



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

August 17, 2017

AGENDA ITEM: 4.1

TOPIC: ADOPT RESOLUTION RELATING TO INCREASING THE GENERAL EDUCATION REVENUE OF THE SCHOOL DISTRICT, DETERMINING THE NECESSITY OF ISSUING GENERAL OBLIGATION BONDS AND CALLING AN ELECTION THEREON

BACKGROUND: The school district's approximately 6 million dollar operating levy referendum will expire at the end of the 2019-2020 school year. The school board has met in several work sessions discussing an operating referendum and a bond election during November of 2017.

PROCESS: Administration has worked with legal counsel and Springsted, Inc. to develop the attached resolution calling for a levy referendum and a bond election to be conducted during the General Election on Tuesday, November 7, 2017. Legal counsel has asked that the attached resolution, with minor technical corrections, be approved by the School Board.

RECOMMENDATION: Recommend approval of the corrected resolution calling for a levy referendum and a bond election.

CERTIFICATION OF MINUTES RELATING TO SPECIAL ELECTION

Issuer: Independent School District No. 831 (Forest Lake), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A special meeting, held on August 17, 2017, at 6:00 p.m., at the District Office.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION DETERMINING THE NECESSITY OF INCREASING
GENERAL EDUCATION REVENUE AND ISSUING GENERAL
OBLIGATION BONDS, AND CALLING A SPECIAL ELECTION THEREON

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 17th day of August, 2017.

School District Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION DETERMINING THE NECESSITY OF INCREASING
GENERAL EDUCATION REVENUE AND ISSUING GENERAL
OBLIGATION BONDS, AND CALLING A SPECIAL ELECTION THEREON

BE IT RESOLVED by the School Board of Independent School District No. 831 (Forest Lake Area Schools), Minnesota as follows:

1. It is necessary and expedient that the School District increase its general education revenue authorized by Minnesota Statutes, Section 126C.10.

2. Minnesota Statutes, Section 126C.17 authorizes the School District to increase its general education revenue in an amount approved by the voters of the district at a referendum called for such purpose.

3. The School District previously approved a property tax referendum of \$461.67 per pupil, which referendum revenue authorization is still valid and has not expired.

4. The Board has investigated the facts and does hereby find, determine and declare that it is necessary and expedient for the voters in the School District to revoke the School District's existing property tax referendum of \$461.67 per pupil and to approve a new property tax referendum authorization of \$1,211.67 per pupil. The proposed referendum revenue authorization would be applicable for eight (8) years unless otherwise revoked or reduced as provided by law.

The question on the approval of this referendum revenue authorization shall be School District Ballot Question 1 on the School District ballot at a special election to be held to approve said authorization.

5. The Board has investigated the facts and does hereby find, determine and declare that it is also necessary and expedient to issue general obligation school building bonds of the School District to finance the costs of acquisition, betterment and equipping of school sites and facilities in an aggregate amount not to exceed \$9,000,000.

The question on the approval of this issuance of bonds shall be School District Ballot Question 2 on the School District ballot at a special election to be held to approve said authorization.

6. The project described in paragraph 5 hereof has been submitted to the Commissioner of Education of the State of Minnesota for Review and Comment. The Board's determination to hold the special election to authorize the issuance of the bonds is contingent upon receiving a favorable Review and Comment. When the Commissioner's favorable Review and Comment is received, the Clerk is authorized and directed to publish this favorable Review and Comment in a legal newspaper of general circulation in the School District not less than 20 nor more than 60 days prior to the special election date.

The actions of the School District's administration in consulting with the Minnesota Department of Education, for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects.

The School District's adopted capital expenditure facilities program is hereby amended to include each program component specified in the School District's Review and Comment submission to the Commissioners and those components are incorporated in said program as though fully specified therein. The Superintendent or the Superintendent's designee is authorized and directed to prepare the necessary documentation to reflect these amendments to the program and to set forth the property tax effects of the program for each fiscal year.

7. The questions of increasing the general education revenue and issuing bonds of the School District (subject to the conditions set forth in paragraph 6 above) shall be submitted to the qualified electors of the School District at a special election, which is hereby called and directed to be held on Tuesday, November 7, 2017 between the hours of 7:00 a.m. and 8:00 p.m.

8. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those precincts or parts of precincts located within the boundaries of the School District which have been established by the governing bodies located in whole or in part within the School District.

9. The Clerk is hereby authorized and directed to cause written notice of the special election to be: (a) provided to the County Auditors at least seventy-four (74) days before the date of the special election; (b) provided to the Commissioner of Education at least seventy-four (74) days prior to the date of the special election; (c) mailed by first class mail to every taxpayer in the School District, at least fifteen (15) days but no more than thirty (30) days prior to the date of the special election; (d) posted at the administrative offices of the School District, for public inspection, at least ten (10) days before the date of the special election; and (e) published in the official newspaper of the School District once each week for at least two consecutive weeks, with the last publication being at least one week prior to the date of the special election. The Notice of Special Election shall be prepared in substantially the following form:

**NOTICE OF SPECIAL ELECTION
INDEPENDENT SCHOOL DISTRICT NO. 831
(FOREST LAKE AREA SCHOOLS), MINNESOTA**

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 831 (Forest Lake Area Schools), Minnesota (the "School District"), on Tuesday, November 7, 2017 between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following questions:

**SCHOOL DISTRICT BALLOT QUESTION 1
REVOKING EXISTING REFERENDUM AUTHORIZATION;
APPROVING NEW AUTHORIZATION**

The School Board of Independent School District No. 831 (Forest Lake Area Schools), Minnesota (the "School District"), has proposed to revoke the School District's existing referendum revenue authorization of \$461.67 per pupil and to approve a new referendum revenue authorization of \$1,211.67 per pupil. The proposed referendum revenue authorization would be applicable for eight (8) years unless otherwise revoked or reduced as provided by law.

Shall the existing referendum revenue authorization be revoked and the new referendum revenue authorization proposed by the Board of Independent School District No. 831 (Forest Lake Area Schools) be approved?

**PASSAGE OF THIS REFERENDUM WILL RESULT IN AN INCREASE IN
YOUR PROPERTY TAXES.**

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR
A PROPERTY TAX INCREASE.**

Approval of Ballot Question 1 will result in the levy of a property tax at an estimated referendum revenue rate of 0.1663% on the referendum market value of all classes of taxable property in the School District, as defined by Minnesota Statutes, Section 126C.01, Subdivision 3, which excludes certain agricultural property, seasonal property and postsecondary student housing.

The projected annual dollar increases for typical residential homesteads, apartments, commercial-industrial properties, and most other classes of property within the School District are as shown in the table below.

For agricultural property (both homestead and non-homestead), the taxes for the proposed referendum will be based on the value of the house, garage and one acre of land. There will be no referendum taxes paid on the value of agricultural land and buildings. For seasonal recreational residential property (e.g., cabins), there will be no taxes paid for the proposed referendum.

The figures in the tables below are based on taxes for the proposed referendum revenue levy only, and do not include taxes for other purposes.

<u>Market Value</u>	<u>Revoked Levy Payable in 2018</u>	<u>Proposed Levy Payable in 2018</u>	<u>Net Change</u>
\$ 50,000	\$ (26.90)	\$ 83.13	\$ 56.23
75,000	(40.35)	124.69	84.35
85,000	(45.73)	141.32	95.59
100,000	(53.80)	166.26	112.46
125,000	(67.24)	207.82	140.58
150,000	(80.69)	249.39	168.69
200,000	(107.59)	332.52	224.93
250,000	(134.49)	415.64	281.16
300,000	(161.39)	498.77	337.39
400,000	(215.18)	665.03	449.85
500,000	(268.98)	831.29	568.28
600,000	(322.77)	997.55	681.93
800,000	(430.36)	1,330.06	909.25
1,000,000	(537.95)	1,662.58	1,136.56

SCHOOL DISTRICT BALLOT QUESTION 2
APPROVING THE ISSUANCE OF GENERAL OBLIGATION SCHOOL BUILDING BONDS

Shall the School Board of Independent School District No. 831 (Forest Lake), Minnesota (the “School District”), be authorized to issue general obligation school building bonds in an amount not to exceed \$9,000,000, for acquisition, betterment and equipping of school sites and facilities?

**BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR
A PROPERTY TAX INCREASE TO PAY THE PRINCIPAL OF, THE PREMIUM,
IF ANY, AND THE INTEREST ON THE BONDS.**

The polling places and precincts served by the polling places for the special election will be as follows:

Precinct 1: Scandia Community Center (May Twp & Scandia)
14727 209th Street North
Scandia, MN

Precinct 2: Lino Lakes Senior Center (Lino Lakes P1)
1189 Main Street
Lino Lakes MN

Lino Lakes Fire Station #1 (Lino Lakes P2)
7741 Lake Dr.
Lino Lakes, MN

St. Joseph’s Catholic Church (Lino Lakes P3)
171 Elm Street
Lino Lakes, MN

- Lino Lakes City Hall (Lino Lakes P4)
600 Town Center Pkwy.
Lino Lakes, MN
- Precinct 3: Linwood Elementary School (Linwood P1, Linwood P2)
21900 Typo Creek Dr. NE
Wyoming, MN
- Precinct 4: Columbus Elementary School (Columbus P1, East Bethel P3,
17345 Notre Dame St. NE Ham Lake P4A)
Forest Lake, MN
- Precinct 5: Forest Lake Headwaters Service Center (Forest Lake P5,
19955 Forest Road N. Hugo W2 P2A,
Forest Lake, MN Hugo W3 P3A)
- Precinct 6: Forest Lake City Hall, Community Room (Forest Lake P1)
1408 Lake Street South
Forest Lake, MN
- Precinct 7: Forest Lake City Hall, City Council Chambers (Forest Lake P2)
1408 Lake Street South
Forest Lake, MN
- Precinct 8: Faith Lutheran Church (Forest Lake P3)
886 North Shore Drive
Forest Lake, MN
- Precinct 9: Hosanna Lutheran Church (Forest Lake P4)
9300 Scandia Trail N.
Forest Lake, MN
- Precinct 10: Wyoming Elementary School (Chisago, Stacy, Wyoming)
25701 Forest Blvd. N.
Wyoming, MN

All qualified electors residing in the School District may cast their ballots at the polling places designated above during the polling hours specified above.

A voter must be registered to vote to be eligible to vote in the special election. Unregistered individuals may register to vote at the polling places on election day.

Dated: August 17, 2017

BY ORDER OF THE SCHOOL BOARD

/s/ _____, Clerk

6. If paper ballots are being used, the Clerk is authorized and directed to secure a goldenrod colored ballot box for the deposit of ballots at each polling place and to acquire and distribute such election materials as may be necessary for the proper conduct of this special election. If an optical scan voting system is being used, the Clerk shall comply with the laws and rules governing the procedures and requirements for optical scan voting systems. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting any other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

7. If paper ballots are being used, the Clerk is authorized and directed to cause a goldenrod colored printed ballot for the question to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 4 for use at the special election. If an optical scan voting system is being used, the Clerk shall cause official ballots to be printed according to the format of ballots for optical scan voting systems provided by the laws and rules governing optical scan voting systems. The Clerk is further authorized and directed to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date of the special election and to cause two sample ballots to be posted in conspicuous locations at each polling place on the date of the special election and to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

SCHOOL DISTRICT QUESTION BALLOT
INDEPENDENT SCHOOL DISTRICT NO. 831
(FOREST LAKE AREA SCHOOLS), MINNESOTA
SPECIAL ELECTION

November 7, 2017

To vote for a question, put an (X) in the square next to the word "YES" for that question.
To vote against a question, put an (X) in the square next to the word "NO" for that question.

SCHOOL DISTRICT BALLOT QUESTION 1
REVOKING EXISTING REFERENDUM REVENUE AUTHORIZATION
APPROVING NEW REFERENDUM REVENUE AUTHORIZATION

The Board of Independent School District No. 831 (Forest Lake), Minnesota has proposed to revoke the School District's existing referendum revenue authorization of \$461.67 per pupil and to approve a new referendum revenue authorization of \$1,211.67 per pupil. The proposed referendum revenue authorization would be applicable for eight (8) years unless otherwise revoked or reduced as provided by law.

- ☐ YES Shall the existing referendum revenue authorization be revoked and the new
☐ NO referendum revenue authorization proposed by the Board of Independent
School District No. 831 (Forest Lake) be approved?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR
A PROPERTY TAX INCREASE.**

SCHOOL DISTRICT BALLOT QUESTION 2
APPROVING THE ISSUANCE OF GENERAL OBLIGATION SCHOOL BUILDING BONDS

- ☐ YES Shall the School Board of Independent School District No. 831 (Forest
Lake Area Schools), Minnesota be authorized to issue general obligation
☐ NO school building bonds in an amount not to exceed \$9,000,000 for
acquisition, betterment and equipping of school sites and facilities?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR
A PROPERTY TAX INCREASE TO PAY THE PRINCIPAL OF, THE
PREMIUM, IF ANY, AND THE INTEREST ON THE BONDS.**

(Reverse side of ballot)

OFFICIAL BALLOT

November 7, 2017

Judge

Judge

(The ballot is to be initialed by two judges)

8. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, upon request, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

9. The Clerk shall prepare and have ready for use absentee ballots at least 46 days prior to the special election in accordance with Minnesota Statutes, Section 204B.35, subdivision 4.

10. The Board shall appoint election judges and alternates in accordance with Minnesota Statutes, Section 204B.21. The appointments will be made at least 25 days prior to the special election.

11. The special election shall be held and the returns made and canvassed in the manner prescribed by law and the Board shall meet on a date between the third day, November 10, 2017 and the tenth day, November 17, 2017, after the special election for the purpose of canvassing the results thereof.

12. Pursuant to Minnesota Statutes, Section 205A.07, subdivision 3a, the Clerk is hereby instructed to notify the Commissioner of Education in writing of the certified vote totals for the ballot question in a timely manner.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.