

Pana Community Unit School District #8

Crisis Management Meeting Minutes

October 27, 2016

Meeting was called to order at 10:32am by Dr. Lett at the Pana Unit Office Board Room

Members present: (14) Scott Savage, Jessie Miller, Lori Ade, Bonnie Sowarsh, Deb Zueck, Daniel Bland, Rod Bland, Juletta Ellis, Terry Trader, Gayle McRoberts, Dr. Lett, Heather Strom, Sandy Pauley, Greg Hager

Members absent: none

Superintendent Present: Yes

Approval of the Minutes from Sept. 17^h 2015 - Motion by Gayle McRoberts seconded by Greg Hager.

Updates/Actions

Crisis Management Flip Charts Updates/Changes

Lori Ade made minor changes to the flip charts related to names and contact information.

Death of Student (Non-Suicide)

Bonnie Sowarsh and Gayle McRoberts researched procedures for the death of a student, non-suicide, off campus, and developed 9 steps that should be followed. Bonnie Sowarsh made a motion to add the death of student proposal to the crisis management plan. Sandy Pauley seconded, motion approved. Dr. Lett suggested adding Staff or Student to the procedures outlined. He felt the steps could be used for any death within our district.

Annual Safety Drill Schedule

Annual safety drills are complete. Bus evacuation drills week of October 17th completed. Severe weather drills are held in spring. Chief Bland suggested teachers discuss internal procedures for intruder scenarios to be discussed and/or practiced more frequently. Intruder drills will be scheduled and completed in the near future. Chief Bland mentioned Sandy Hook lawsuits with regard to laminate film installed on glass. It prevents the shattering of glass. The other lawsuit issue involved timely locking of doors.

Staff training review update/NIMS trainings

Lori Ade will send the website link to the administrators for the NIMS training.

Security Camera Demonstration

Mr. Savage demonstrated the new CCTV camera system capabilities. Chief Bland mentioned that all officers are now wearing body cameras full time. Scott Savage will follow up with both Fire and Police Chiefs to get the security camera program available to them on their phones. Deb Zueck and Juletta Ellis requested cameras be added to the cafeteria/all purpose room areas. Cheri Wysong was absent, but Washington School would be included in this request. Juletta Ellis also requested another camera by the office area

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Other Committee Considerations

Chief Daniel Bland also offered his services to the bus drivers to discuss emergency scenarios on the buses.

Chief Daniel Bland said they will bring the K-9 unit in the school multiple times, but was unsure of when. Dr. Lett stated that he'd like to see the dogs come in one time in the first semester and one time in the spring semester as a minimum.

Next Meeting Date

The tentative date for the next meeting was set for September 7, 2017 at 10:30a.m.

A motion was made by Daniel Bland and seconded by Greg Hager to adjourn the meeting at 11:27am.

Member

Member