

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
February 24, 2020**

**Board Room
5:30 p.m.**

Present: President Jim Hehner, Vice President Jim Garretson, Secretary Patti Napier, Treasurer Dan Kramer; Members Ranj Puthran, John Williams; Director Bob Swanay; Assistant Director Beth Meyer; Managers Jamie Beckman, Lisa Dick, Katherine Huddle, Katherine Kersey, Mandy Lotarski, Christine Owens, Christy Walker, Cindy Wenz; Facilities Supervisor Fred Sheats; Administrative Assistant Johnna Mishelow

Absent: Members Stephanie Kim, Casey Wilson; Manager Peter Konshak; Foundation Director Liz Hamilton

Guests: Kevin Huse, Marc Griffith, Dan King, Antone Sgro

CALL TO ORDER/WELCOME

President J. Hehner called the meeting to order at 5:29 p.m. All in attendance were welcomed. J. Hehner explained the Consent Agenda, particularly the ways discussion can be had on any items included in the Consent Agenda if there are questions: 1) a conversation can be had prior to the meeting, 2) discussion can be had during old or new business, or 3) it can be removed from the Consent Agenda.

AGENDA

R. Puthran moved to adopt the agenda, seconded by P. Napier, and the motion carried.

CONSENT AGENDA

Consent agenda included minutes of the January 27, 2020 Board of Trustees meeting and minutes of the January 27, 2020 Executive Session, and Director's Report.

J. Garretson made the motion to accept the consent agenda, seconded by R. Puthran, and the motion carried.

ITEMS REMOVED FROM CONSENT AGENDA

January Financial Report and February Bills List

TREASURER'S REPORT

January Financial Report: D. Kramer mentioned on receipts and expenses there is an "Expansion and Renovation" line that represents the general fund balances that the City Council approved for us to spend out of operating funds. D. Kramer said the real estate expenses also include improvements to the branch that have fallen into this year.

R. Puthran moved to receive the January Financial Report, seconded by J. Williams, and the motion carried.

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February Bills List: D. Kramer stated when there is a large amount in the first column it will mostly likely come from a 2019 Bond Fund.

P. Napier moved approval of the February Bills List, seconded by R. Puthran, and the motion carried.

TRUSTEE LIAISON REPORTS

J. Garretson provided an update on the Telecommunication Commission's position with regard to 5G.

STAFF REPORTS

Foundation: L. Hamilton provided a written report.

Legislative: B. Meyer referred to information provided in the packet regarding SB410.

Annual Report: C. Walker provided a written report. C. Walker mentioned the Annual Report used the new branding.

Statistics: B. Meyer stated S. Kim asked if we could start examining a snapshot which is why the West Branch information was included. Various snapshots will be included in the future.

RENOVATION UPDATE

Marc Griffith of Veridus provided an update on the design progress. M. Griffith stated Ratio and Skillman have been meeting regularly to review documentation to make sure it is tracking well with the project and project budget. Zoning requirements for the library were discussed with the mayor and CRC. It was determined the library is zoned residential and will need to be changed at some point in the future. Variances will be pursued to maintain the project schedule. There was no update in regards to a temporary facility except that options are still being explored. There was discussion regarding sustainability and solar energy. In addition, there was discussion regarding how to draw customers to the café and DML when the parking garage is rather far.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

J. Hehner stated B. Swanay and B. Meyer attended the City Council meeting last week. B. Swanay made the annual February presentation to the Council. The overall response was positive.

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ADJOURN

President J. Hehner adjourned the meeting at 6:29 p.m.

Patti Napier, Secretary
Board of Trustees

/jrm