

**Minutes of Regular Meeting  
February 27, 2024**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on February 27, 2024, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andrew Hardin presiding. Trustees in attendance were Ms. Stacy Arias, Dr. Robert Collins, Mr. Greg Gomel, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jim Orr, Mr. Jay Saad, and Ms. Megan Wallace. Ms. Cathie Alexander was absent.

**CALL TO ORDER: 5:31 p.m., Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**  
**Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 5:34 p.m.**

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees and interim appointments
- b. Discuss District President's salary and annual contract

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college's General Counsel regarding anticipated litigation arising from recent communications with vendors or third parties

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, the Collin Higher Education Center, and potential campus projects

**RECONVENE REGULAR MEETING: 7:05 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

**WELCOME STUDENT VISITORS**

**PRESENTATIONS**

1. Artist Mr. David Downs presented copies of his photography book to Collin College.

**PUBLIC COMMENT**

There was no public comment.

## **Approval of the February 27, 2024 Consent Agenda Items**

### **2024-02-C1 Approval of the Minutes of the January 26, 2024 Regular Meeting**

### **2024-02-C2 Consideration of Approval of Course Fee and Fee Modification Requests for Fall 2024**

### **2024-02-C3 Report Out of the Finance and Audit Committee and Consideration of Approval of the Revised Audit Plan for Fiscal Year 2024**

### **2024-02-C4 Report Out of the Finance and Audit Committee and Consideration of Approval for an External Quality Assurance Review Professional to Perform an External Assessment of the Office of Internal Audit**

On motion of Trustee Menon, and second of Trustee Arias, the February 27, 2024 Consent Agenda was approved by a vote of 8-0.

## **CONSIDERATION OF ACTION ON AGENDA ITEMS**

### **2024-02-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: *BG (Local) Administrative Organization (ADD), CFE (Local) Purchasing and Acquisition – Vendor Relations (ADD), DAA (Local) Employment Objectives – Equal Employment Opportunity, DCA (Local) Employment Practices – Term Contracts, DEC (Local) Compensation and Benefits – Leaves and Absences, DEE (Local) Compensation and Benefits – Expense Reimbursement, EBA (Local) Alternate Methods of Instruction – Distance Education, ECC (Local) Instructional Arrangements – Course Load and Schedules, FA (Local) Equal Educational Opportunity (ADD), FAA (Local) Equal Educational Opportunity – Pregnant and Parenting Students, FAB (Local) Equal Educational Opportunity – Service Animals (ADD), GCB (Local) Public Information Program – Requests for Information***

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee brought forth a first reading of Local Board Policies.

No action was required.

### **2024-02-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policy: *CLA (Local) Facilities Planning – Facilities Standards***

Discussion: Trustee Collins, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of a modified Local Board Policy.

The motion was approved 8-0.

**2024-02-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President to Negotiate and Execute a Contract Option with AECOM Technical Services, Inc. to Provide Program Management Support for Master Plan Program and Project Management Services**

Discussion: Trustee Hardin, Member of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the District President to negotiate and execute a contract option with AECOM Technical Services, Inc. to provide program management support for Master Plan Program and Project Management Services.

The motion was approved 8-0 as presented.

**2024-02-4 Report Out of the Finance and Audit Committee and Consideration of Approval of Tuition Rates and Fees Effective Fall 2024**

Discussion: Trustee Saad, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of tuition rates and fees effective Fall 2024.

The motion was approved 8-0.

**2024-02-5 Consideration of Approval of Facility Naming in Connection with a Major Gift**

On motion of Trustee Menon, and second of Trustee Saad, this item was approved by a vote of 8-0.

**2024-02-6 Consideration of Approval of the FY2025-FY2027 Contract for the District President**

On motion of Trustee Hardin, and second of Trustee Saad, this item was approved by a vote of 8-0.

**2024-02-7 Consideration of Approval of the Bid Report for February 27, 2024**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for February 27, 2024, which included four new solicitations, two contract revisions, and one emergency ratification:

**New Solicitations**

Purchase Request #1	\$	110,000
ConsuLab Training Systems		
Purchase Request #2		145,000
Simulation Suite		
Purchase Request #3		14,500,000
Custodial Services District Wide		
Purchase Request #4		313,000
Interim Custodial Services at Plano, Wylie, Technical, and Celina Campuses		
<b>Total of New Solicitations</b>		<u>15,068,000</u>

<b>Contract Revisions</b>	
Purchase Request #5	110,000
HVAC Trainers and Furnishing	
Purchase Request #6	300,000
HVAC Repair and Maintenance	
<b>Total of Contract Revisions</b>	<u>410,000</u>
<b>Emergency Ratification</b>	
Purchase Request #7	435,080
Disaster Recovery Services	
<b>Total of Emergency Ratification</b>	<u>435,080</u>
<b>Grand Total</b>	<b>\$ <u>15,913,080</u></b>

On motion of Trustee Gomel, and second of Trustee Arias, this item was approved by a vote of 8-0.

**PUBLIC COMMENT**

There was no additional public comment.

**INFORMATION REPORTS**

- Annual Report of Trustee Attendance at Board and Committee Meetings
- Workday Student Status Report for February 2024
- Personnel Report for February 2024
- Revenues and Expenses as of January 31, 2024
- Statement of Net Position as of January 31, 2024
- Monthly Investment Report as of January 31, 2024

**PRESIDENT’S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

**ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 7:48 p.m.