

### **3.10 AUTHORIZATION FOR DISPOSAL OF EQUIPMENT**

#### **A. SUBJECT**

This item is included on the agenda so the Board can approve the disposal of obsolete equipment per the attached list.

#### **B. INFORMATION**

Periodically, school administrators or department heads become aware of items that are no longer viable either because they are obsolete or beyond repair. Items for disposal are brought to the attention of the Business Office Manager at which time the items are reviewed and placed on a list for the Board to review and approve their disposition.

#### **C. RECOMMENDATION**

The Superintendent recommends disposal of the items listed on the attachment.

#### **D. SUGGESTED MOTION**

This item will be included in the suggested motion for Consent Agenda.

## **ASSETS TO BE DISPOSED**

<b><u>Location</u></b>	<b><u>Description</u></b>	<b><u>Asset Number</u></b>	<b><u>Board Review</u></b>
TRANS	2007 International School Bus #24	4DRBUAFM47B326813	12/10/2024
TRANS	2008 International School Bus #26	4DRBUAFM38B493083	12/10/2024
WWE	Refrigerator Haier	A00708736	12/10/2024
DEAN	Auto Scrubber T5	A00920397	12/10/2024
DEAN	Carpet Extractor	A00708699	12/10/2024