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TO: Members, Board of Education

Dr. Carol Kelley, Superintendent of Schools

FROM: Jeanne Keane, Senior Director of Buildings & Grounds

RE: Disposal/Donate of Brooks Old Curriculum and Hatch Library Books

DATE: November 26, 2019

Summary

In an effort to create space and remove outdated books, Brooks staff is weeding out old 6th and 7th grade math curriculum from the classrooms that the District has replaced with new curriculum. Hatch Library is currently weeding outdated library books. Attached is the most recent list of books that need to be disposed from both buildings.

Administration will be seeking board approval for the donation and/ or disposal of these books on December 10, 2019.