

Committee Report

Committee Name: Governance Committee

Date of Report: May 16, 2021

Written/submitted by: Becky Lund

Date of last meeting: May 10, 2021

Next meeting date: Monday, June 14, 2021

Motions/ Action Items for the Board Meeting:

FOR THE CONSENT AGENDA

- I. Accept the results of the 2021 board election: Claudia Gumbiner Hungs elected to a 3-year Parent Seat and Sasha Ross elected to a 3-year Teacher Seat.
- II. 2nd reading/ potential approval of revised policy NP 304 (Gifted and Talented Services)
- III. 2nd reading/ potential approval of revised policy NP 305 (Section Size)
- IV. 2nd reading/ potential approval of revised policy NP 306 (Re-Enrollment after Long-Term Leave)

Governance Committee Goals for 2020-2021

- 1. Work with the Executive Director to review and recommend policies that support Nova's mission.**
 - a. Finish reviewing policies from SY2020
 - i. 2 policies (done by October 2020) **DONE.**
 - b. Review policies last reviewed/revised in 2017-2018
 - i. 16 policies (done by June 2021)
 - c. Continue to work on policy process to ensure smooth oversight and revisal as needed (ongoing)
7 policies remain to be reviewed and will most likely wait until next school year. (Plans have been made to review them over the summer with relevant administrators.)
- 2. Provide the 2020 Election Report and conduct the 2021 board election.**

(report due October 2020, election work begins December 2020 and ends May 2021)

 - a. Continue a more robust and in-person recruiting of potential Board members, beginning with people serving on Board committees (December – March in particular)
DONE, with much thanks to Michelle Maciej and Joann Lynch for their assistance. We also want to thank the candidates for their desire to serve on Nova's Board and everyone in the Nova community who voted this year. 482 people voted out of a possible 1274, for a 37.8% voter turnout. (Last year we had a 31% turnout.)
- 3. Implement and update the board training process**

- a. Review and revise as needed the documents that pass on best practices and general knowledge to form a complete Board resource specific to Nova
 - i. Develop a regular review process for the documents and add to a Governance calendar
 - ii. Update document
- b. Provide training and resources on Nova's governance practices and policies for all Board members as needed. Continue to look at monthly Board meeting evaluations for trends and areas of need (ongoing)
 - i. Ensure the Board training calendar is followed and update it as needed
 - ii. Find ways to share the training information with the Nova community as well as the Board

The Governance Committee is reviewing the best practices documents and will update them as needed.

4. Review the current board structure and recommend potential ways to reduce the size of the Board

- a. Review board structure requirements (MN statute & Nova Bylaws) (November 2020)
- b. Determine parameters for a reduction (best practices, current needs, expiring terms, etc.) (November 2020)
- c. Make a recommendation to the Board for approval BEFORE we publish election materials (done by February 2021; ideally done in January 2021)

DONE.