

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Business Operations/Resource Management Subcommittee Meeting**

Name of Subcommittee: BO/RM Meeting type: Regular  
Date of Meeting: 4/25/23 Minutes submitted by: K. LaTourette  
Members present: Greg Flanagan, Amy Johnson, Kim LaTourette, Ed Sbordone  
Members absent:  
Other attendees: Carrie DePuy  
Place of meeting: New Fairfield Community Room, 33 Route 37, New Fairfield, CT.  
Meeting called to order: at 6:15 p.m.

**II. Approval of Minutes**

**A. March 16, 2023 – Regular** - Minutes are approved by consensus. All in favor.

**Motion:** Made by: Kim LaTourette Seconded by: Amy Johnson

To approve the minutes of the March 16, 2023, regular meeting as presented

**Recording of vote:** Aye – Unanimous

**III. INFORMATION ITEMS**

**A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances vs. Projected Year-End Expenditure/Encumbrances Report for FY 2022-23 at March 31, 2023**

- Carrie DePuy reported that we are in line with where we were last year. It was similar in prior years to that as well. The deficit is due to SPED. She picked up \$15,000 in ARP ESSER and picked up another \$10,000 from ESSER II that is not reflected on this report. This is due to outside evaluations. We are tracking behind in the utility portion of our budget. The \$270,000 in SPED already includes the contingency. Questions were asked about SPED and outplacement that may occur next year. We are on “will call” with Mitchell for oil and will top off in July to try to save money. We had some savings with shared services. We are working on closing some POs and then we may look better when that happens. We still cannot find a rack body truck anywhere, so we are trying to repair the one that we have. The trade in value is \$0.

**B. Building Project Update** – Carrie talked about the NFHS abatement; it is happening while the kids are here, that way it will be ready for tear down. There is a hygienic on site testing anything that touches where it is occupied. It is run through the state and tested each night. The air is monitored all day long and any removal is taking place through the rear. It is all regulated by the state. There is power in the new high school, and they are testing mechanicals. The house at 74 Gillotti Road is ready to be torn down, and the power was cut and Charter was disconnected. Consolidated School update - The roof leak was tested and there are no leaks. The fire tank was drained and United came in and patched anything that needed to be fixed. It is holding water and it is being monitored.

**C. Review of Debt Service** - Our old “debt” is the MHHS renovation project and science classrooms in NFHS. Refinancing took place in 2016. We have a premium available of \$3+ million. It is there to smooth out the debt service.

**IV. ACTION ITEMS – none**

**V. OTHER** - Carrie mentioned the oil tank replacement as being on the presentation tonight as part of the possible cuts.

Amy asked about the punch list at Consolidated School. There are some larger items, but they are moving through them.

**VI. ADJOURNMENT**

**Motion to adjourn:** Made by: Greg Flanagan

Recording of vote: Aye – Unanimous

Seconded by: Kim LaTourette

Meeting adjourned at: 6:42 p.m.