

Minutes of Regular Meeting

The Board of Trustees Big Spring Independent School District

A Regular meeting of the Board of Trustees of Big Spring Independent School District was held June 16, 2025, beginning at 5:15 PM in the High School Board Room, 707 E. 11th Place, Big Spring, TX 79720.

Members Present: Fabian Serrano, Julie Harris, Bert Otto, Jon Islas, Jesse Salazar

Members Absent: Tonya Becker, Tom Olague

Administration Present: Jay McWilliams, Jeff Perez, Dana Scott, Susan Bryan, Melissa Tarbet

Recording Secretary: Charlotte Childress

News Media Present: Adrienne Green, KBST Media

Others: Amanda Islas, Amelia Islas, Becky Otto, Ruth Leubner, John Leubner

1. Opening of Meeting – Fabian Serrano opened the meeting at 5:15 pm and declared it in open session.

A. Prayer

B. Pledge

2. Public Comments – There were no public comments.

Tex. Gov't Code §551.007(b):

“A governmental body shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item.”

Thus, a governmental body might adopt a rule consistent with “subsection 551.007(b)’s requirements by having a single public comment period at the beginning of an open meeting to address all items on the agenda.”

3. Action Items Regarding Board Election

A. Conduct Post-Election Procedures for District 2 concerning the May 3, 2025 School Board Trustee Election and Board Organization, including Election of Officers

Melissa Tarbet conducted the Oath of Office for District 2 Trustee, Jesse Salazar.

Jay McWilliams opened the floor for nominations for Board President. Julie Harris made a motion to re-elect Fabian Serrano. Motion carried 5-0.

Julie Harris nominated to elect Bert Otto as vice-president. Jesse Salazar nominated to elect Tom Olague as vice-president. Motion carried 4-1 to elect Bert Otto as vice-president.

Jesse Salazar made a motion to elect Tom Olague as secretary. Motion carried 5-0.

4. Report Items

A. Big Spring ISD 2023 Accountability Report

Dana Scott presented the Accountability Report

B. Budget Workshop

Susan Bryan presented the Budget Workshop.

5. Consent Agenda

A. Approve Minutes

1. April 14, 2025 Board Minutes - Regular Meeting

2. May 8, 2025 Board Minutes - Special Meeting

3. May 14, 2025 Board Minutes - Regular Meeting

B. Financial Reports

Motion was made by Julie Harris to approve the Consent Agenda as presented. Jesse Salazar seconded the motion. Motion carried 5-0.

6. Action Items

A. Consider Approval of Agreement for Audit Services

Motion was made by Julie Harris that the Board approve Bolinger, Segars, Gilbert, & Moss, L.L.P. as auditors for the year ending August 31, 2025. Bert Otto seconded the motion. Motion carried 5-0.

B. Consider Bids for Depository

Motion was made by Julie Harris to approve the bank depository bid and the contract for depository services. Jesse Salazar seconded the motion. Motion carried 5-0.

C. Consider Approval of EIA(REGULATION) - BSISD Grading Guidelines in Accordance with EIA(LEGAL & LOCAL)

Motion was made by Bert Otto to approve EIA(REGULATION) - BSISD Grading Guidelines in Accordance with EIA(LEGAL & LOCAL) as presented. Julie Harris seconded the motion. Motion carried 5-0.

D. Consider Approval of Various Donations

Melissa Tarbet presented 2 donations:

- Marcy Elementary School has received a generous \$1,000 donation from The Karat Patch to the Marcy Teacher Coke Fund.
- Marcy Elementary School has also received a \$1,126.00 donation from Blue Energy Services to provide Snow Cones for all students at the Marcy end of year carnival.

Motion #6106
Approve Board Organization

Motion #6107
Approve Consent Agenda

Motion #6108
Approve Audit Services

Motion #6109
Approve Bank Depository

Motion #6110
Approve Grading Guidelines

Motion was made by Jesse Salazar to approve the donations. Julie Harris seconded the motion. Motion carried 5-0.

Motion #6111
Approve Donations

E. Deliberation and action concerning a Ratification and Revivor of Oil and Gas Lease between the District and Big Star Oil and Gas, LLC, dated June 30, 2016, recorded in Volume 1627, Page 814 of the Official Public Records of Howard County, Texas, covering the lands described therein, which were inadvertently omitted from such original lease described above, and other actions incident thereto
Motion was made by Bert Otto that the Board approve, as presented, the Ratification and Revivor of Oil and Gas Lease between the District and Big Star Oil and Gas, LLC, dated June 30, 2016, recorded in Volume 1627, Page 814 of the Official Public Records of Howard County, Texas, covering the lands described in this Ratification and Revivor of Oil and Gas Lease, which were inadvertently omitted from the original lease referenced above, and authorize the Board President to finalize and execute on the District's behalf such Ratification and Revivor of Oil and Gas Lease as to the lands described in such Ratification and Revivor of Oil and Gas Lease. Julie Harris seconded the motion. Motion carried 5-0.

Motion #6112
Approve Ratification and Revivor of lease with Big Star Oil and Gas

F. Deliberation and action concerning execution of SOGC, LLC, Division Orders, as amended by the District, covering the properties described on Exhibit A attached hereto and incorporated herein by reference, and authorizing other actions incident thereto
Motion was made by Julie Harris that the Board approve the oil and gas division orders between the District and SOGC, LLC, as amended by the District and as presented to the Board, covering the properties described on Exhibit A attached to the Agenda for this meeting, and authorize the Board President to finalize and execute such division orders on the District's behalf. Jesse Salazar seconded the motion. Motion carried 5-0.

Motion #6113
Approve Division Orders with SOGC

G. Deliberation and action concerning execution of SM Energy Division Orders, as amended by the District, covering the properties described on Exhibit B attached hereto and incorporated herein by reference, and authorizing other actions incident thereto
Motion was made by Bert Otto that the Board approve the oil and gas division orders between the District and SM Energy, as amended by the District and as presented to the Board, covering the properties described on Exhibit B attached to the Agenda for this meeting and incorporated therein by reference, and authorize the Board President to finalize and execute such division orders the District's behalf. Julie Harris seconded the motion. Motion carried 5-0.

Motion #6114
Approve Division Orders with SM Energy

H. Discussion/Approval of Personnel Issues Including:

Employment, Resignations, Reassignment, Duties, Performance Problems, and Evaluations -

Possible CLOSED SESSION under Texas Government Code 551.074:

(For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee)

No Closed Session. No Action Taken

No Action Taken

7. Superintendent's Report

A. Employments, Resignations, and Retirements

The following have been hired for the **2025-2026** school year at the salary schedule adopted by the Board of Trustees:

KUBENA, TARA: ARD Facilitator, Big Spring Independent School District; Certified; 13 year (s) of experience.

McCALLUM, JADEN: Band Director, Big Spring Intermediate School; Certified; 1 year (s) of experience.

ROBERTS, TERRI: Elementary Teacher, Washington Elementary School; Certified; 24+ year (s) of experience.

ALLEN, KELSEY: Inclusion Teacher, Big Spring Junior High School District; Non- Certified; 0 year (s) of experience

CANTU, YASMIN: Band Director, Big Spring Intermediate School; Certified; 0 year (s) of experience.

COOTS, KRISTINE: Secondary Teacher, Big Spring High School; Certified; 24+ year (s) of experience.

FLEMING, DIETA: Elementary Teacher, Washington Elementary School; Non- Certified; 0 year (s) of experience.

ORNELAS, JOHANNA: Elementary Teacher, Washington Elementary School; Certified; 6 year (s) of experience.

PARNELL, MORGAN: Secondary Teacher, Big Spring High School; Non-Certified; 0 year (s) of experience.

ROBERTS, ZACHARY: Secondary Teacher, Big Spring Junior High School; Non-Certified; 0 year (s) of experience.

MITCHELL, Ka'RISSA: Secondary Teacher, Big Spring High School; Non-Certified; 0 year (s) of experience.

Letters of resignation/retirement have been received from the following:

ASCHOFF, KATHRYN: Secondary Teacher; Big Spring High School; Resignation, May 23, 2025.

BILLINGSLEY, LAINEE: Elementary Teacher; Washington; Resignation, May 23, 2025.

CASTILAW, JULIA: Secondary Teacher; Big Spring High School; Resignation, May 23, 2025.

HART, JENNIFER: Secondary Teacher; DAEP; Resignation, May 23, 2025.

LAMB, TRINITY: Elementary Teacher; Washington Elementary School; Resignation, May 23, 2025.

RUIZ, MERCEDES: Secondary Teacher; Big Spring High School; Resignation, May 23, 2025.

SEYMORE, KYLER: Secondary Teacher; Big Spring Junior High School; Resignation, May 23, 2025.

SMITH, DANIEL: Elementary Teacher; Big Spring Intermediate School; Resignation, May 23, 2025.

SMITH, EUNICE: Elementary Teacher; Big Spring Intermediate School; Resignation, May 23, 2025.

VALBUENA, BECKY: Elementary Teacher; Washington Elementary School; Resignation, May 23, 2025.

WILLIAMS, MARGIE: Secondary Teacher; Big Spring High School; Retirement, May 23, 2025.

CAFFEY, JEFF: Secondary Teacher; Big Spring High School; Resignation, May 14, 2025.

COOPER, HEATHER: Elementary Teacher; Resignation, May 23, 2025.

DANIEL, ALISHA: Elementary Counselor; BSISD; Resignation, May 23, 2025.

DAVIS LOCKE, DEVON: Elementary Teacher; BSI; Resignation, May 23, 2025.

DURAN, JUSTINE: Secondary Teacher; Big Spring High School; Resignation, May 23, 2025.

PALMER-WILLIAMS, KENDRA: Elementary Teacher; Washington; Resignation, May 23, 2025.

WALKER, MELISSA: Elementary Teacher; Moss Elementary School; Resignation, May 23, 2025.

- B. Enrollment Report – Enrollment on May 9, 2025 was 3257.
- C. Summer Leadership Institute – June 11-14 in San Antonio
- D. District Updates

8. Adjournment

Motion was made by Julie Harris to adjourn. Fabian Serrano adjourned the meeting at 6:34 pm.

Date: July 14, 2025

Board President, Fabian Serrano

Board Secretary, Tom Olague