#### NEAH-KAH-NIE SCHOOL DISTRICT NO. 56

September 12, 2022 Neah-Kah-Nie District Office Board Room 504 N. Third Ave. Rockaway Beach, OR 97136

PRESENT

**Board Members** 

Sandy Tyrer, Chairman Kari Fleisher, Vice Chair Carol Mahoney Michele Aeder Landon Myers Renae Scalabrin Mike Wantland **District Office Staff** 

Paul Erlebach, Superintendent Mark Sybouts, Business Manager Kathie Sellars, Administrative Assistant **Student Representative** Jack Stanfield Present

Work Session

Nehalem Elementary School Schedule/Swim Minutes

#### Nehalem Elementary School Schedule/Swim Minutes

Ms. Tyrer called the work session to order at 5:02 p.m. citing the purpose of the work session is to discuss the change to the Nehalem Elementary School schedule that will allow for science, health, social studies, and PE instruction but would also reduce the number of swim lessons students receive in a school year. Ms. Tyrer stated that she and Paul worked with OSBA to create a Focus Framework, which Board members used as their guide for the discussion. Board members had access to the document and had the opportunity to share their ideas, and expectations for the program. Ms. Tyrer reviewed the Framework with the members. One of the expectations is an annual report to the Board on the success of the swim program using measurable skills assessments to show student progress. The members thanked the parents for advocating for their children and more swim time. However, the majority of the members supported Ms. Mills and her need to set the schedule that works best for the students and teachers. Some members of the board also met with Dondi Cortinas, NCRD CEO, they were encouraged by the possible opportunities that may come with the district and NCRD collaborating for kids. This part of the work session adjourned at 5:59 p.m.

Elementary Literacy Data Update

#### 6:00 p.m. Elementary Literacy Data, Tracy Bennett

Ms. Mills introduced Ms. Bennett who is the District Elementary Literacy Coach. Ms. Bennett's presented the elementary testing data for the 2021-22 school year. Her report is attached to these minutes.

Ms. Bennett shared that students are assessed three times per year using DIBELS. She explained that DIBELS is a set of measures used to assess the essential early literacy and reading skills for K-5 students. The results help teachers to do the following:

- Identify students who may be at risk for reading difficulties
- > Help teachers identify areas to target instructional support
- Allows teacher to monitor the progress
- Examine the effectiveness of instruction

Ms. Bennett explained the color coded results:

Green – Students are at or above benchmark, and are 80-99 % likely to achieve subsequent goals and reading outcomes.

Yellow – Students drop to 40-60% likely to achieve subsequent goals if no additional support is given. Red – Students are only 10-20 % likely to achieve subsequent benchmark goals if no additional support is given.

#### Steps for this year:

- > Focus on specific needs of our students
- Teach the core with fidelity
- Continue to pilot the two literacy curriculums; Wit and Wisdom by Great Minds and Foundations by Wilson Publishing
- Use data to adjust to meet student needs.

Ms. Tyrer thanked Ms. Bennett for the presentation.

The work session adjourned at 6:27 p.m.

#### **BOARD MEETING OFFICIAL MINUTES**

Regular Board Meeting

Call to Order

#### **CALL TO ORDER**

Chairman Tyrer called to order the regular meeting of the Board of Directors of the Neah-Kah-Nie School District Board of Directors at 6:31 p.m. Ms. Tyrer welcomed staff and patrons. All present stood for the flag salute.

Approve Agenda

#### **APPROVE AGENDA**

### M- Mahoney/2<sup>nd</sup> Fleisher to approve the agenda as presented. Motion carried unanimously

Motion to Approve

Consent Agenda

#### **CONSENT AGENDA**

Approve Minutes from the August 8, 2022, Regular Board Meeting 2023-2024 Budget Calendar Neah-Kah-Nie High School 2022-23 Extra Duty List Neah-Kah-Nie Middle School 2022-23 Extra Duty List

#### **PERSONNEL**

Hiring - Licensed

Letter to Recommend Patrick Conner and Dana Reynolds as Neah-Kah-Nie Middle School Summer **Enrichment Teachers** 

Letter to Recommend Stephen Jackson Clark as Neah-Kah-Nie High School Pirate Player Advisor Letter to Recommend Meagan Mower as Neah-Kah-Nie High School Leo's Club Advisor

#### Hiring – Coach

Letter to Recommend Jack Porter as Neah-Kah-Nie High School Assistant Football Coach Letter to Recommend Mike Lakey as Neah-Kah-Nie High School Assistant Football Coach Letter to Recommend Jenni Stinnett as Neah-Kah-Nie High School Assistant Volleyball Coach Letter to Recommend Meagan Mower as Neah-Kah-Nie Middle School Cross Country Coach Letter to Recommend Jeff Sargent as Neah-Kah-Nie Middle School Assistant Football Coach

#### NON LICENSED PERSONNEL INFORMATION - Informational Only

Letter to Recommend Rochelle Hendricks as Neah-Kah-Nie High School Special Education IA

Letter to Recommend Kendra Vogt as Neah-Kah-Nie High School Special Ed IA

Letter to Recommend Adrianna Davidson as Neah-Kah-Nie Middle School Head Secretary

Letter to Recommend Marie Giani as Neah-Kah-Nie Middle School Assistant Secretary

Letter to Recommend Tami Waldron as Garibaldi Grade School Assistant Secretary/IA

Letter to Recommend Rylee Stinnett as Nehalem Elementary Preschool IA

Letter to Recommend David Stacey as Garibaldi Grade School IA

Letter to Recommend Val Zwald as Garibaldi Grade School IA

Letter to Recommend Caitlin Griffin as Garibaldi Grade School 3.5 hr IA

#### Classified Resignations

Letter of Resignation from Adrianna Davidson as Neah-Kah-Nie Middle School Assistant Secretary Letter of Resignation from Tami Waldron as Neah-Kah-Nie Middle School Head Secretary

#### M-Wantland/2<sup>nd</sup> Aeder to approve the consent agenda as presented. Motion carried unanimously.

Motion to Approve

#### **COMMUNICATIONS**

**Oral Communication** 

Communications

**Public Input** 

None at this time.

Public Input

Student Input

Mr. Stanfield apologized if the board was not involved in this decision, he was curious why the high school is closed campus. Mr. Erlebach stated that is more about safety issues, and the decision was made by Ms. Buckmaster and the Assistant Principal and the high school staff. Mr. Wantland asked Mr. Stanfield if the main purpose is for students to go get food? Mr. Stanfield stated that going to get food was the primary reason. Ms. Scalabrin asked when it went to closed campus. Mr. Stanfield stated that during COVID it was closed, it did not feel very restricted, but now it is set in stone that it is a closed campus.

Staff Input

Student Input

Staff Input

Ms. Tyrer asked Denise Weiss, District Nurse to share her report, which is attached to these minutes.

Kathryn Harmon provided the licensed staff update, her report is attached to these minutes.

Written Communications

Ms. Tyrer reviewed the following written communication.

**Board and Administrator** 

Ms. Tyrer reviewed the following written communications.
August Garibaldi Grade School Welcome Back Newsletter
August Raiders Newsletter

September Nehalem Nugget

**REPORTS** 

Aligning for Student Success: Integrated Guidance for Six ODE Initiatives, Community Engagement, Kate Pattison

Reports Aligning for Student Success: Integrated Guidance for Six ODE Initiatives

Mr. Erlebach introduced Kate Pattison who helped the school with the districts consolidated Improvement plan four years ago. Kate works for Oregon Department of Education. She will be working with the District on this process. She has been doing strategic planning work around the state for several years. Ms. Pattison's presentation is attached to these minutes. She explained the purpose and the process for the Integrated Guidance, which covers six ODE initiatives, which include the following:

- High School Success
- > Student Investment Account
- Continuous Improvement Planning
- Career and Technical Education
- Everyday Matters
- Early Indicators and Intervention Systems

Ms. Pattison will be working with the district through the twelve steps for submitting the plan.

Ms. Scalabrin asked about the community engagement piece. Ms. Pattison stated there would be surveys for students, staff, and community groups, focus groups and targeted outreach, the plan is to do that again. We also plan to do focus group meetings as well.

Ms. Fleisher asked if the budget process is specific to this process. Mr. Erlebach stated that with the current six initiatives, there is room for improvement, so those initiatives would be rolled into one budget that is provided through grant funds.

#### **UNFINISHED BUSINESS**

Summer Projects Update, Steve Baertlein

Mr. Erlebach shared that the roof replacement on the pole barn at the district office is under way.

Unfinished Business Summer Projects Update

The stage sound system will be installed next week, the lighting will be installed a little later after the curtains are installed.

Unfinished Business Summer Projects

The Constructions Trades classroom is almost complete. The project total was about \$425,000. Mr. Gernert is very excited and our students will be the beneficiaries of this project.

Neah-Kah-Nie High School HVAC CMGC Contract

Neah-Kah-Nie High School HVAC Construction Manager/General Contractor Contract, Mark Sybouts Mr. Sybouts shared that last month the board approved the findings of fact. We did present it to our attorney and the findings were adequate. There were a couple additional findings that support the CMGC process. The RFP was advertised on August 10, 2022, in the Daily Journal of Commerce. A mandatory site visit was held on August 17. Five contractors showed up for the site visit, and proposals were due on August 29. Only one firm submitted a proposal. The proposal that was provided by DLS Builders LLC had a not to exceed \$12,350 for pre-construction phase, evaluation of the plans. Mr. Erlebach checked references, and found that this company has done work for other school districts including Tillamook School District which has been very pleased with their work. The next step in this process is the Board decision to accept or reject DSL Builders LLC as presented.

Mr. Myers wanted to know what the \$12,350 would get us. Mr. Sybouts stated that they would be looking at the plans and the estimate that the engineers have already provided, especially the plans for additional cost savings. DSL would then bid the project and come up with a guaranteed maximum price to present to the board.

M-Aeder/2<sup>nd</sup> Mahoney to Recommend Board Award the contract to DSL Builders LLC for Construction Manager/General Contractor and that Pre-Construction services be authorized in the amount not to exceed \$12,350 to provide for project plan evaluation and preparation of a Guaranteed Maximum Price proposal for the High School HVAC upgrade project. Yes- Fleisher, Mahoney, Aeder, Scalabrin, Wantland, Tyrer – No - Myers

Motion to Approve

Board Discussion on Nehalem Elementary School Schedule/Swim Minutes

Ms. Tyrer explained the process the board has gone through in preparation for this issue. The board met in a work session tonight, and has had the opportunity to hear from administration, parents and board members. She asked the members to share their thoughts.

Board Discussion on Nehalem Elementary School Schedule/Swim Minutes

Mr. Wantland shared that he supports the administrators and how they set up their schedules for the school year. He believes there may be some better solutions in the future. He feels it is important to support our principals, and in no way does he want swimming to go away.

Ms. Fleisher shared that she is going to support our administrators. She recommended that the Board receive annual updates on the effectiveness of that program. She believes that more opportunities will come from this situation.

Mr. Myers stated that he understands that scheduling is very difficult and each year it changes. In this case, he would like to see more time allocated for swimming.

Ms. Aeder thanked the parents who brought this issue to the Board. She is impressed with the work that everyone has done and looks forward to what may come from this. She will be happy to see the reports at the end of the year.

Ms. Scalabrin stated that she is reminded that the theme for the staff this year is collaboration. She is thankful that the swim program is going to continue, but wholeheartedly supports the administrators who work to provide a well-rounded education for our students. There has been a lot of work done around this issue.

She feels we are doing the best we can to maintain a slice of the program. She feels there is a positive communication out there. We may not get those three trimesters between the hours of 8:00-2:30 but it may happen outside the school day. She supports the schedule that was presented by Ms. Mills and her team.

Board Discussion on Nehalem Elementary School Schedule/Swim Minutes Continued

Ms. Mahoney stated that she appreciates the parents who gave us great input, there was a lot of time spent by our administrators on what it would mean to have a more consistent schedule for her staff and her students. It is important to her that we support a well-rounded education for our students, she appreciates the need for more instructional time. She supports the schedule that Ms. Mills has presented.

Mr. Stanfield did not have any comments.

Ms. Tyrer stated that we have spent a lot of time on this issue; she thanked the community members who came forward to raise this issue. She does believe that by working with NCRD we will have greater opportunities for our families into the future. She does support Ms. Mills and her schedule.

Mr. Erlebach complimented Ms. Mills for working with her staff to create a schedule that is in the best interest of her students and staff. He also complimented the parents for bringing this issue to the Board.

Ms. Scalabrin stated that the momentum has started and she does not want that to stop. She wants to see the conversation continue. Ms. Tyrer added that the Board wants to receive a report on the swim program from annually.

**New Business** 

Payment of Bills

Fiscal Summary Sheet

Fiscal

#### **NEW BUSINESS**

None at this time

FISCAL

Payment of Bills

August 2022 Check Register

Ms. Fleisher asked about Cove Built LLC. Mr. Sybouts stated that Cove Built LLC is for the CTE Classroom and PACE is our insurance provider.

Fiscal Summary Sheet

August 2022 Fiscal Summary Sheet

Mr. Sybouts stated it is still early in the year for revenue and expenditures. We did receive our first timber payment. While it is less than we expected he believes we will still be in line with budget.

Mr. Erlebach stated that he and Mr. Sybouts met with Commissioner Yamamoto who will report to the Board next month on the Oregon Department of Forestry Plans.

Ms. Scalabrin noted that our first timber payment was \$600,000 less that last year.

Suggestions & Comments Superintendent

#### SUGGESTIONS AND COMMENTS

Superintendent

Mr. Erlebach shared the following:

- Mr. Erlebach shared that the first week of school went really well.
- Coffee & Conversation went really well, the next one will be on September 19, he thanked Sandy and Renae for attending
- ➤ The Mudd Nick Foundation Dinner and Auction is on September 17. If a Board member and spouse would like to attend let Ms. Sellars know she will register you
- Mr. Erlebach thanked Kate Pattison for her presentation on Integrated Guidance and community engagement.

Mr. Erlebach asked Ms. Sellars to report on the Superintendent search, even if there is nothing to report. Ms. Sellars stated that she does not have anything to report, although she is expecting a superintendent search

calendar this week.

Suggestions & Comments Superintendent

Board

#### Board

The self-evaluation needs to be completed. Kathie asks that you send her some dates for receiving the results of the self-evaluation.

Ms. Mahoney appreciates working on the board and the positive way that we approach things.

Ms. Scalabrin stated that she is thankful that we are back in school and in a normal fashion. She stated that the picture of all the seniors was amazing, there are 80 seniors. Mr. Erlebach stated that the enrollment at the high school is about 280-290. She also mentioned the Mudd Nick Foundation. The event is Saturday night at 6:00 p.m. in the NCRD Gym. You can participate in an online auction they have hundreds of pieces of merchandise to bid on. You can always just donate if you wish.

Ms. Aeder echoed that she appreciates being part of this board, it is so respectful. She provided an update on the Inclusion Alliance Committee; they took most of the summer off, but recently had a 3.5 hr. work session. She thanked the administrators for their work on the Bias Incident Complaint form. They will be working on it on the September 20<sup>th</sup> meeting. She wanted to encourage staff to acknowledge the following heritage September 15-October 15 is Hispanic Heritage Month; October is Indigenous Peoples Month; October 10 is Indigenous Peoples day and November is Native American Heritage Month and November 25 is Native Heritage Day.

Mr. Myers did not have anything to add.

Ms. Fleisher shared that the housing commission had six presentations for the first grant funding cycle for multi-family housing. Four of the presentations were from within the Neah-Kah-Nie School District.

Mr. Wantland had nothing to share

Mr. Stanfield had nothing to share.

#### **ADJOURN**

Hearing nothing more to come before the Board, the meeting adjourned at 8:01 p.m.

**NEXT MEETING** 

October 10, 2022

**Next Meeting** 

Adjourn









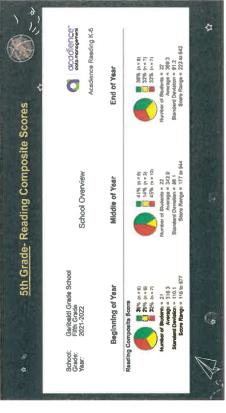


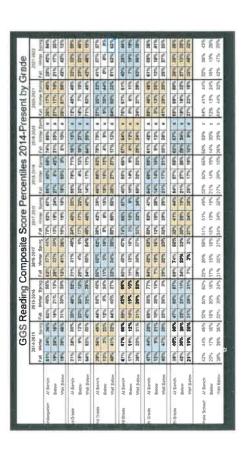


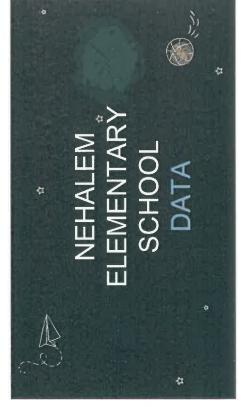


















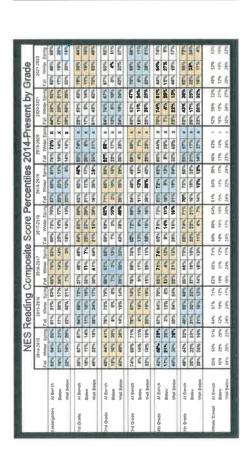


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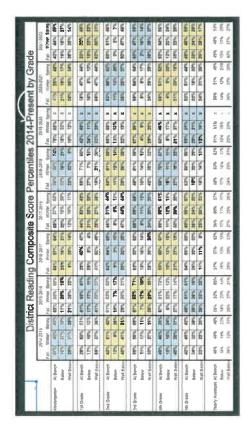












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Steps For This Year	<ul> <li>Focus on specific foundational needs of our grade students to help get them to benchmark.</li> <li>Teach the core with fidelity, including our curriculum pilot materials (Wit and Wisdom by Great Minds and Fundations by Wilson Publishing.</li> </ul>	g.,
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#### **Board Meeting**

Thank you for having me back this year. I really look forward to the opportunity to help students, families and staff with health and safety. Last year, my role was primarily covid management. As this year begins, I hope to add value in other areas as well. For example, at the start of this year, reaching out to parents with children with chronic health conditions, new health conditions and or medications at school. I help families navigate what this looks like during the school day by coordinating this information to those who will be caring for these students --administrators, teachers, coaches, etc. I assist with trainings as needed related to medical needs. Working closely with school counselors on medical accommodations through 504 meetings as needed.

This fall, NKN is partnering with the Betty Ford Hazelden Foundation. For over 45 years, Prevention Solutions group has been the leading provider of alcohol and other drug education and prevention services for schools across the United States and in 70 countries around the world. (You can learn more about this organization at www.hazeldenbettyford.org/prevention.)

During the week of September 26-30, we will be administering the *Student Attitudes and Behavior Survey* to students in grades 6-12. This survey is designed to measure students' *actual* attitudes and behavior with regard to alcohol, tobacco and other substances, as well as their *perceptions* of the behavior and attitudes of their schoolmates. The survey will be administered online and takes approximately 20-30 minutes to complete. It is completely anonymous; no individual student can be identified from his or her responses, and all data will be presented only by group, i.e., grade level, gender, entire school. Parents will be sent home an informational letter with also the option to opt out their student. Based on this data, the BF Hazelden group and the NKN team will schedule and plan assemblies at each the middle and high schools. The goal is to have conversations about topics which are a part of many people's lives---smoking, vaping, alcohol and other substances while encouraging students to be the healthiest and safest versions of themselves.

Another topic coming to Oregon public schools is the option to carry Narcan for drug overdose prevention. Naloxone is a medication that works to rapidly reverse an opioid overdose when administered properly and at the right time. Oregon health authority recommends all Oregon public schools to carry this life saving medication. This would be a similar fashion as epinephrine---staff are trained on how and when to use and access is available for anyone on school campus in the event of an emergency. The current NKN medication policy needs to be revised and the proposed language has been provided to the superintendant. If the NKN school board opts to revise this policy, the school district would be elible to carry this medication, train and provide it as an option.

Also, covid management plans were required to submit to ODE for each school. A team of administrators reviewed options and submitted these plans for how to open the schools at a baseline level as well as any changes needing to be made in the event of severe outbreaks where large portions of the student and/or staff are out ill due to respiratory illnesses. The plans recognize the move to live alongside covid and respond to outbreaks as needed. 5 day quarantines are still required for positive

cases and the goal is to keep students in person learning, ascknowledging the need for healthy staff to do this.

Lastly, in this role, it is my goal this year to participating in rotating school safety committee meetings--involving a medical perspective on disaster preparedeness, emergency management and school safety.

A large NKN team participated in a threat assessment training to implement protocols to increase safety
in each building and school.

Thank you

## September 12, 2022 Certified Union School Board Report Information

	Professional Development	Collaboration	Other				
Garibaldi Grade School			Family BBQ September 1st. Students and families dropped off supplies, met their teachers, and had a hot dog dinner.	1			
Nehalem Elementary	All K-3 teachers are starting fundations phonics program.	Working with Garibaldi teachers as we pilot an ELA curriculum.		Ali Duer and Kimberly Baertlein put on a summer PE camp for three mornings in early August. Students played fun movement games and learned about track and field.			
				All K-5 students have started to receive PE on a daily basis for 30 minutes per day. The first week focused on teamwork and building community. Preschool will also be participating in PE three days per week.			
NKN Middle School  ELA teachers participated in a getting started training for the new curriculum pilot.  Math		ELA teachers planned the first weeks of school collaboratively, using the new curriculum pilot. Middle School	Daily summer enrichment updates were sent to parents during the summer enrichment program.	Ashley, Katie, Kelly, Joe, Patrick, Salena, and Angie put on a summer enrichment program that served 51 students. The program goals were to provide interest-based			

	Professional Development	Collaboration	Family Engagement	Other
	department had curriculum training with SMc Curriculum working on task-based learning and have made implementing this teaching style our year long goal.	core content teachers are team teaching one class this Fall to foster collaboration and continuity of best practices in the Middle School.		enrichment, offer field trips to local attractions that get kids outdoors and physically active, and promote care and connection among students and staff.
NKN High School	ELA is working on implementing the new HMH Textbooks and Curriculum into their classrooms  In August 9GS kicked off their leader/Administ rator convening to aid the team in supporting 9th grade success in HS  High school math teachers along with middle school math teachers attended a math training in Portland, and did curriculum alignment for new high school math standards.	New staff are bringing great energy to the staff. It is a joy to work with so many new faces.		Students built spaghetti and marshmallow towers as a team building activity during SEL week  Robotics is running our North Coast League tournaments this year - on October 15th and 29th, November 19th, and December 10th. We will need volunteers! If interested please contact Kathrynh@nknsd.org for more information.

# Aligning for Student Success: Integrated Guidance for Six **ODE** Initiatives

September 12, 2022

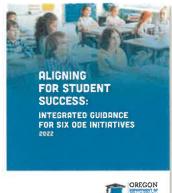


## **Integrated Guidance for Six Programs**



ODE is operationally integrating six programs and district responsibilities:

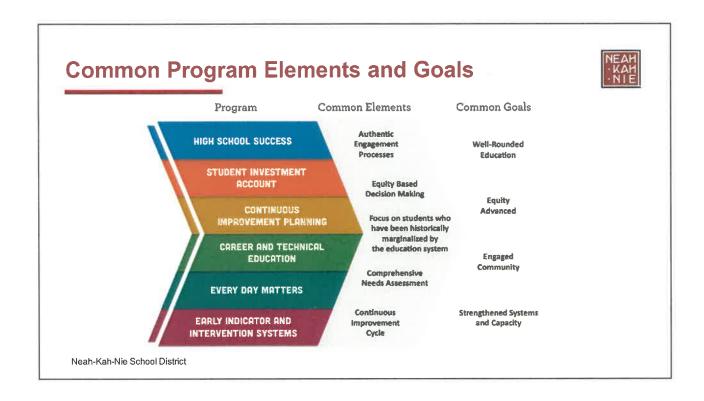
- High School Success (HSS)
- Student Investment Account (SIA)
- Career and Technical Education Perkins V (CTE)
- Continuous Improvement Planning (CIP)
- Every Day Matters (EDM)
- Early Indicator and Intervention Systems (EIIS)

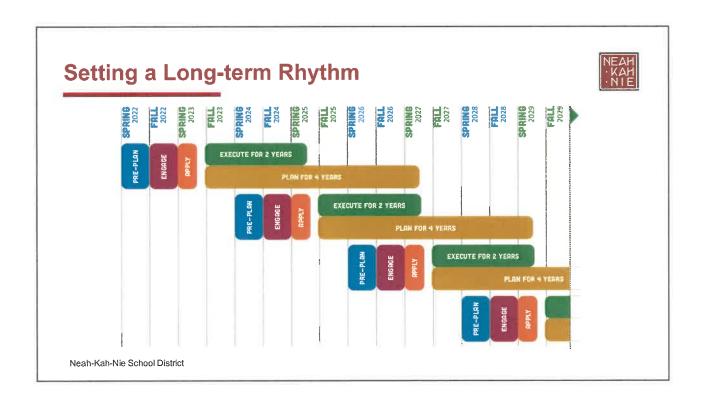


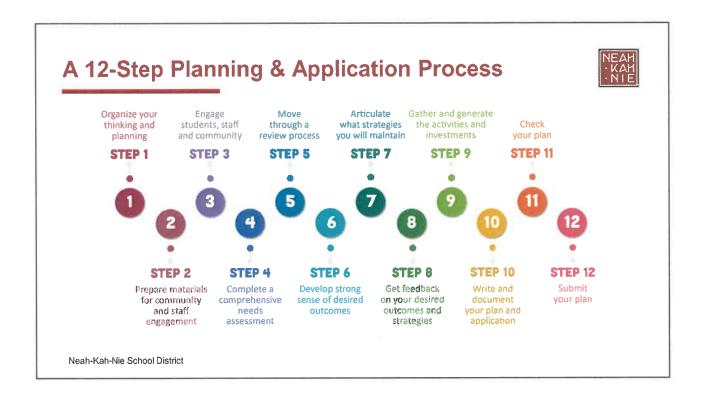


Integrated Guidance for Six ODE Initiatives

Neah-Kah-Nie School District







## Single Integrated Planning and Budget Template



Dutcome Letter	Strategy #	Proposed Activity	Supports CBO?	TI.	FTE Type	CTE - Function Code	HSS - Activity Category	Elis - Alfowable Expenditure Area	SIA - Allowable Use Category	Object Code	CSI/TSI Activity Budget {23-24}	CTE Activity Budget (23-24)	EllS Activity Budget (23-24)	HSS Activity Budget (23-24)	SIA Activity Budget (23-24)	Total Activity Budget (23-24) (Autosum)
- 1		Yotal Allocation 2023-24:				-	**				50.00	\$0.00	\$0.00	50,00	\$0.00	\$0.00
-	-	Total Budgeted Amounts (Autorum):				-			-	-	\$0.00	\$0.00	50.00	\$0.00	\$0,00	
_		Unbudgeted (Autocalculate):		-	_			-	-	-	\$0.00	\$0.00	\$0.00	50.00	\$0.00	
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Tiered budgeting is supported in the template to help districts plan for a variety of implementation options depending on funding and situational realities (like difficulty hiring staff or other changes in the landscape).

Neah-Kah-Nie School District

## **Timeline & Next Steps**



- Spring 2022: Understand guidance and prepare
- Fall 2022: Community engagement and needs assessment
- Fall/Winter 2022: Plan development, apply equity lens, complete process requirements
- Jan-Feb 2023: Finalize budget, plan, and share integrated application for community and board feedback/approval
- March 2023: Submit integrated application
- April-June 2023: ODE review process
- July 2023: Grant agreements and implementation





Neah-Kah-Nie School District