

## **Dalhart ISD Appraisal of Teachers 2012-2013**

1. A **General Teacher (PDAS) Orientation** conducted by Principals or Superintendent must take place no later than August 17, 2012.
2. The **Teacher Self Report #1** must be given by each teacher to the campus principal no later than September 14, 2012.
3. **Formal Appraisal Observations** may not take place before the Teacher Orientation and no sooner than September 17, 2012.

Formal appraisal observations may not take place on the following dates:

- October 22 – 26, 2012 (if testing at your grade level)
- November 20, 2012
- December 3 – 14, 2012 (if testing at your grade level)
- December 17 -21, 2012
- March 4 - 8, 2013
- April 1 – 5, 2013 (if testing at your grade level)
- April 22 – 26, 2013 (if testing at your grade level)
- May 6 – 17, 2013 (if testing at your grade level)

(Summative conferences must be held prior to May 17, 2012)

4. Dalhart ISD appraisers shall follow the **Appraisal period Time Lines** as prepared by the Texas Education Agency and The Dalhart ISD policy DNA (LEGAL).
5. If necessary, a teacher may request a **Second Appraiser** in accordance with DISD policy DNA (LOCAL). In a timely manner, the teacher will submit their request for a second appraisal by another appraiser in writing to the Superintendent of Schools. The second appraiser score(s) will be combined with the first appraisal(s) to determine a final appraisal score for the teacher.
6. The Dalhart ISD appoints the following employees as Teacher Appraisers for the 2010-2011 school year: David Steele, Kevin Douglas, John Machel, Sarah Nutter, Karen Taft, Marcus McCormick, Denice Hutchinson, Trevor Scott, Scott Hand and David Foote.

The appointment of the above appraisers requires that they be fully qualified by the Texas Education Agency to serve in that capacity.

7. All teachers will have a minimum of five walk-through observations recorded and placed in their file each year. The walk-through observations cannot all occur during the same semester. Three of the observations must occur during the first semester with the remaining taking place during the second semester.