



**Wharton County
Junior College**

**Proposed Agenda Item
Board of Trustees Meeting**

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version **as long as you follow the format specified below.**

Date of Board Meeting: July 21, 2020

Date of This Proposal: July 2, 2020

SUBJECT:

Accept the proposal submitted by Ambassador Services to clean the Richmond and Bay City Campus locations for \$117,613.20 a year.

RECOMMENDATION:

Accept the proposal submitted by Ambassador Services to clean the Richmond and Bay City Campuses for \$117,613.20 a year.

BACKGROUND/RATIONALE:

The College solicited custodial service proposals from vendors interested in providing services on the Richmond and Bay City locations. Packets were sent to 5 custodial service companies. The college received responses from 2 companies. Maintenance of Houston and Ambassador Services both submitted offers for consideration. The annual cost for custodial services from Maintenance of Houston was \$162,420.00 and the annual cost submitted by Ambassador Services was \$117,613.20. After review of the proposals, it was determined that the offer from Ambassador Services complies with our request and provides the best value for the college.

Estimated Cost and Budgetary Support (how will this be paid for? \$117,613.20)

Current Unrestricted Operating Budget.

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce Kocian Vice President of Administrative Services
Mike Feyen, Director of Facilities
Philip Wuthrich Director of Purchasing


SIGNATURES:



Originator

7-2-20 7/8/20

Date

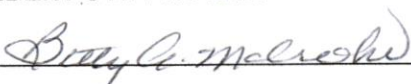


Cabinet-Level Supervisor

7/9/2020

Date

PRESIDENT'S APPROVAL:



7-9-20

Date

