allowable Use Category	Proposed Investment	Amount – Total - \$55,415.76
Extended Learning Programs	Extended Summer Programming Pay	\$22,707.88
Extended Learning Programs	Extended Summer Programming Materials	\$5,000.00
High Dosage Tutoring	High Dosage Tutoring Pay	\$22,707. 88
High Dosage Tutoring	High Dosage Tutoring Materials	\$5,000.00

ELG Public Comment

**Public Comment:**

There was no public comment.

ELG Board Comments

**Board Comments:**

Ms. Scalabrin asked if the grant is expected to continue beyond 2024-25. Dr. Reed stated that he feels the grant will continue, but may be rolled into our Integrated Guidance.

Ms. Bayouth-Real asked where early literacy fits into the ELL learning. Are there connections between the literacy and the ELL coordinator? Dr. Reed stated that he does not have a good answer. Obviously, we had to review this through an equity lens.

Mr. Carr asked if the high dosage tutoring will be delivered by a licensed teacher? Dr. Reed said the grant states that the instruction needs to be delivered by a licensed teacher or a qualified tutor. Currently, we have listed that teachers will provide the instruction. However, that does not mean that a properly trained instructional assistant would be prohibited from providing instruction.

**M-Marisa Bayouth-Real/2<sup>nd</sup> Fleisher to approve the Early Literacy Grant Application. Motion carried unanimously.**

Motion to Approve

District Civil Rights Coordinator, Dr. Reed

Dr. Reed stated that as of January 1, he is the District Civil Right Coordinator.

District Civil Right  
Coordinator

**M-Scalabrin/2<sup>nd</sup> Aeder to designate Dr. Reed as the District Civil Rights Coordinator. Motion carried unanimously.**

Motion to Approve

Ms. Fleisher asked what does that really means. Dr. Reed stated that we are still leaning what is required. He will have to do some extra professional development.

Inclusion Alliance Update, Michele Aeder

Ms. Aeder provided an update from the December Inclusion Alliance meeting. Within Ms. Aeder's report, it was noted that the Board did not take formal action to authorize an equity committee. Dr. Reed stated that the state says that all school districts must have an equity committee. Ms. Aeder's report is attached to these minutes.

Inclusion Alliance  
Report

**M-Tyrer/2<sup>nd</sup> Fleisher to approve the Inclusion Alliance Committee. Motion carried unanimously.**

Motion to Approve

**UNFINISHED BUSINESS**

Student Investment Act (SIA) Grant Agreement, Dr. Reed

Dr. Reed shared that last month he and Ms. Keefauver presented the SIA report, however we forgot to ask the board to approve the grant application.

Unfinished Business:  
SIA Grant Agreement

**M-Tyrer/2<sup>nd</sup> Scalabrin to approve the SIA Grant Agreement as presented. Motion carried unanimously.**

Motion to Approve

## NEW BUSINESS

None at this time.

New Business

## FISCAL

Payment of Bills

No board member raised an issue with the December check register.

Fiscal  
Payment of Bills

Fiscal Summary Sheet, Mark Sybouts

Mr. Sybouts had nothing to share.

Fiscal Summary Sheet

2022-23 Annual Audit Report, Mark Sybouts

Mr. Sybouts stated that we had an unqualified opinion. The Financial statements cover all funds and grants including the SIA grant and High School Success.

2022-23 Annual Audit  
Report

2022-23 Annual Financial Report, Mark Sybouts

Mr. Sybouts stated that is a report that is for the board's benefit. They identified that there were two areas of internal accounting controls that they felt were areas of concern and that should be noted. This is what has led to the corrective action plan. The first issue is student body account reports to the board and the second being school bank reconciliations.

2022-23 Annual  
Financial Report

Ms. Fleisher asked if we had a previous comment on student body accounts. Mr. Sybouts stated that a year ago it was determined that the board should receive quarterly updates on student body accounts. That has not happened yet. Next month you will see the total of the activity of the four schools showing how they are raising and spending funds. The second corrective action had to do with our bank reconciliations in the schools. The auditors would like to see evidence that two people have seen the bank reconciliations for student body accounts from each school. We do that here at the district office, now we will be doing it in the schools.

Corrective Action

**M-Aeder/2<sup>nd</sup> Scalabrin to approve the 2022-23 Audit Corrective Action Plan. Motion carried unanimously.**

Motion to Approve  
Corrective Action Plan

## SUGGESTIONS AND COMMENTS

Superintendent

- Dr. Reed thanked the board for all they do for the district. We have great communication. He shared his appreciation for Graham. Board members are great messenger for all that we do. Teachers feel comfortable talking to board members
- He testified before the Board of Forestry. He learned a lot. He asked the Board of Forestry to give some more time before they adopt the Habitat Conservation Plan

Suggestions &  
Comments  
Superintendent

Board Secretary

Ms. Sellars thanked the members for their service and commitment to the district.

Board Secretary

Board

Graham thanked the board for allowing him to be here. He stated that it is great to see the early literacy program being expanded at the elementary schools. Student council is working on winter formal, and all activities are going well.

Board

As part of Board Appreciation Month, the members identified their favorite book that they would like to have donated to specific schools. Each board member wrote a personal inscription in the book.

Ms. Aeder shared that her book is A Handful of Stars, by Cynthia Lord, which will be dedicated to Garibaldi Grade School. She loves this book because it is about a migrant worker family.

Ms. Scalabrin is dedicating The Nancy Drew book, The Mystery of the 99 Steps, by Carolyn Keene to Nehalem Elementary School.

Ms. Bayouth-Real is donating the book Speak, by Lori Halls Anderson, this was the book, when she was getting her Master's degree, she used when she first started teaching.

Ms. Fleisher stated that one of her favorite books was Ramona the Pest, by Beverly Cleary. Her book will be donated to Nehalem Elementary School.

Mr. Wantland explained that his book is The Hero Two Doors Down, which he dedicated to Neah-Kah-Nie Middle School. The book is the story of Jackie Robinson. Written by Jackie Robinson's daughter.

Mr. Carr shared that his book is Feed, by MT Anderson, he stated that he used this book when he was a teacher, and it is about how technology affects our lives. His book will go to the high school.

Ms. Tyrer shared that her book is How to Babysit a Grandma, which will go to Garibaldi. She loves reading to her grandchildren, and this is just a fun book.

### **ADJOURN**

Adjourn

Hearing nothing more to come before the board the meeting adjourned at 7:44 p.m.

### **NEXT MEETING**

Next Meeting

February 12, 2024

**January 8, 2024**  
**Certified Union School Board Report Information**  
**Presenter: Salena Clifton**

	<b>Professional Development</b>	<b>Collaboration</b>	<b>Family Engagement</b>	<b>Other</b>
<b>Garibaldi Grade School</b>				
<b>Nehalem Elementary</b>	NES staff received training on Neurodivergent Learners. Good information on including visuals and breaking down directions for all students.		The winter concert was well attended and students in 2nd-5th grade sang original holiday songs.	
<b>NKN Middle School</b>	<p>Today department teams worked collaboratively to unpack a priority standard and develop a learning progression for that standard.</p> <p>Staff participated in a PBIS training focused on identifying and responding to minor and major behaviors.</p>		<p>We have very active parent involvement with Robotics - with multiple parents attending practices and competitions and providing lots of support.</p> <p>Our parent group is amazing and always supporting us any way they can!! Sometimes they even surprise us with a yummy meal!</p>	<p>85% of 8th graders demonstrated measurable growth on the STAR reading test or maintained their post-high school level SS score after the first trimester of the year.</p> <p>Leadership is creating val-o-grams for the student body. We also are in the beginning phase of planning for our Winter Formal Dance on 3/7. The theme is "Starry Night".</p>
<b>NKN High School</b>	The High School met with Stevie Jackson to go over seed survey training so we can poll our students for school improvement areas and ideas.	ELA department and our Sped teacher met together to score work samples.		<ul style="list-style-type: none"> <li>There were 455 college credits earned by 63 students during tri 1 (1 senior being within 1 credit of having their associates degree).</li> <li>Mr. McLaughlin's class and NOSB group were featured in a recent <a href="#">Here is Oregon</a> (<i>The Oregonian</i>) article covering their participation in Marine Debris</li> </ul>

	Professional Development	Collaboration	Family Engagement	Other
				<p>surveys.</p> <ul style="list-style-type: none"> <li>• NKN FBLA will be completing their competitive exams this week and competing in their role play events at Canby High School on Saturday, January 27, 2024.</li> <li>• Three students will represent Neah-Kah-Nie high school at the Oregon Music Educators Association district III honor band, Ryan Reyes, Luci Davis, and Abby Waldron.</li> <li>• Girls Basketball Coaches are still opening the lower gym @ 7:30am every school day for extra shooting practice and plan to do so the remainder of the school year.</li> </ul>
District Wide				<p>The Elementary PE department met today and continued vertical alignment of PE standards and fine tuned our year long scope and sequence.</p>

**Other Comments:**

Inclusion Alliance  
a Committee of the Neah-Kah-Nie School Board

BOARD REPORT for January 8, 2024

Old Business:

1. New member from budget committee. Michele will send SB 732 to Dr. Reed. He may appoint a current member. KK asked to not be considered.
2. Plan for twice yearly meeting that does not include Superintendent or board members. We had a robust discussion. Liwaru offered at our last meeting to facilitate these two meetings. Still seeking guidance on the parameters.
3. Canceling meetings. Michele reported we need to cancel if we don't have a quorum which is 2/3 of members. (Currently 8). We are a public meeting and follow Robert's Rules of Order.
4. Health and Wellness Fair update. Marisa asked Ryan if he will look into us having a table at the event. Amanda asked if she can have a suicide prevention booth.

Under New Business we:

- a. voted to allow invited guests to speak at our meetings.
- b. clarified housekeeping items and internal survey results about our structure going forward.
- c. voted that student members will have a vote on our committee.
- d. determined we need to ask the school board to vote on approving the Inclusion Alliance as that was overlooked in the past.
- e. We plan on creating a "Calling In" form to notify the district of equity issues.
- f. Next meeting is Wednesday, January 10 on zoom at 5:30 PM