



## SCHOOL BOARD ORGANIZATIONAL MEETING

### ELECTION OF OFFICERS

<u>OFFICE</u>	<u>PURPOSE</u>	<u>2019</u>
Chairperson	The Chairperson presides at all meetings of the school board, countersigns all orders upon the Treasurer for claims allowed by the board, represents the school district in all actions, and performs all of the duties usually incumbent on such officer.	Lucy Payne
Clerk/Vice Chair	The Clerk keeps records of all meetings of the school board, oversees all elections conducted by the district, and files a report on or before October 15 of each year of the revenues, expenditures, and balances in each fund for the preceding fiscal year. / The Vice Chair shall perform the duties of the chair in the event of the chair's temporary absence.	Julie McGraw
Treasurer	The Treasurer shall deposit the funds of the school district in the official depository, make all reports that may be called for by the school board, and performs all of the duties usually incumbent on such officer.	Stacey Stout

### COMMITTEE APPOINTMENTS

<u>COMMITTEE</u>	<u>PURPOSE</u>	<u>2019</u>
Facilities Committee	The purpose of the Facilities Committee is to assist the school board and administration to achieve safe, clean, well-maintained, and attractive buildings and grounds. The committee will review and comment on proposed budgets for buildings and grounds, significant system or staffing changes, and proposed capital projects prior to final review or action by the board.	Mike Chevalier Kevin Donovan Julie McGraw
Finance Committee	The purpose of the Finance Committee is to assist the school board and administration with long-range planning related to district finance. The committee will work with the superintendent and director of business services to identify long-range economic strategies and maintain the district financial health.	Kevin Donovan Julie McGraw Stacey Stout
Personnel Committee	The purpose of the Personnel Committee is to assist the school board and administration to maintain a quality work force. The committee will resolve employee grievances and staff discipline.	Lucy Payne Judy Schwartz Stacey Stout
Policy Committee	The purpose of the Policy Committee is to assist the school board and administration in updating the district's policy manual. The committee will review new and current policies prior to reading and action by the board and establish a policy review rotation cycle.	Mike Chevalier Lucy Payne Judy Schwartz

## ADVISORY BOARD APPOINTMENTS

<u>ADVISORY BOARD</u>	<u>PURPOSE</u>	<u>2019</u>
Association of Metropolitan School Districts (AMSD)	The Association of Metropolitan School Districts exists to represent member school districts in the legislative process and to initiate and support legislation in the best interests of public education, member school districts, students, and works to achieve funding equity.	Mike Chevalier
Minnesota School Boards Association (MSBA) Legislative Committee Liaison	During the legislative session, the Minnesota School Boards Association Legislative Liaisons will serve as the contact person for MSBA's legislative effort. Legislative Liaisons should stay current on key education issues and provide reports to his/her board at each meeting during the legislative session.	Lucy Payne
Minnesota State High School League (MSHSL)	This individual serves as the district representative for Minnesota State High School League matters in combination with the superintendent and serves as a voting member on specific policy issues.	Lucy Payne

## GOVERNING BOARD APPOINTMENTS

<u>GOVERNING BOARD</u>	<u>PURPOSE</u>	<u>2019</u>
Integration District: Educational Equity Alliance	The integration district partnership with North St. Paul-Maplewood-Oakdale School District was formed to address the Minnesota Desegregation Law.	Kevin Donovan
Mahtomedi Area Educational Foundation (MAEF)	The mission of the Mahtomedi Area Educational Foundation is to recognize and develop the full potential of all people living and working within District 832 through teaching and learning.	Julie McGraw Barbara Duffrin, ex-officio
Metropolitan Educational Cooperative Service Unit (ECSU)	The Metropolitan Educational Cooperative Services Unit provides cost-effective, high-quality education-based services and programs to school district.	Judy Schwartz
Northeast Metro 916 Governing Board	Northeast Metropolitan Intermediate School District-916, in cooperation with member school districts, provides programs and services to students including secondary vocational, special education, telecommunications, and other low-incidence specialties.	Kevin Donovan

The following committees will also be attended by school board members: Calendar Committee – Stacey Stout, Community Education Advisory Committee - Stacey Stout, District Curriculum Advisory Committee - Lucy Payne, Elementary PTO – Stacey Stout, Gifted & Talented Advisory Board – Kevin Donovan, Q Comp – Mike Chevalier, Special Education Parent Advisory Committee – Julie McGraw.