

DRAFT

**AMPHITHEATER PUBLIC SCHOOLS
Tucson, Arizona**

MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD

Place, Date and Time of Meeting

Wetmore Center, 701 West Wetmore Road, January 31, 2015 at 8:30 AM.

Board Members Present

Deanna M. Day, President
Jo Grant, Vice President
Julie Cozad, Member
Dr. Kent Paul Barrabee, Member
Scott A. Leska, Member

Central Administrators Present

Patrick Nelson, Superintendent

Arizona School Boards Association Facilitator

Dr. Nicholas I. Clement

OPENING OF MEETING

Call to Order and Signing of Visitors' Register

Ms. Day called the meeting to order at 8:31AM and asked members of the audience to sign the visitors' register. There was no one from the public in attendance.

Pledge of Allegiance

Mr. Nelson led the Pledge of Allegiance.

Announcement of Date and Place of Next Special Governing Board Meeting

Ms. Day announced the next Regular Meeting of the Governing Board on Tuesday, February 10, 2015, at 6:00 PM Wetmore Center, 701 W. Wetmore Road.

PUBLIC COMMENT¹

Ms. Day asked if there was any public comment. There was no public comment.

WORKSHOP

Mrs. Day recessed the meeting at 8:32 AM. She reconvened the meeting in the School Operations Conference Room in order to conduct the Workshop. Signs were posted on the Governing Board Room entrances noting that the Workshop was being held in the School Operations Conference Room, Room 184.

1. Workshop on Board Governance, Facilitated by the Arizona School Boards Association

Board Book Information: *The Amphitheater Governing Board is a member of the Arizona School Boards Association, a non-profit organization that, among other things, provides training and professional development opportunities to school district governing board members and school administrators. One program offered by ASBA is a workshop in board governance. This workshop will involve an ASBA facilitator working with the Board and Superintendent on various aspects of governing board service.*

The program examines the role and functions of school district governing boards – with respect to both their collective and individual memberships. Some of the topics that may be reviewed during this workshop include the following:

1. *Characteristics of effective school boards*
2. *Things Board members should know*
3. *Recognizing governance vs. micromanagement*
4. *Board member professional development*
5. *Board member and board officer authority and responsibilities*
6. *Role of board in public communication*
7. *Board member conduct and behavior*
8. *Board operational protocols, including rules of order and procedure for meetings*
9. *Board retreats*

The Governing Board was provided with an Arizona School Boards Association (ASBA) Leadership Development Workshop facilitated by Dr. Clement. The Governing Board discussed the characteristics of effective school boards, things Board members should know, how to recognize governance vs. micromanagement, Board Member and Board Officer authority and responsibilities, the role of the Board in public communication, Board Member conduct and behavior, and Board operational protocols (including rules of order and procedures for meetings).

The purpose of the workshop was to allow the Board Members and the Superintendent to discuss and study various concepts and issues related to the governance of the District, facilitated by ASBA in a workshop format. No actions or decisions were made as per the purpose of a Workshop.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were no Board Member requests.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Mr. Leska moved to adjourn the meeting. Dr. Barrabee seconded the motion. Motion passed 5-0. Ms. Day adjourned the meeting 12:33 PM.

Respectfully submitted,
Karen S. Gardiner

Deanna M. Day, President

Date

Approved: TBD