

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 12, 2023



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- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide
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Date: September 5, 2023

To: Corrina Guardipee Hall
 Superintendent of School

From: Beverly Sinclair
 Human Resources Director

Subject: Substitute Eligibility Roster 2023-2024

Description: The substitute list is generated from our Personnel Management System and shows all eligible substitute teachers and temporary substitutes.

To provide substitutes for our schools, Substitute Workshop Facilitators will conduct Substitute Teaching workshops Ms. Wilson will facilitate future trainings/sub workshops to be used throughout the school year. Trainings will consist of preparing, presenting, recording, editing, and finalizing workshops Right to Know Workshops for Custodian and Food Service substitutes, Food Handlers Workshop for Food Service Workers and assistant in obtaining CDLs for Bus Drivers are also provided. Those who complete the training, paperwork, background check, drug & alcohol testing are added to the list. Some who sign up, however, choose not to substitute or find regular jobs. In order to maintain the list, the Human Resources Department has sent notices to all who were on the list requesting they return the notice if they wished to continue on our substitute list. The attached list indicates those that have returned the notice requesting to remain on the substitute list. We will be updating our list from time to time as new substitutes become eligible. Substitutes are paid according to the Temporary Compensation Plan. Adopted by the Board of Trustees.

Pending Successful Background Checks

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): 2023-2024 Substitute/Temporary List

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

#	Last Name	First Name	Phone #	Approved Subbing Location
1	Johnson	Dyllon	406-450-1484	Custodian
2	ManyHides	Aspen	406-314-2525	Teacher, teacher assistant
3	Hall, IV	George	406-450-0973	Extra-curricular
4	AimsBack	Lisa	406-845-8255	Extra-curricular
5	Campbell	Sundai	406-845-6545	Extra-curricular, secretarial, clerical
6	Hipp	Jordan	406-471-1170	Extra-curricular
7	DeRoche	Francine	406-450-3002	Teacher, TA, Custodial, food service
8	Latray	Jeslyn	406-845-4865	Extra-curricular, Secretarial
9	BirdRattler	Micaeleah	406-471-6299	Extra-curricular
10	Augare	Emmit	406-845-5628	Extra-curricular
11	DeRosier	Megan	406-845-8749	Teacher, TA, KW/Vina, BES, Napi (pending successful background check)
12	LaTray	Jeslyn	406-845-4865	Extra-curricular, secretarial clerical (pending successful background check)
13	Wynn	Darin Lee	406-450-8905	Teacher all buildings only on Fridays (pending successful background check)
14	Running Fisher	Mabel	406-338-3607	Teacher
15	Boyd	Kirsten	406-450-2641	Teacher, TA
13	Bearmedicine	Austin	406-845-6883	Custodian, Extra-curricular