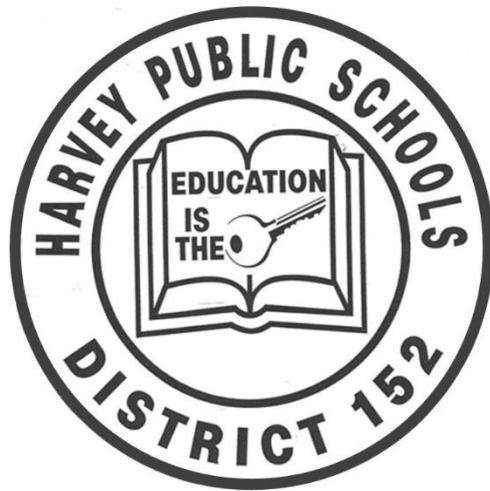


Proposal for

E-Rate Consulting Services

February 5, 2018



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Optimal Technology Guidance

CLIENTFIRST
TECHNOLOGY CONSULTING

February 5, 2018

Ms. Dana Nichols
Director of Teaching and Learning
Harvey School District 152
16001 Lincoln Avenue
Harvey, IL 60426

Re: Proposal for E-Rate Consulting Services

Dear Ms. Nichols:

CLIENTFIRST appreciates the opportunity to present this letter as our *Proposal for E-Rate Consulting Services* for Harvey School District 152.

CLIENTFIRST will perform E-Rate services for the District as follows:

- Advice and consultation on E-Rate processes, eligible services, contract issues, and matters related to the E-Rate cycle
- Determination of Internet services eligible for reimbursement under the E-Rate program; this will include services that may potentially be eligible, but not filed under the program
- Preparation and filing of required forms, such as Forms 470, 471 (including Item 21 attachments), and 486 for Category 1 Internet and Category 2 E-Rate eligible services
- Initial interface to the vendor community and District to deal with questions and issues that may result from the filing of these documents
- Establishment of process for Form 472 (BEAR) or direct credit, per direction from the District; with the District to certify BEAR forms

The District agrees to provide timely support, as requested. Issues related to the technical plan are the responsibility of the District.

The District also agrees to pay *CLIENTFIRST* the sum of \$1,500 as follows:

- 50% upon successful filing of Form 471
- 50% upon SLD funding commitment to the District

If *CLIENTFIRST* is involved in the preparation of the 470 and 471 forms, the initial fee covers appeals. If legal counsel is required or if the initial submittal did not involve *CLIENTFIRST*, professional services on the appeal can be handled on a time-and-material basis.

If you have any questions, feel free to contact me at 847.598.0345 or via email at tjakobsen@clientfirstcg.com for additional information. We look forward to the opportunity of serving Harvey School District 152.

Sincerely,



Tom Jakobsen
Senior Partner
IT Infrastructure and Support Practice Leader